



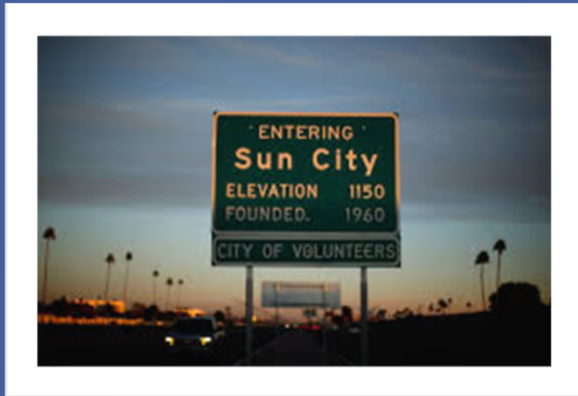
Sun City Fire District

Governing Board Meeting

Tuesday, August 23, 2022 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



David A. Mann
Board Chairman
Elected 2018



Timothy Wilmes
Board Clerk
Elected 2018



Phil LaBarbera
Board Member
Elected 2020



Stephen Arnold
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020

MEETING COMMENCEMENT

CALL TO
ORDER



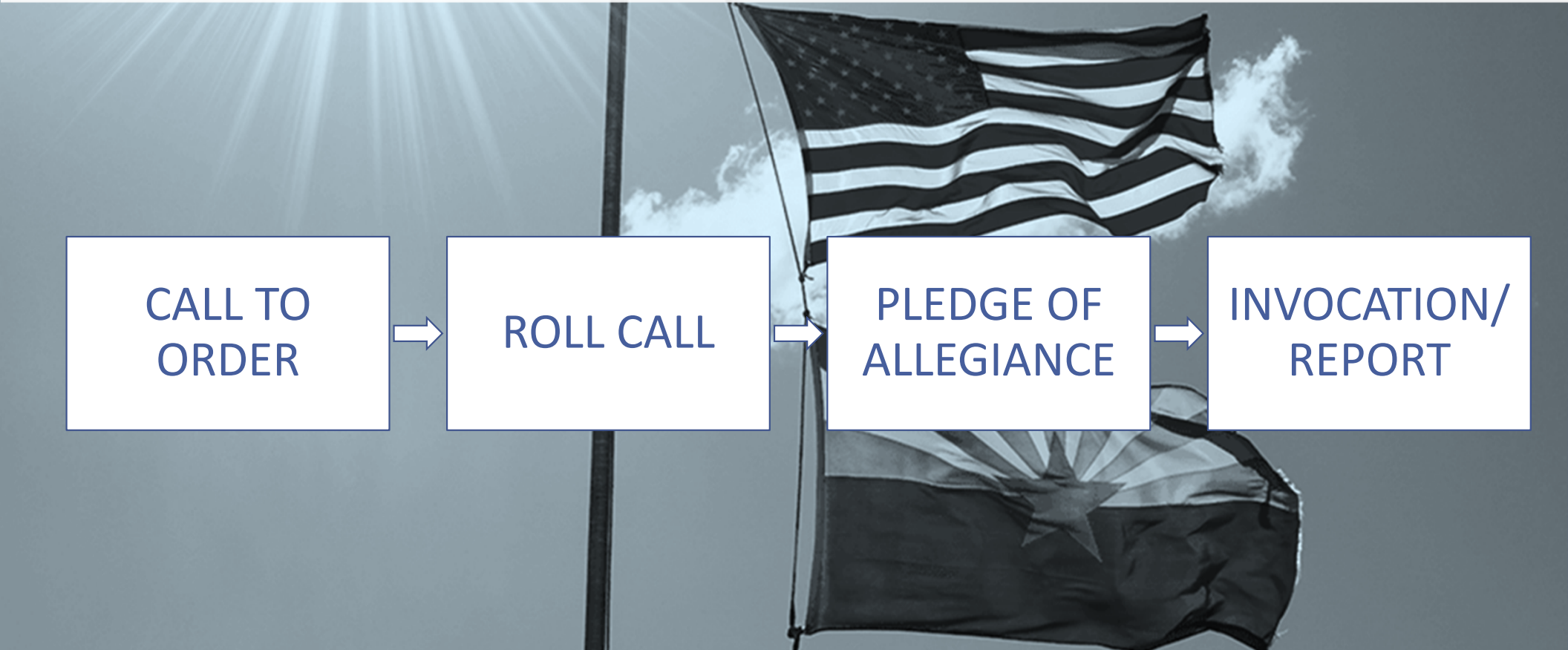
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

A. Approve the Special Meeting Minutes of July 19, 2022.

B. Approve the Board of Directors Monthly Meeting Minutes of July 26, 2022.

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



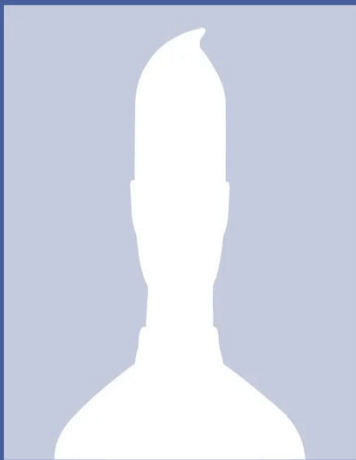
Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

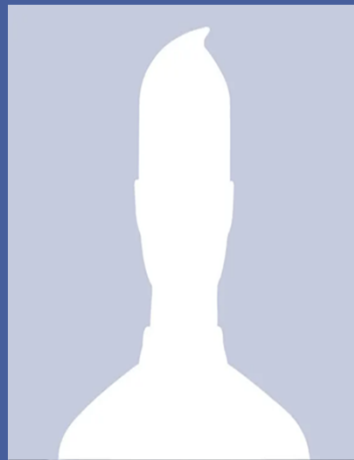
PROMOTED TO	DATE	EMPLOYEE
Firefighter	August 22, 2022	William Damiani
Firefighter	August 22, 2022	Jackson Peters
Firefighter	August 22, 2022	Taylor Porter

POSITION	HIRE DATE	EMPLOYEE
EMS EMT	August 1, 2022	Fabian Rodriguez
EMS EMT	August 1, 2022	Samuel Herbst

