



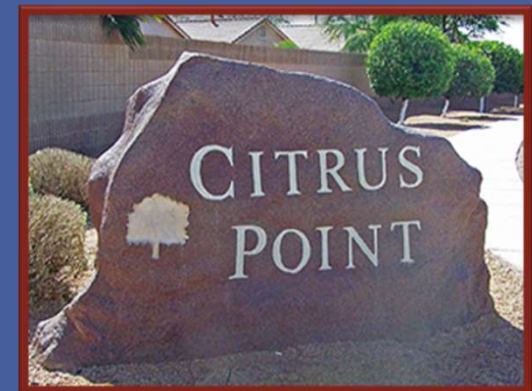
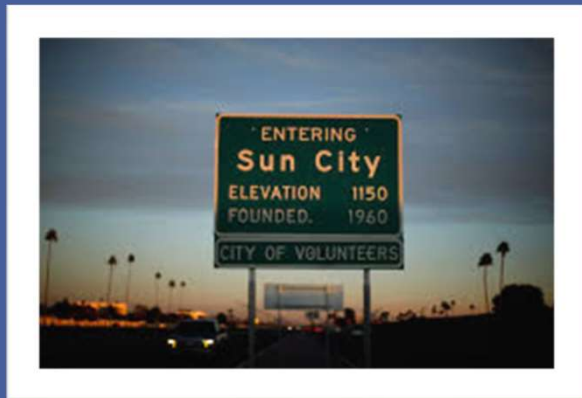
Sun City Fire District

Governing Board Meeting

Tuesday, February 28, 2023 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



Timothy Wilmes
Board Chairman
Elected 2022



Stephen Arnold
Board Clerk
Elected 2020



Phil LaBarbera
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020



Philip Griswold
Board Member
Appointed 2022

MEETING COMMENCEMENT

CALL TO
ORDER



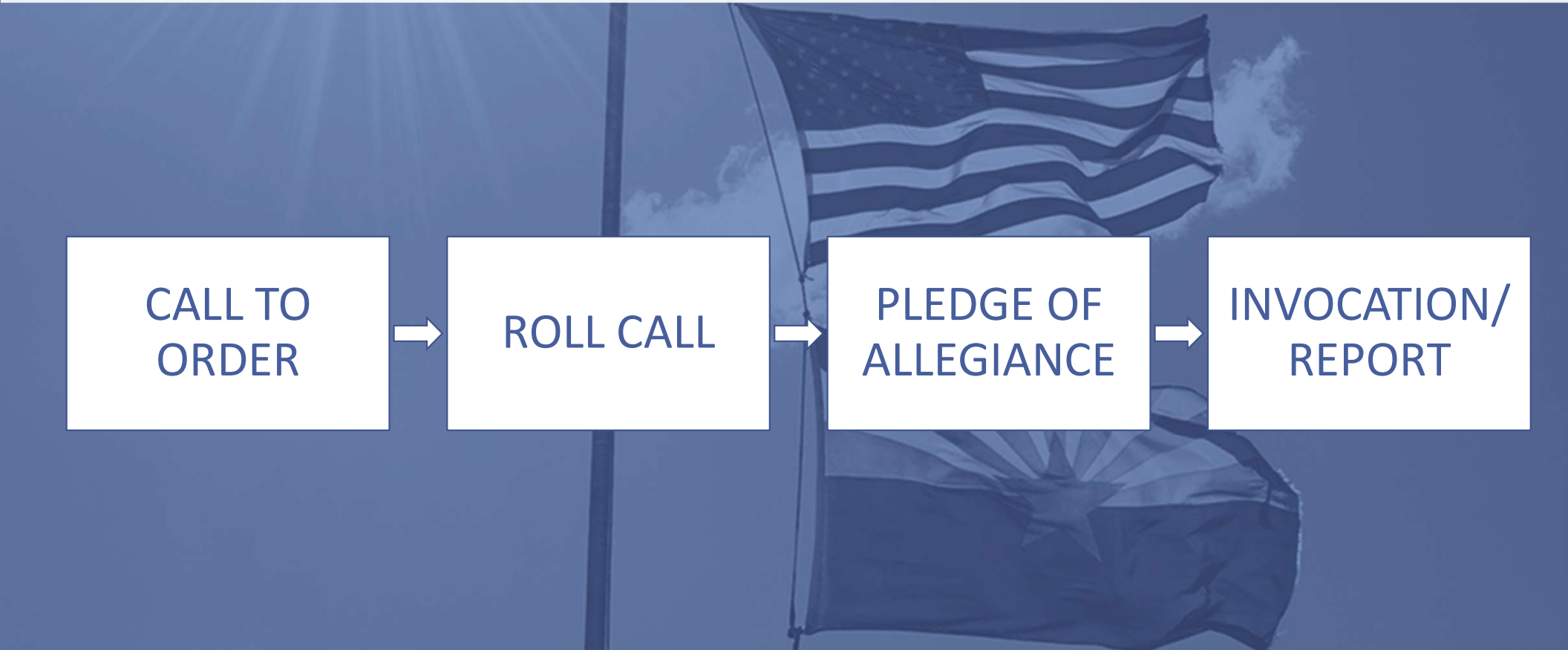
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

NOTICE – Chairman Wilmes will abstain from voting on all agenda items put forth for vote unless there is a tie vote.

