

# OUR MISSION



*“We serve today to protect your tomorrow.”*



# Sun City Fire District Elected Officials



**David A. Mann**  
Board Chairman  
Elected 2018



**Timothy Wilmes**  
Board Clerk  
Elected 2018



**Phil LaBarbera**  
Board Member  
Elected 2020



**Stephen Arnold**  
Board Member  
Elected 2020



**David VanderNaalt**  
Board Member  
Appointed 2020



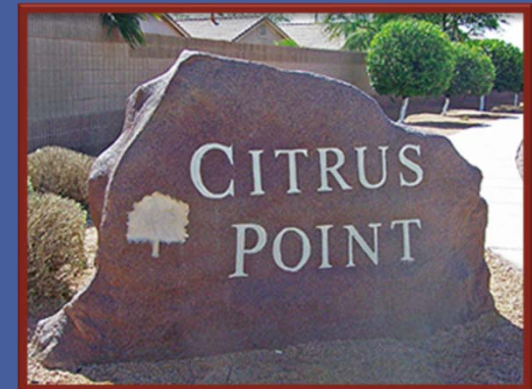
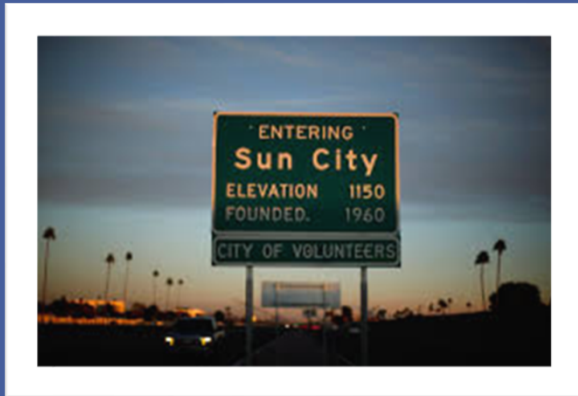
**Sun City Fire District**

**Governing Board Meeting**

**Tuesday, December 17, 2020 – 09:30**

# **SUN CITY FIRE & MEDICAL DEPARTMENT**

*Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point*



# MEETING COMMENCEMENT

CALL TO  
ORDER



ROLL CALL



PLEDGE OF  
ALLEGIANCE



INVOCATION/  
REPORT



# **I. CONSENT AGENDA ITEMS**

- A. Special Meeting Minutes, November 10, 2020**
- B. Board of Directors Monthly Meeting Minutes,  
November 17, 2020**
- C. Executive Session Minutes, November 17, 2020.**



## **II. CORRESPONDENCE/SPECIAL RECOGNITION**

- A. Community Appreciation Letters**
- B. Promotions/Badge Pinnings**
- C. Service Anniversaries**