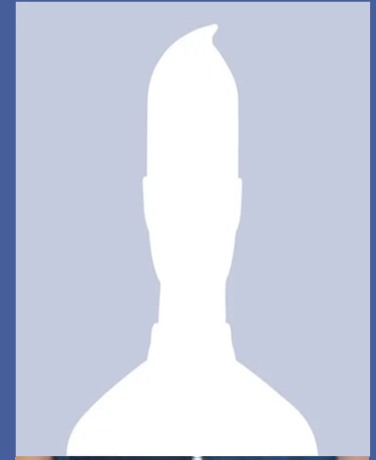
JULY SERVICE ANNIVERSARIES



Dustin Blada
EMS Division EMT
1 Year



Kyle Wilcox
EMS Division EMT
1 Year



Rebecca Haro
EMS Administrative Manager
3 Years

III. COMMITTEE REPORTS

A. Budget and Finance

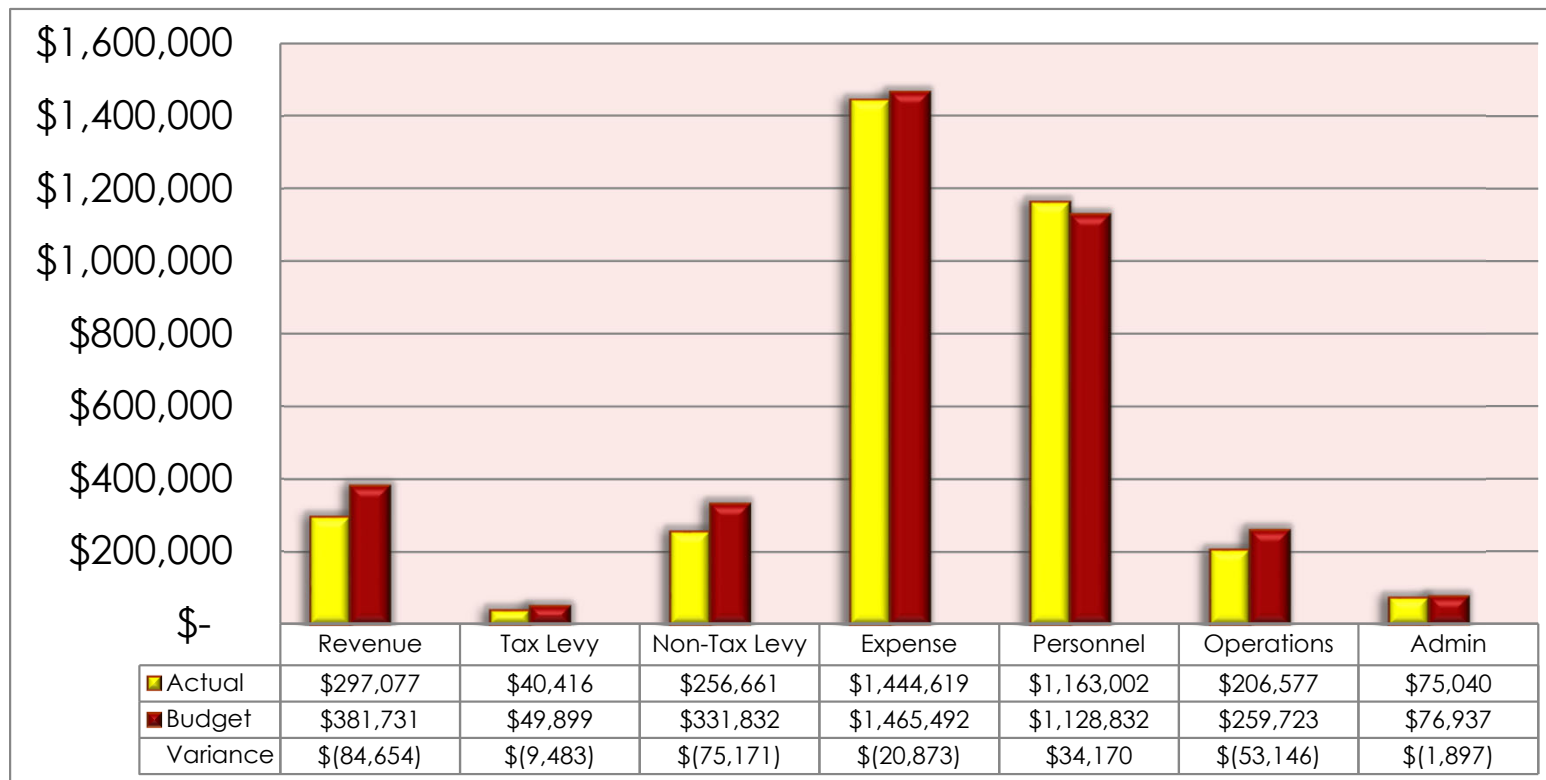
1. Financial Reports and Bank Reconciliations – July 2022



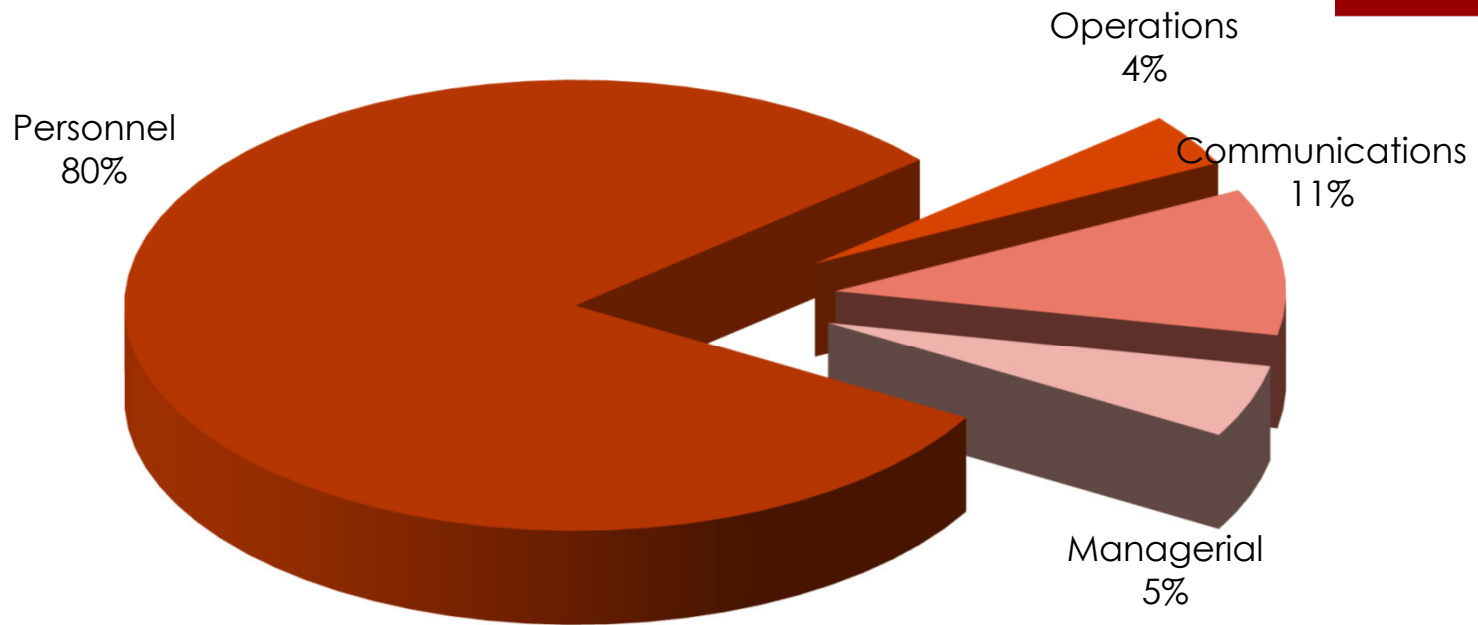
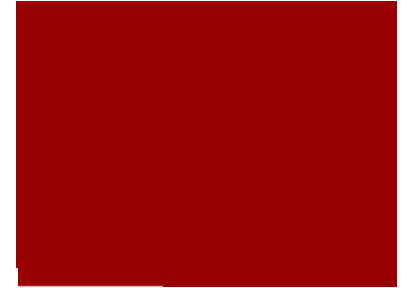
Sun City Fire District