# DECEMBER SERVICE ANNIVERSARIES



Shane Godbehere  
Firefighter/EMT  
13 Year Anniversary  
December 17, 2007

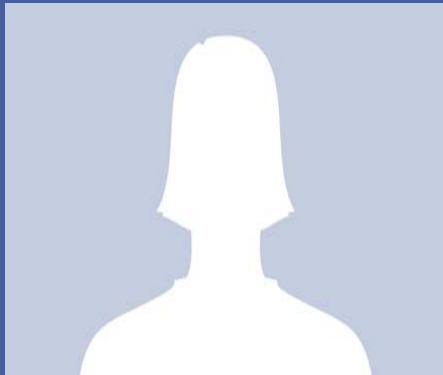


Nicholas Cruz  
Firefighter/EMT  
4 Year Anniversary  
December 12, 2016



Kolton McClure  
Firefighter/EMT  
4 Year Anniversary  
December 12, 2016

# DECEMBER SERVICE ANNIVERSARIES



Ana Estrada  
EMS EMT  
4 Year Anniversary  
December 12, 2016



Bartholomew Flaherty  
EMS EMT  
4 Year Anniversary  
December 12, 2016



Sarah Sale  
EMS EMT  
4 Year Anniversary  
December 12, 2016



## **III. COMMITTEE REPORTS**

### **A. Budget and Finance**

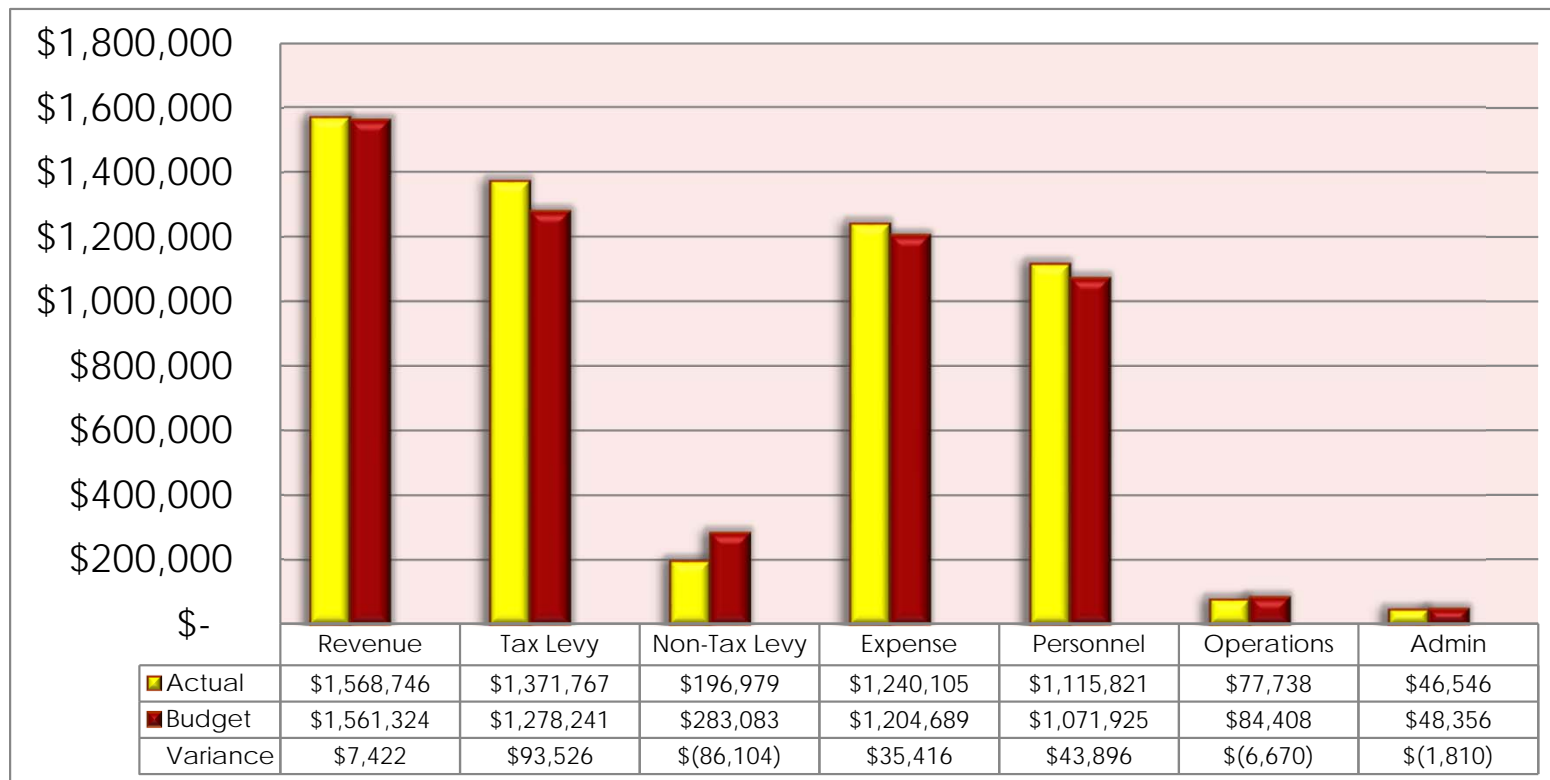
- 1. Financial Reports and Bank Reconciliations – November 2020**



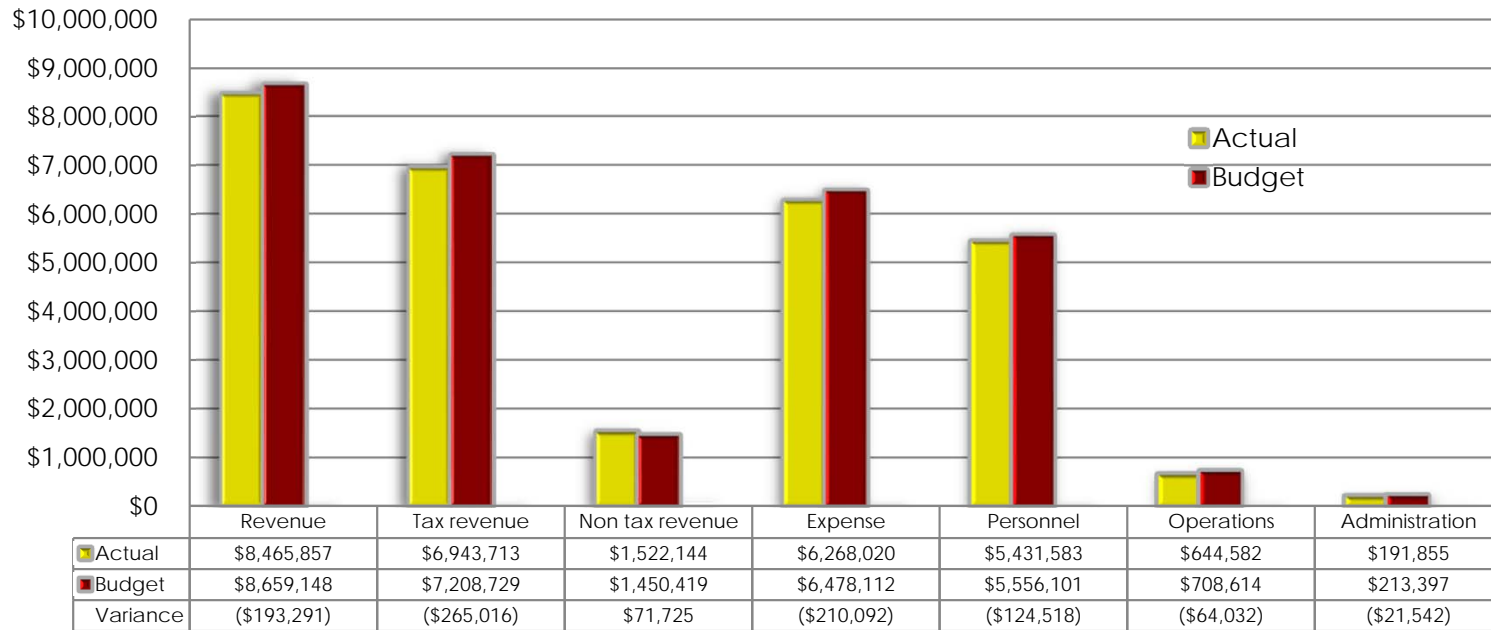
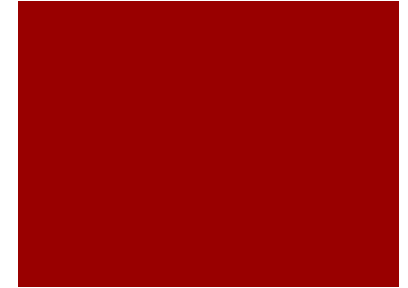
# Sun City Fire District