July 2022 Financial Report

July 2022



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

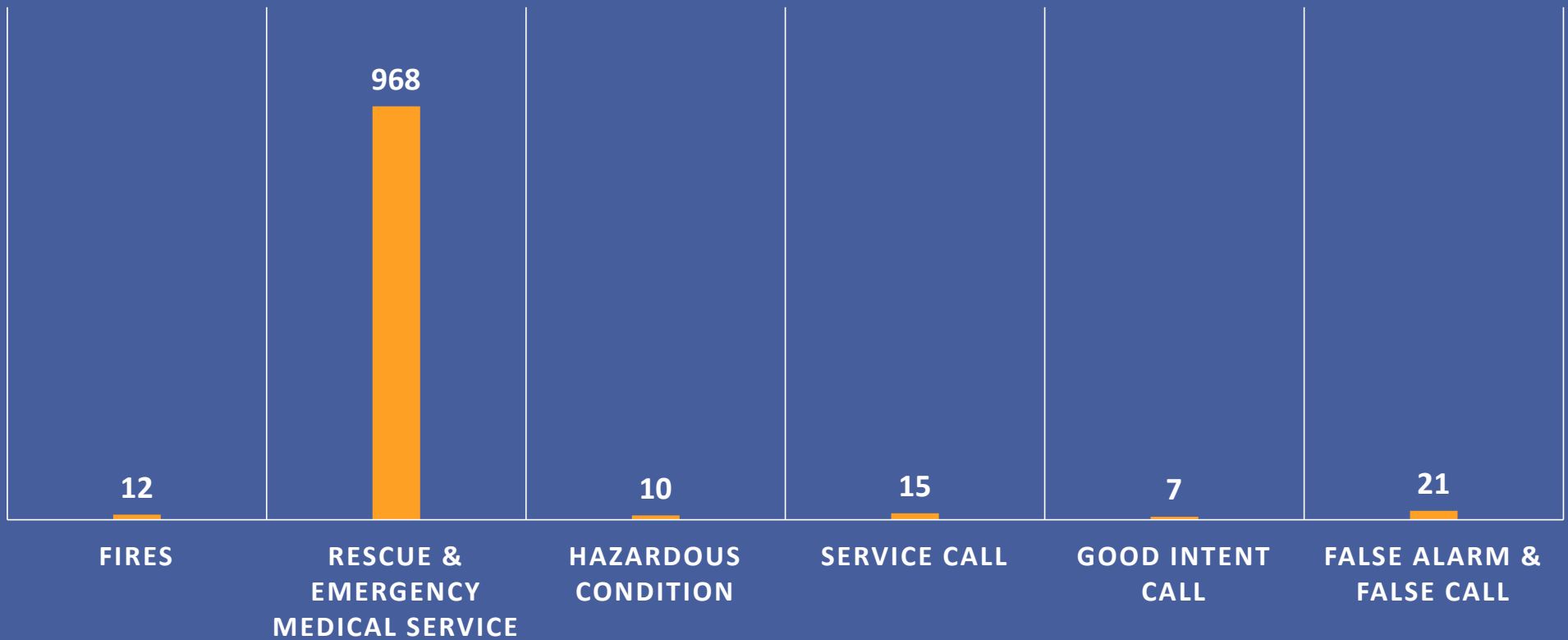
B. Legal and Insurance

III. COMMITTEE REPORTS

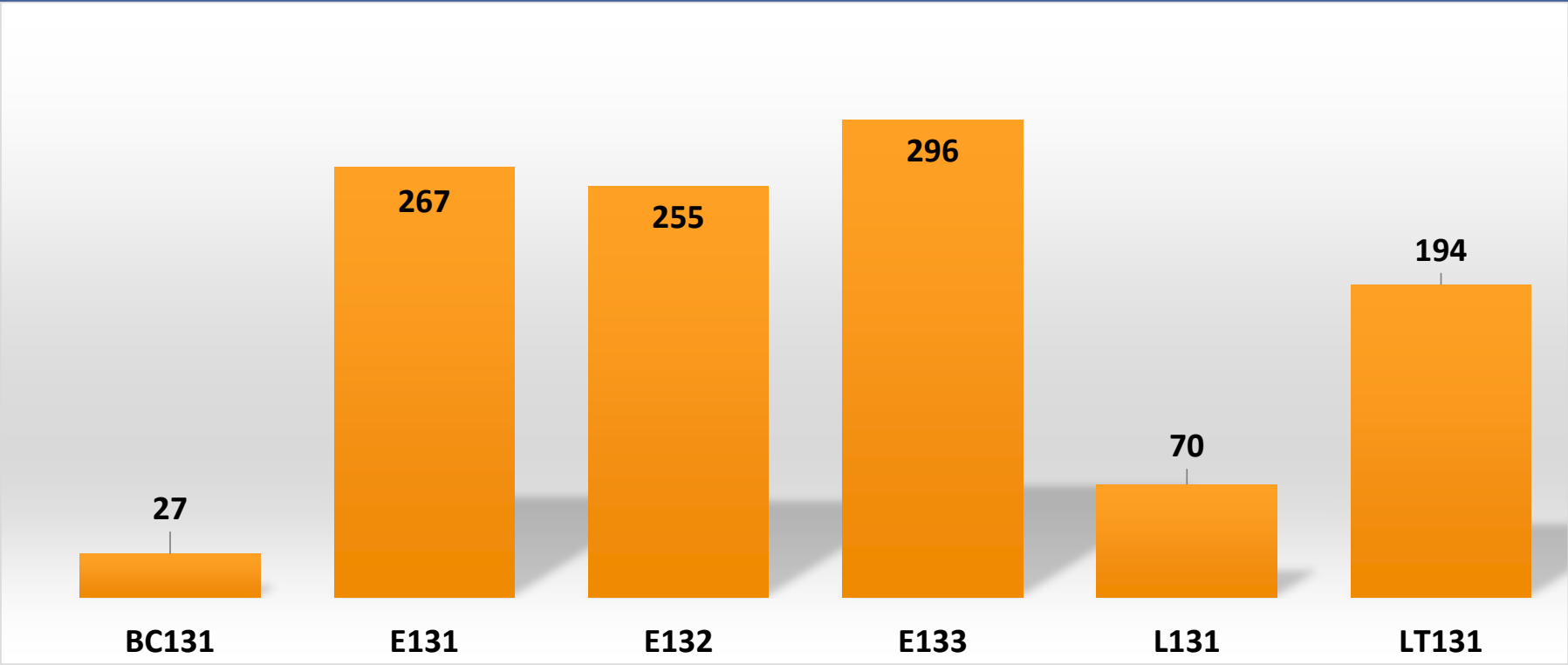
C. SCFMD Operations



MAJOR INCIDENT TYPES – JULY 2022



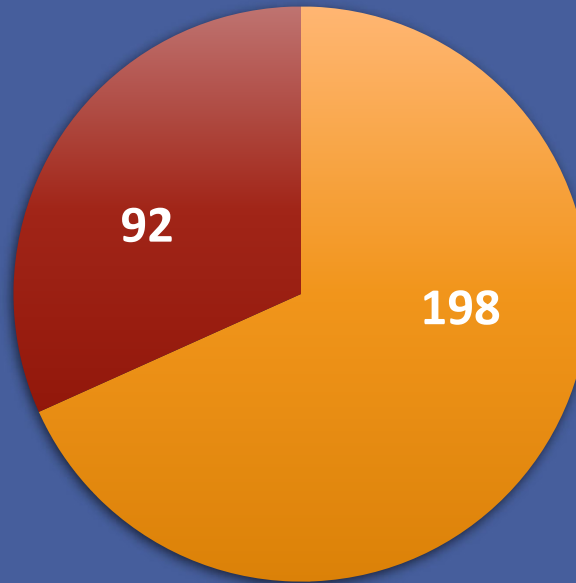
ON-SCENE INCIDENT COUNTS – JULY 2022



INCIDENT STATISTICS – JULY 2022

Response
Times
5:50

Overlapping
Calls
80.09%



Auto Aid Given Auto Aid Received

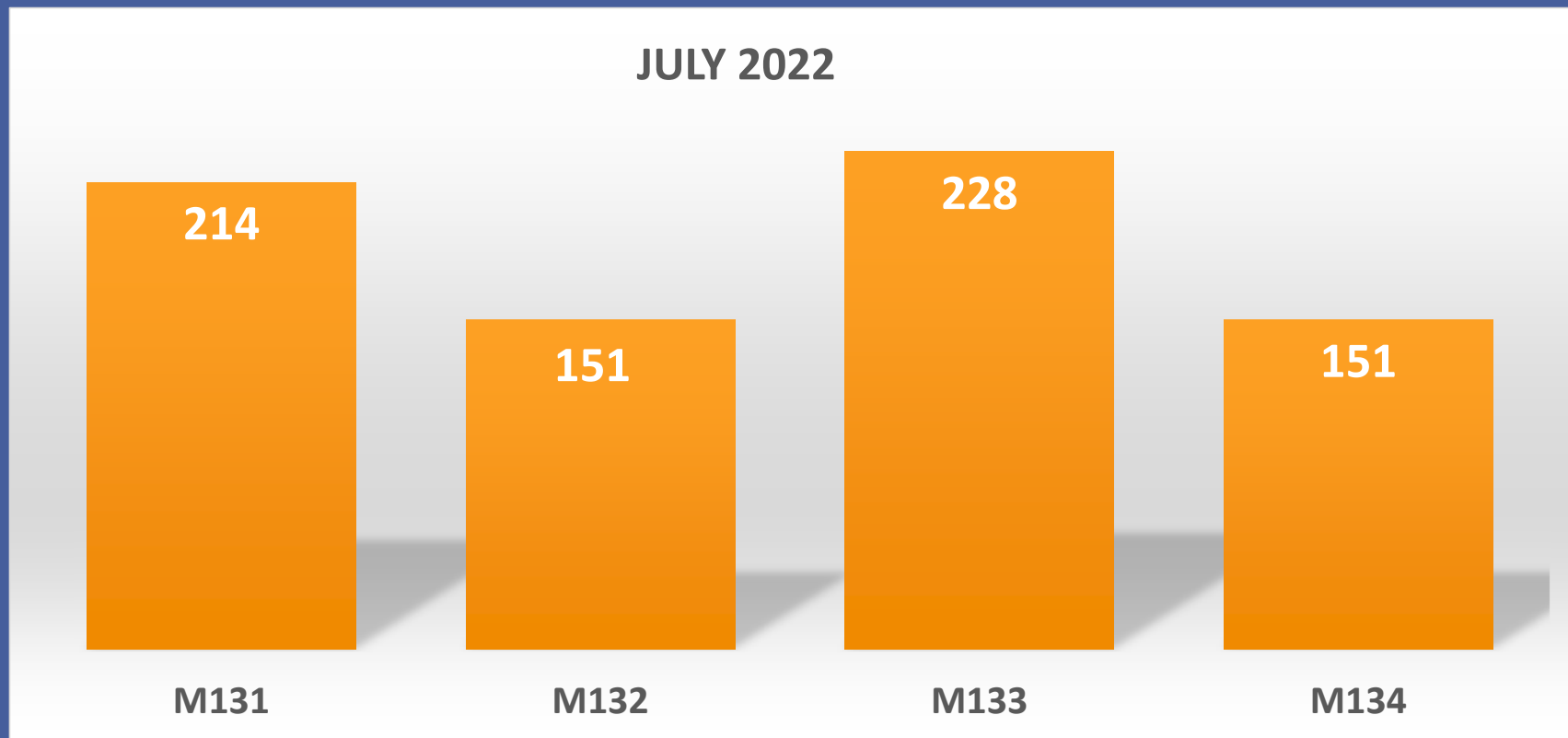
21:49
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

JULY 2022

M131 – 189 Transports
M132 – 110 Transports
M133 – 179 Transports
M134 – 122 Transports
TOTAL - 600 Transports



Receiving Hospital

561	Boswell
8	Thunderbird
15	St. Joes West
10	Arrowhead
3	Del Webb
1	West Valley
1	Banner GS
1	St. Joes MC

EMS/Ambulance Operations

1. All paramedic students continue doing vehiculars.
2. The EMS division currently field testing a stair chair unit and a Lucas device.
3. New EMTs are in the field for orientation.

EMS/AMBULANCE OPERATIONS

Stair Chair aid in moving immobile patients to the gurney from small spaces or downstairs



Lucas compression device allows continuous compressions



III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. Fleet/Apparatus report –
 - a. The new Medix ambulance was delivered on August 8th after being delayed by a recall. It will take approximately a month to get it into service. Current M133 will be added into our reserve pool, and we will determine the future of the 2010 Dodge ambulance.
 - b. Due to on-going issues with L131, Sutphen has agreed to take the truck back to Ohio and retrofit the truck with a completely different hydraulic, electrical, and programming system. Due to issues with parts, they don't anticipate being able to perform this work until early 2023. In the meantime, they've agreed to pay for repairs at H&E to keep the truck functional until the retrofit.
 - c. The apparatus committee and ladder captains have had meetings to narrow down the search for a new ladder tender. Research was also done to on the feasibility of running the ladder truck as a solo unit and not replacing the LT. Initial discussions have determined the the savings would not be significant, and our current ladder is unable to be trusted as a solo unit until the major repairs can be test next year. Vendor selection has been narrowed down to two and more specific quotes are being obtained for comparison. Hopefully an order can be placed soon.
 - d. The finalizing of the sale of the 2012 Spartan has been pushed back due to more issues with water leaks.

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

New Medix Ambulance



RESOURCE MANAGEMENT - FACILITIES

- 1. We have been plagued with roof leaks at FS132 and FS133. Glendale Roofing has been addressing FS132 and has donated considerable time in good faith to assist us. Progressive Roofing is working on issues at FS133 as warranty issues so far.
- 2. The Plymovent systems at FS131 & FS132 have not functioned as anticipated after the recent upgrades and are causing damage to the stations and their bay door components. The corrective repairs are to begin on August 22nd.