November 2020 Financial Report

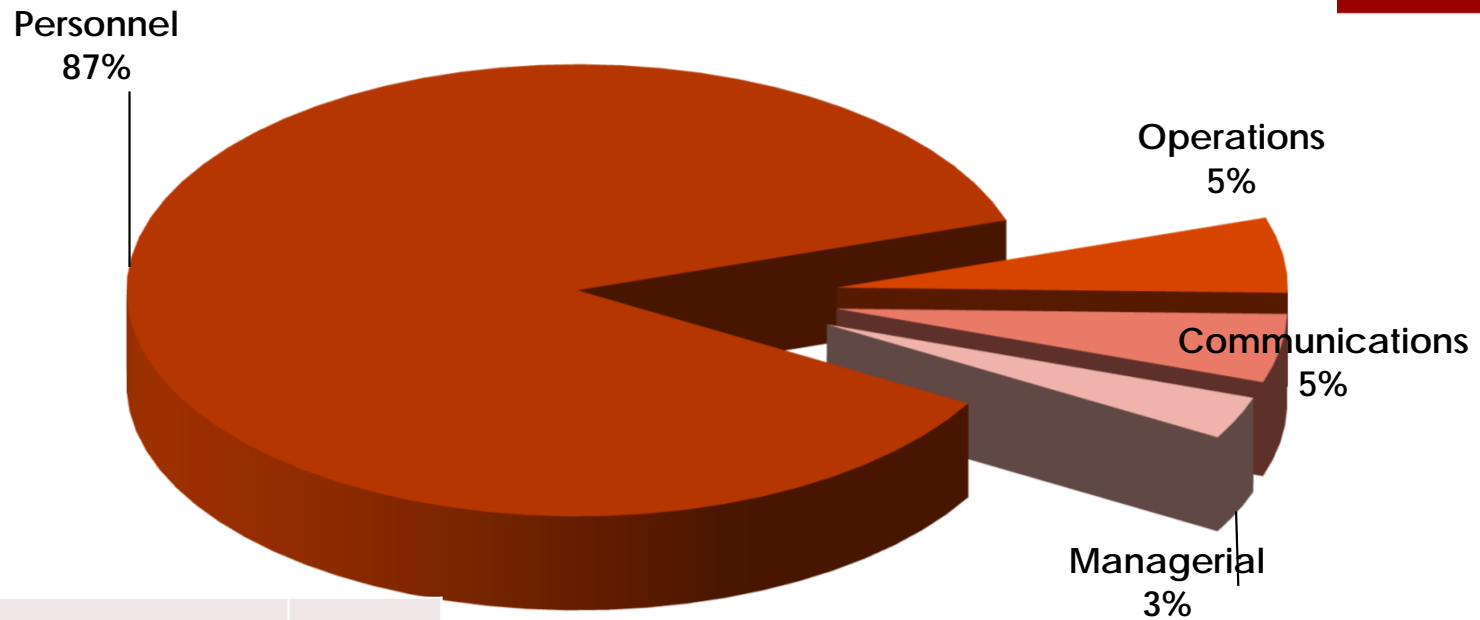
# November 2020



# Fiscal Year Budget to Actual



# Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

# III. COMMITTEE REPORTS

## B. Legal and Insurance

### 1. Legal and insurance matters.

1. Resolution 20-1215A – Appointment of Trustee to Arizona Metropolitan Trust Board of Trustees. (Fire Chief Ron Deadman, Presenter)