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

- 1. Recruit Class 22-2 is graduating on August 20th and will be hitting the streets on August 23rd.**
- 2. Three current EMS employees were hired as firefighters and will begin the Glendale Fire Academy 22-3 on August 29th and graduation is tentatively scheduled for December 3rd.**
- 3. Nine members were sent to the Virtual Command Center in Mesa for tactical training. They received great captain and battalion chief training. All members did great.**

TRAINING/ PROFESSIONAL DEVELOPMENT



Glendale Fire Academy

Recruit Class 22-2

III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update.

III. COMMITTEE REPORTS

**FIRE PREVENTION:
Public Education &
Community
Outreach**



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

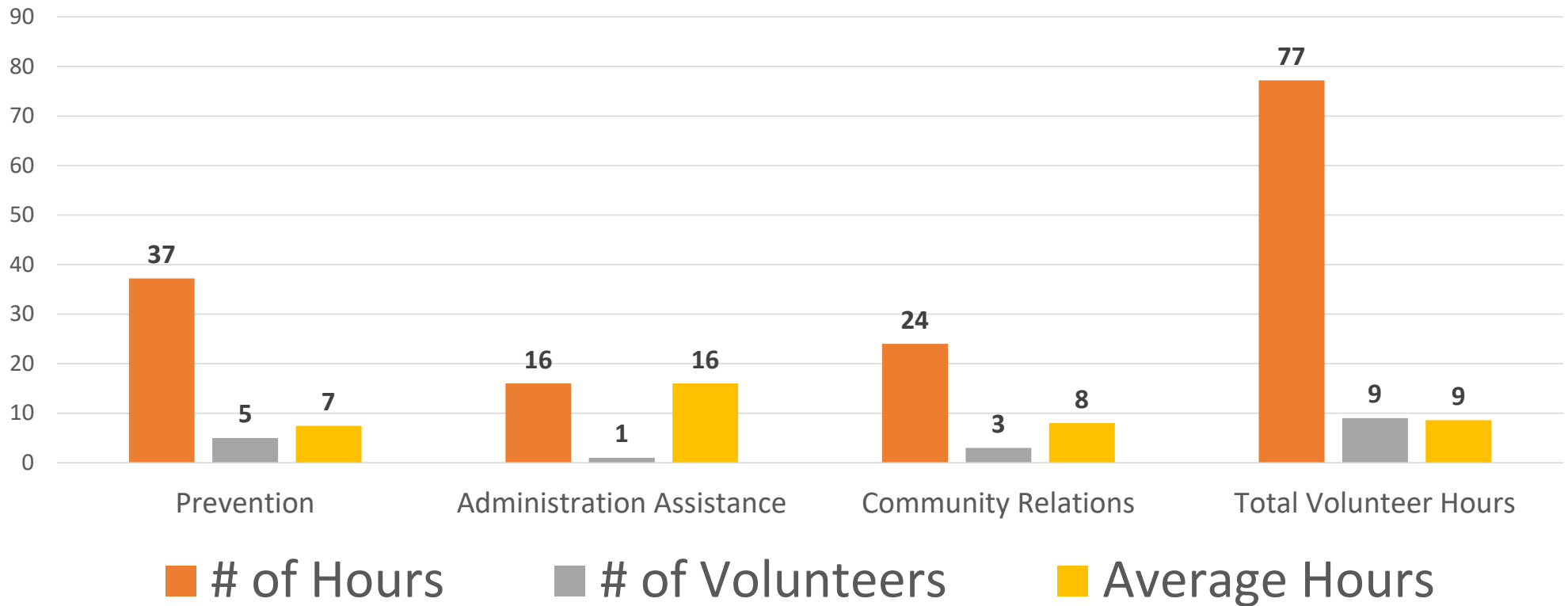
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

July 2022



COMMUNITY OUTREACH PROGRAM REPORT

Over 153 Citizens Served in July by
the Fire Prevention Team!

- 60 Home Safety Surveys
- 58 Lockbox Installations
- 24 Lockbox Key Changes
- 02 Smoke Detector Installations
- 01 Lockbox Remounts
- 08 Public Speaking/ CPR Class



Lockbox
Appointments
Booked through
End of August

FIRE PREVENTION INSPECTION SUMMARY

Prevention *Annual* Inspection Summary - July 2022

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	11	4	15	3
Business	58	7	65	5
Educational	0	0	0	0
Institutional	2	1	3	0
Mercantile	0	0	0	0
Special Property & Other	5	0	5	1
Total Inspections	76	12	88	9

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention *Construction* Inspection Summary - July 2022

Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			1	
Fire Sprinkler Final			3	
Fire Alarm			4	
Flow Test			0	
Construction			1	
Hood and Duct			0	
Other Inspection			14	
Total Inspections			23	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	9
<u>Permit/Plan Review Fees:</u>	\$ 3,121.91
<u>Lockbox Revenue:</u>	\$ 2,940.00
<u>Contractor Registration Renewal:</u>	\$ 150.00
<u>Operational Permit Fees:</u>	\$ 2,855.00 (97.6%)
<u>Compliance Engine Revenue:</u>	\$ 2,231.70



FIRE INVESTIGATION REPORTS

July 2022

13678 N 110th Ave.
Plumber soldering

11121 W Greer Ave.
MCSO possible fire works

10742 W Tropicana Cir.
Portable A/C Unit



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Constr.
- Heritage Condos F.A. - 99th Ave. – Permitted
- Olive Branch Senior Center – 103rd/Santa Fe
- Lakes Maintenance Building – Under Construction
- Archwell Medical Office(99th/Bell) – Under Construction
- Centerwell Medical Office(LaRonde East) – Under Construction
- Apricus Imaging (LaRonde East) – Under Construction
- Del Webb Medical Infusion (Former Cigna Bldg. - T-Bird/107th) – Under Construction
- Banner Endoscopy (Former BBMC ER Suite 2nd Floor) – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F004183