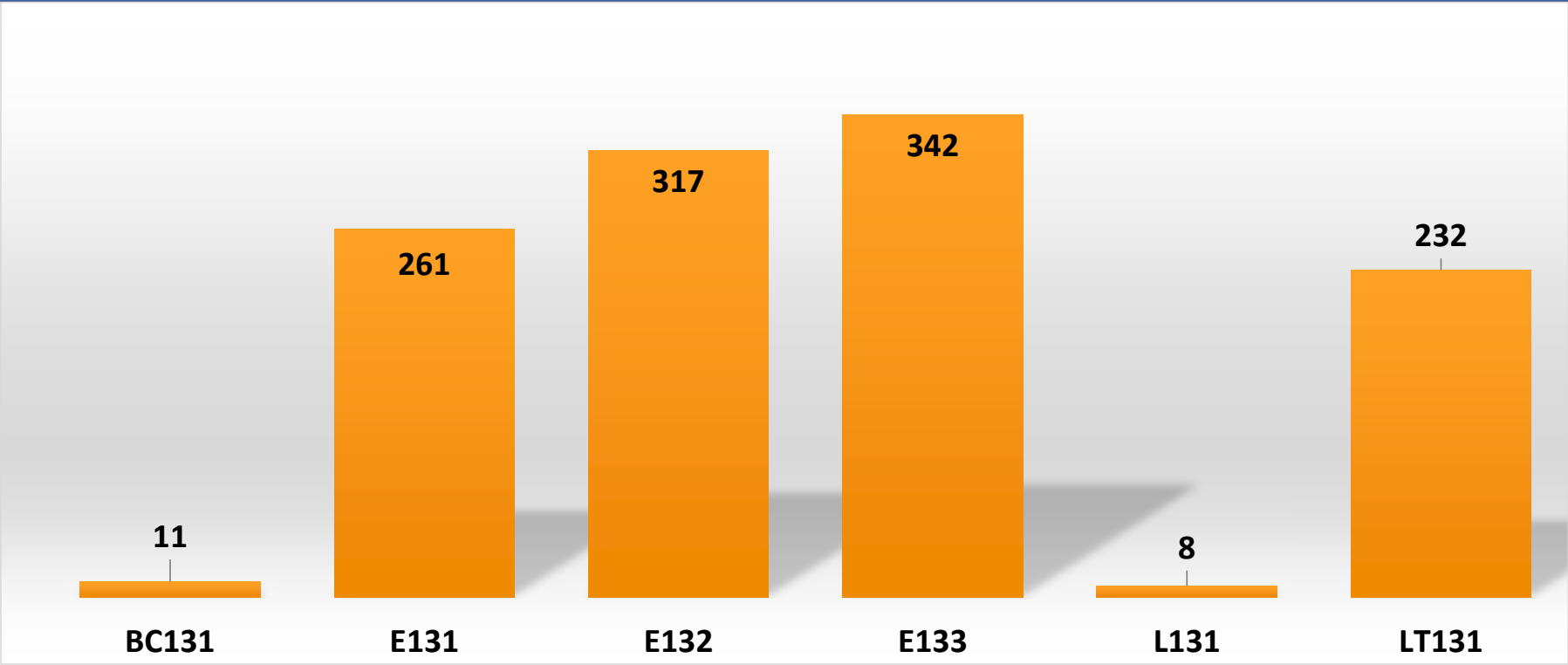


## **III. COMMITTEE REPORTS**

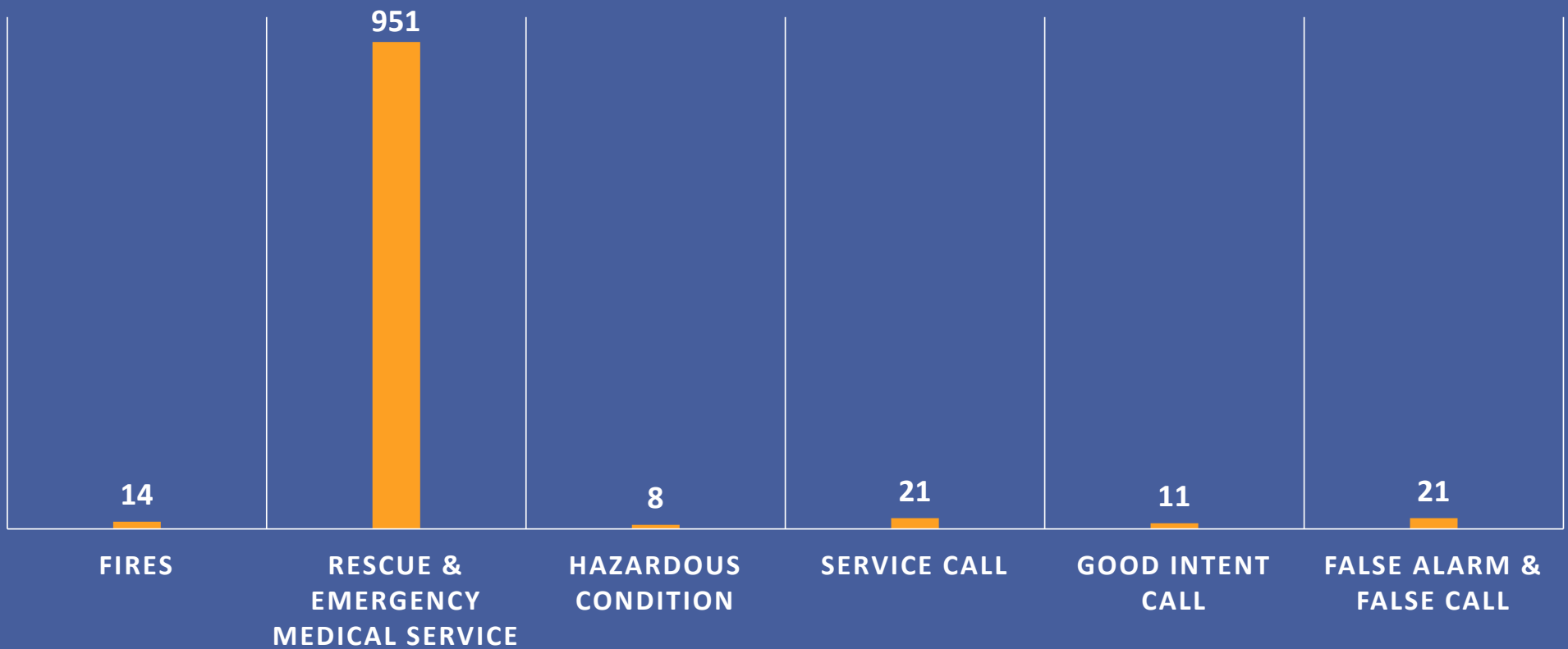
### **C. Fire Department Operations**

- 1. Fire Operations Report: incident counts, types & response times**

# ON-SCENE INCIDENT COUNTS - NOVEMBER 2020

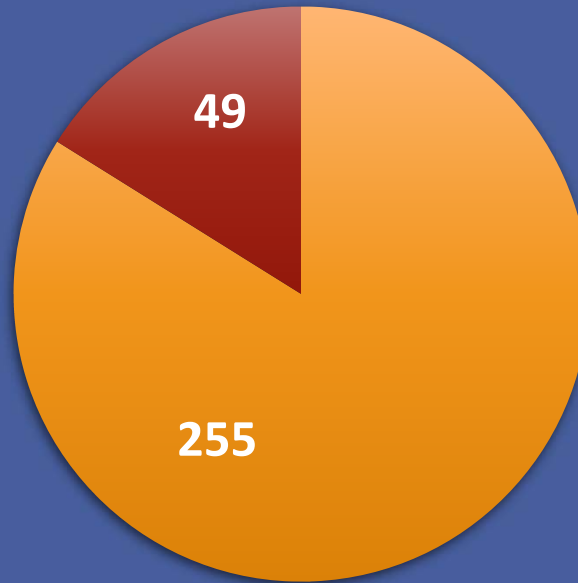


# MAJOR INCIDENT TYPES – NOVEMBER 2020



# INCIDENT STATISTICS – NOVEMBER 2020

Operations  
Average  
Response  
Times  
**5:43**



**18:41**  
Operations  
Average  
On-Scene  
Time

■ Auto Aid Given ■ Auto Aid Received

## III. COMMITTEE REPORTS

### D. EMS/Ambulance Operations

1. Ambulance Operations Report:  
incident counts, types and  
transports

# AMBULANCE ON-SCENE INCIDENT COUNTS





# AMBULANCE ALS TRANSPORTS

## November 2020

M131 – 162 Transports

M132 – 147 Transports

M133 – 126 Transports

M134 – 132 Transports

**TOTAL - 567 Transports**



Courtesy: Rusty Bradshaw

## Receiving Hospital

506	Boswell
13	Thunderbird
24	St. Joes West
10	Del Webb
12	Arrowhead
1	North Peoria
1	West Valley

## III. COMMITTEE REPORTS

### E. Resource Management

1. Fleet/apparatus report
2. Building/facilities report

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## **III. COMMITTEE REPORTS**

### **F. Administrative/Special Projects**

## III. COMMITTEE REPORTS

### G. Public Education/Community Outreach

1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events



Jim Fox  
Fire Marshal/PIO  
Fire Investigator  
Public Education /  
Fire Prevention Bureau



# **PREVENTION VOLUNTEER SERVICE ANNIVERSARIES**

**Robert Pope**

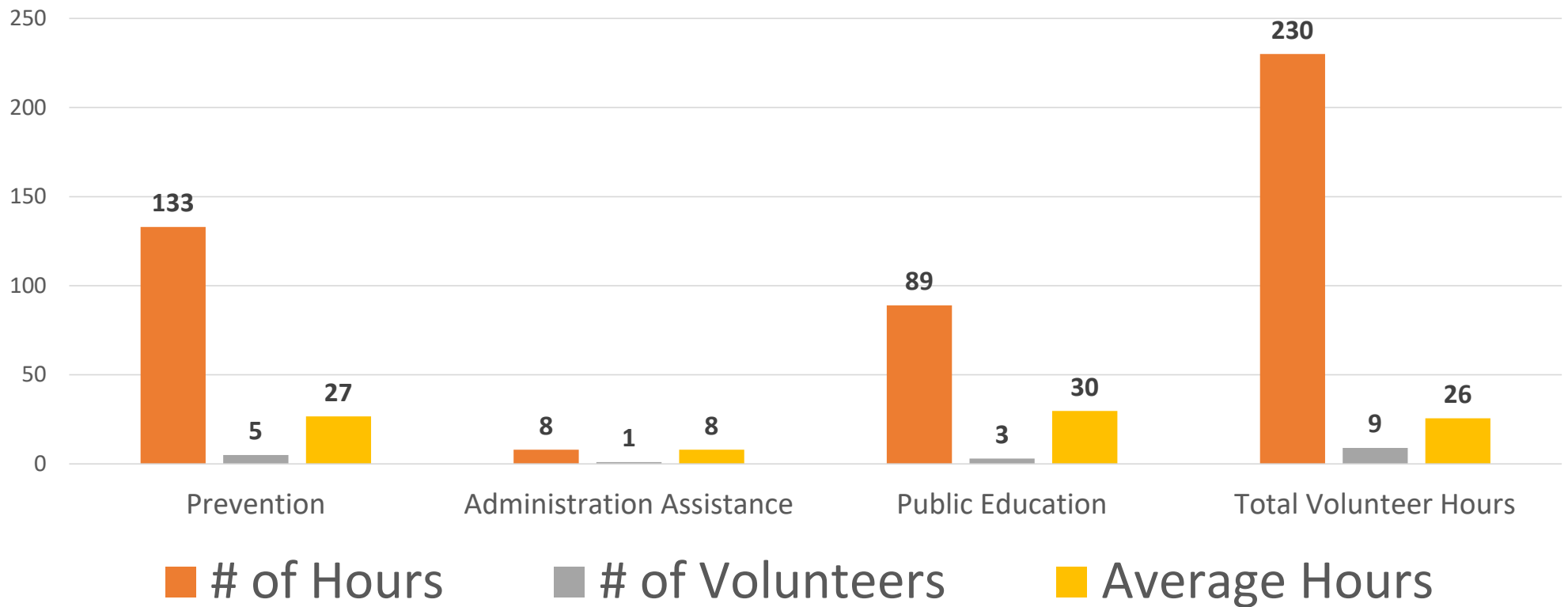
**Fire Prevention**

**December 15, 2015**

**5 Years**

# PREVENTION VOLUNTEER HOURS SUMMARY

NOVEMBER 2020





# COMMUNITY RELATIONS PROGRAM REPORT

Over 88 Citizens Served in  
November by the Fire Prevention  
Team!

- 31 Home Safety Surveys
- 31 Lockbox Installations
- 21 Lockbox Key Changes
- 5 Smoke Detector Installations
- 0 Car Seat Installation
- 0 Blood Pressure Checks
- 0 Safety Fair/Expos (Sundial event)



Lockbox  
Appointments  
Booked through  
December 2020

## III. COMMITTEE REPORTS

### H. Fire Prevention

1. Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects

# FIRE PREVENTION INSPECTION SUMMARY

## Prevention *Annual* Inspection Summary -November 2020

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	6	6	12	8
Business	24	3	27	4
Educational	0	0	0	0
Institutional	24	6	30	5
Mercantile	4	1	5	1
Residential	1	2	3	3
Special Property & Other	2	0	2	0
<b>Total Inspections</b>	<b>61</b>	<b>18</b>	<b>79</b>	<b>21</b>

# PREVENTION CONSTRUCTION INSPECTION SUMMARY

## Prevention *Construction* Inspection Summary -November 2020

Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			4	
Fire Sprinkler Final			2	
Fire Alarm			4	
Flow Test			2	
Construction			7	
Hood and Duct			0	
Other Inspection			2	
<b>Total Inspections</b>			<b>21</b>	

# FIRE PREVENTION INSPECTION SUMMARY

## *INSPECTION SUMMARY YEAR TO DATE*

- Annual Initial Inspections: 1087
- Annual Re-Inspections: 154
- Violations Found: 892
- Volunteer Inspectors: 6
- Volunteer Hours: 1450

# PERMITS ISSUED/REVENUE

## Construction PR/Permits

Permits Issued 8  
(Includes FS, FA, Hoods, T.I.'s, New Constr. Etc.)