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT



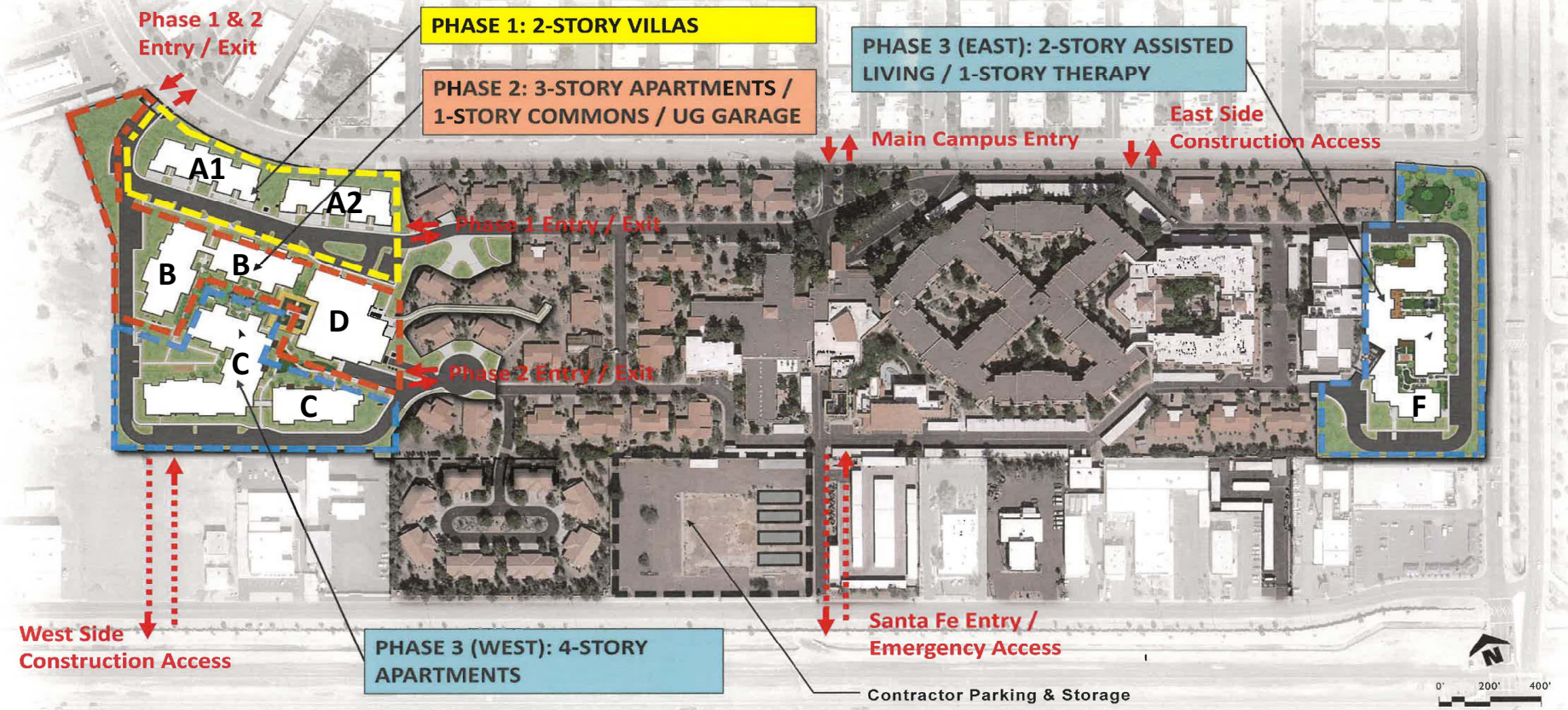
**CANYON
ELEC**

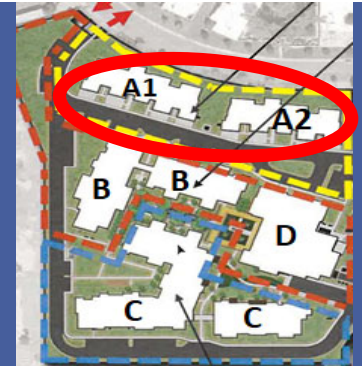


SUNDT
Skill. Grit. Purpose.



Royal Oaks PROPOSED PHASING PLAN

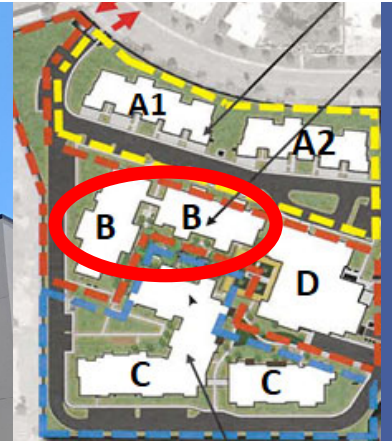




Royal Oaks:
Bldgs. A1, A2

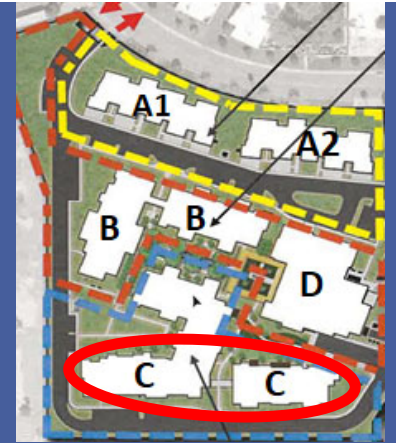
2 story Condos
16 Units

Completed,
Occupied



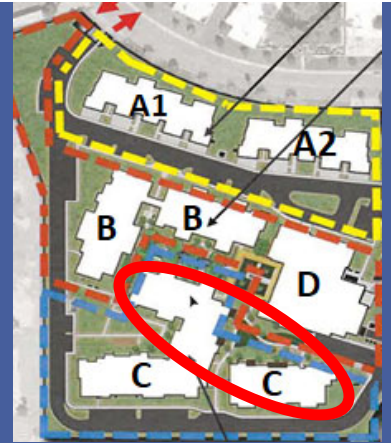
**Royal Oaks:
Building B1 / B2**

Drywall Stage



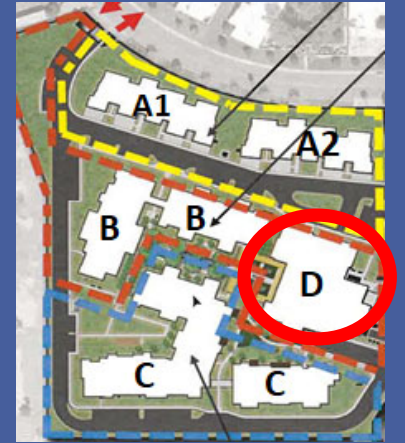
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Framing &
Drywall Stage**



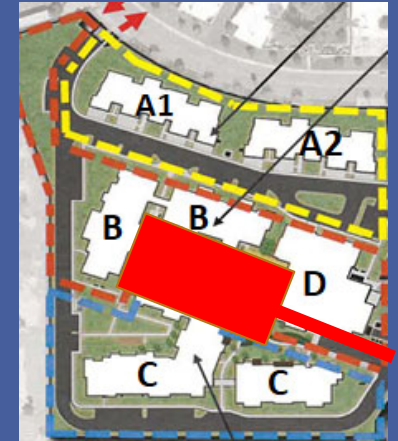
**Royal Oaks:
Building C1/C2
(North, West)**

**3 Story
Framing Stage**



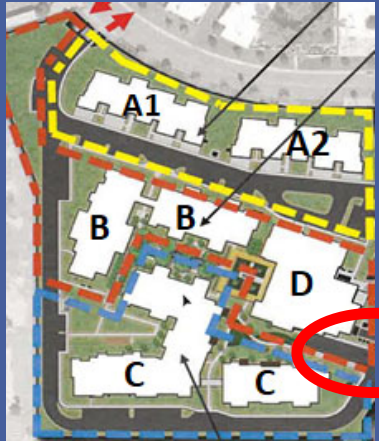
**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

**Interior
Buildout**



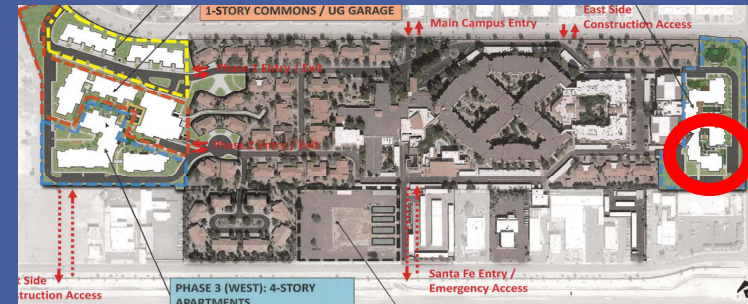
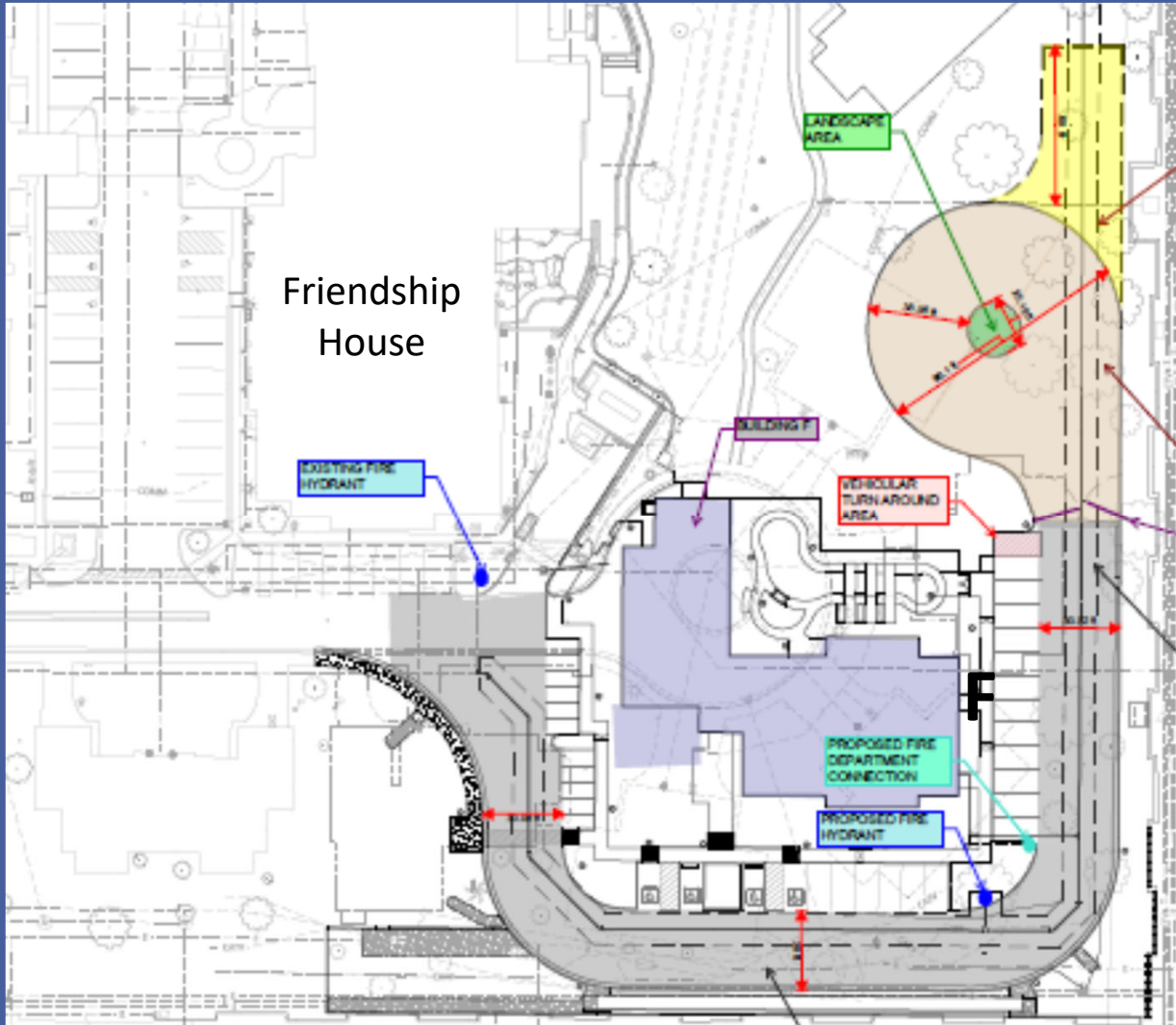
**Royal Oaks:
Parking
Garage/D1**

**Entrance to
Underground
Parking Garage
& D1**



Royal Oaks:
Streets
(connections)

Southern Cul-de-sac
next to Entrance to
Underground
Parking Garage



Royal Oaks: Vida (PH IV)

Site Plan (Southeast Corner of Property)

LARGE DISTRICT PROJECTS – YOUNGTOWN

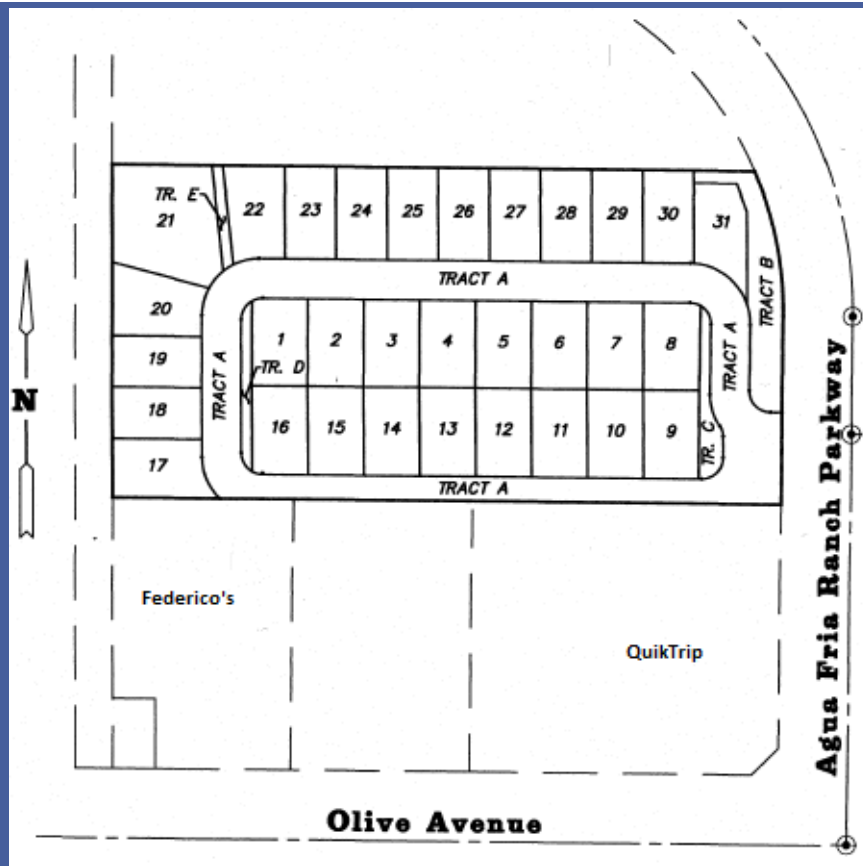
- Ridgeview Residential Subdivision (125 lots)
- Enclave Off Olive Residential Subdivision (31 Lots)
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.)
- Women's International Pharmacy
- El Sol Battery Storage Facility

RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots

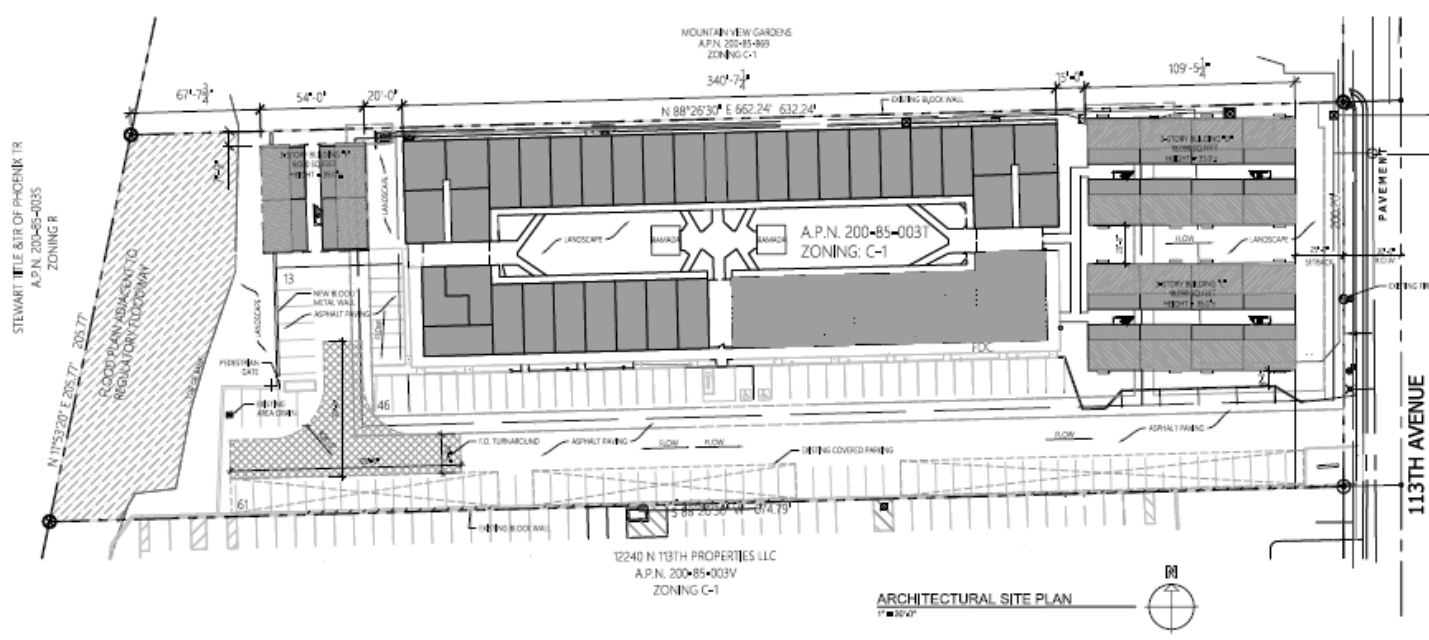


ENCLAVE ON OLIVE SUBDIVISION



Enclave Project
31 SFR Lots

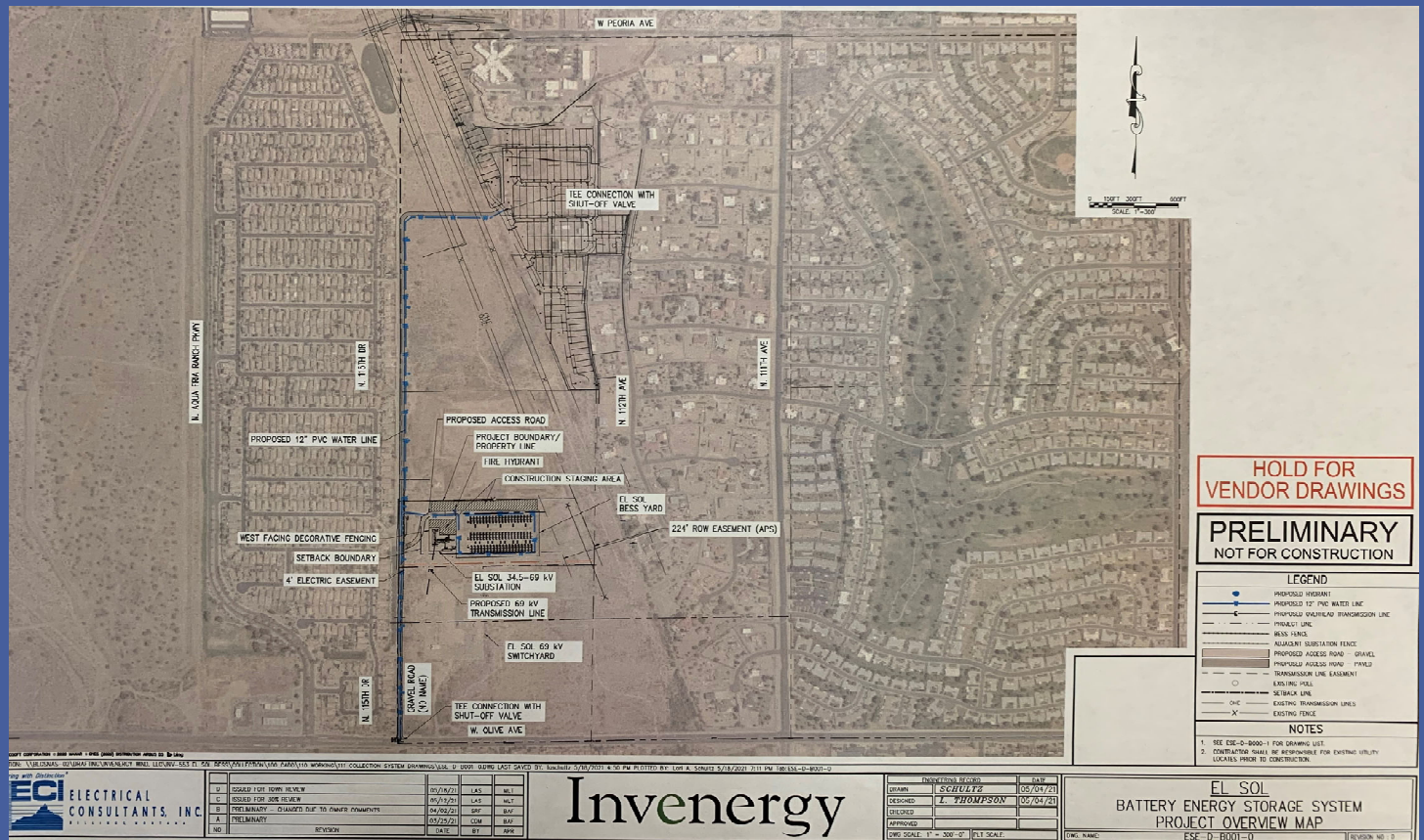
YOUNGTOWN FLATS PROJECT



113th Ave.
Apartments
(104 Units)

EL SOL BESS PROJECT - YT

Proposed
Overall
Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

**1. Public Safety Personnel Retirement System/Prop
207 Update (Board Clerk Tim Wilmes, Presenter)**

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

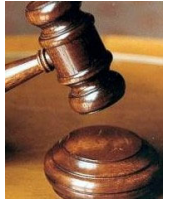
Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, September 27, 2022 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, September 27, 2022 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: August 18, 2022 at 5:00 pm by Lisa Neubert**