Fees: \$3,298.38

Occupancy Permit Revenue \$2,555.00

Contractor Registration \$150.00

Lockbox Revenue \$1,050.00



# FORMAL FIRE INVESTIGATION REPORTS

## 2 Formal Investigations:

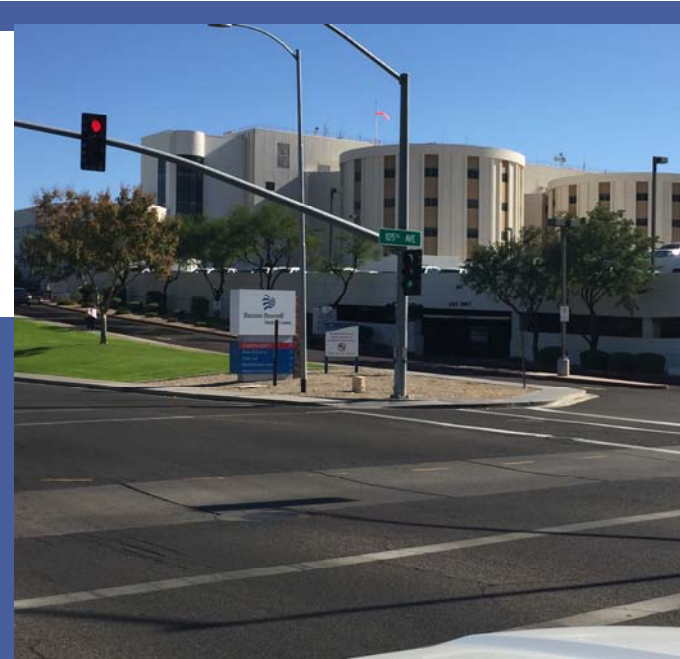
17234 N 107<sup>th</sup> Ave

Undetermined

10808 N Cameo Dr

Accidental overheating of  
electrical item





# LARGE DISTRICT PROJECTS



# LARGE COMMUNITY PROJECTS – SUN CITY

## Banner-Boswell Hospital (BBMC)

- Emergency Department - Operational
- Lobby/Tower Shells – CofO Inspections-Dec.
- BBMC – Redundant Fire Line to Fire Pump
- BBMC – Emergency Responder Radio Coverage
- Physical Therapy T.I. (M.O.B.)

# Boswell - New ED Building / Patient Tower



# Banner Boswell Medical Center – New ED Building /Patient Tower

## Inspections Schedule

- ✓ October 5<sup>th</sup> – HEADS-IN-BEDS (ED portion of the building ready for patient care)
- October – December: Tower Construction continues
- December 28<sup>th</sup>: proposed Certificate of Completion for Boswell ED/Tower Addition.

# LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion (starting Nov.)
- AAA Auto Repair (New Construction)
- Bank of America (Chiller system, F.A. System)
- Starbucks T.I. (continuing- 107<sup>th</sup>/Bell)
- Edward Jones T.I.
- SCRC - Clubs on Grand Phase II (Auto Shop Club)

# LARGE DISTRICT PROJECTS - YOUNGTOWN

- Ridgeview Project – 125 Residential Lots (Started)
- Sun View Health and Rehab T.I. (On-going)
- Enclave Off Olive (34 Residential Lots) (On Hold)
- Youngtown Library Addition (Ready to start)
- El Sol Energy Storage Facility (Olive Avenue) (Dec. 2021)



# LARGE DISTRICT PROJECTS – YOUNGTOWN EL SOL ENERGY STORAGE FACILITY - OLIVE AVE.



## **IV. UNFINISHED BUSINESS**

- A. PSPRS/Prop 207 – Tim Wilmes, Board Clerk**
- B. COVID/CARES Act – Tim Wilmes, Board Clerk**

# V. EXECUTIVE SESSION

**NOTICE:** The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions



## **VI. NEW BUSINESS/FUTURE AGENDA ITEMS**

### **A. Consulting Services – Presentation via Zoom**

## **VII. PUBLIC COMMENTS**

**Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.**

## VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

# VIII. NEXT GOVERNING BOARD MEETING

**Sun City Fire District – Administrative Offices**

**Governing Board Meeting**

**Tuesday, January 26, 2021 – 09:30**

**NOTICE OF MEETING:** Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, January 26, 2021 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99<sup>th</sup> Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

# IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).