A. Approve the Board of Directors Board Meeting Minutes of January 24, 2023.

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

COMMUNITY APPRECIATION LETTERS

1. Sun City Fire District Auxiliary donation (Sun City Fire District Auxiliary Treasurer Mike Bauschka, Presenter)

PROMOTIONS/NEW HIRES

POSITION	PROMOTION DATE	EMPLOYEE
Firefighter	February 6, 2023	Fabian Rodriguez
Firefighter	February 6, 2023	Samuel Herbst

POSITION	HIRE DATE	EMPLOYEE
Firefighter	February 6, 2023	Blake Carpenter
Firefighter	February 6, 2023	Charles Lyon
Firefighter	February 6, 2023	Christopher Tomaselli

FEBRUARY SERVICE ANNIVERSARIES



Lisa Neubert
Office Manager

34 Years



Tony Van Roekel
Battalion Chief

20 Years



George Perreault
Firefighter

20 Years

FEBRUARY SERVICE ANNIVERSARIES



Kevin Brown
Engineer
19 Years



James Fox
Fire Marshal
10 Years



Chris Marin
Firefighter
4 Years



Emil Pierzchala
EMT
2 Year

RETIREMENT RECOGNITION

1. No retirements for the month of January 2023.

III. COMMITTEE REPORTS

A. Budget and Finance

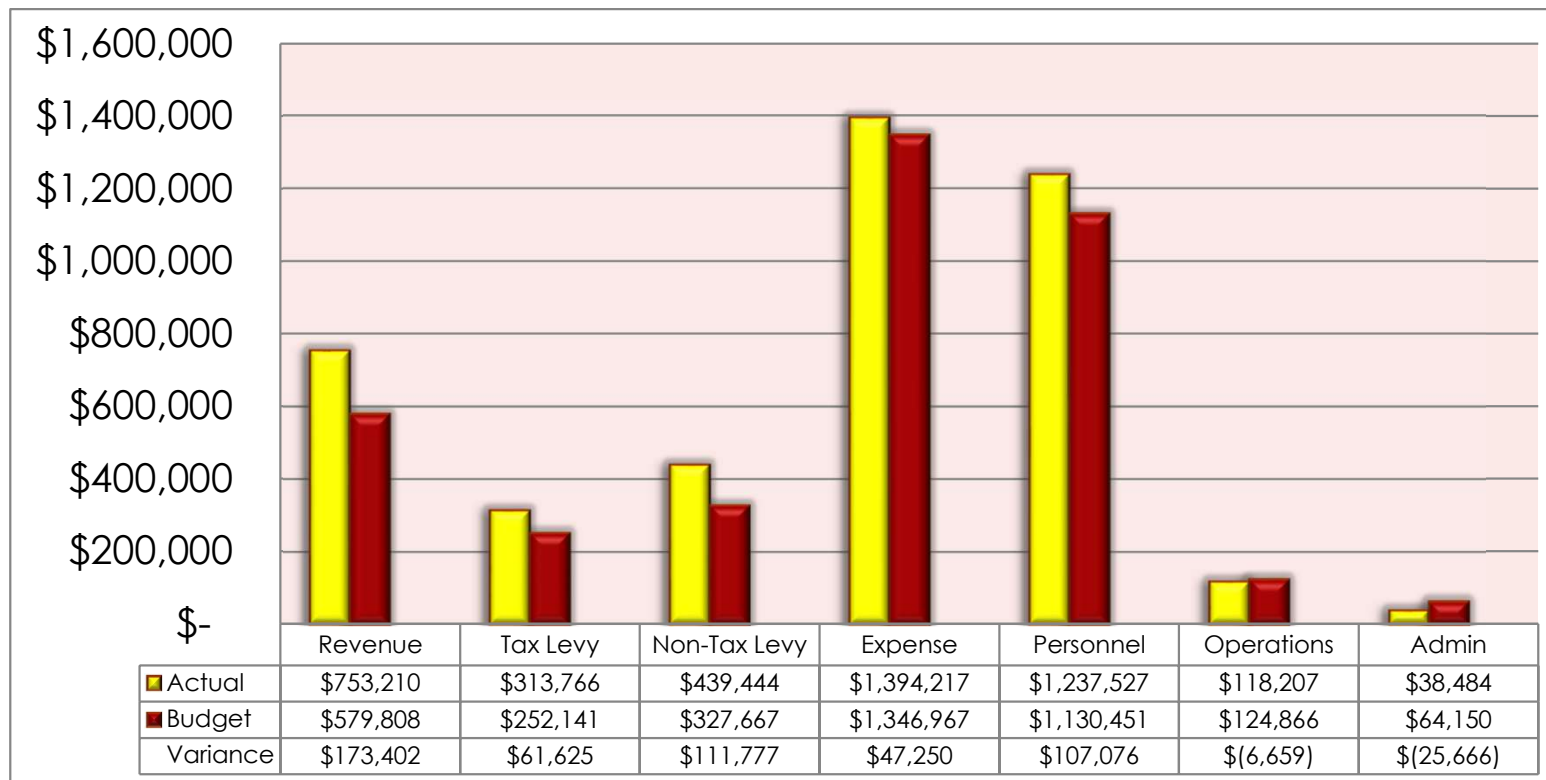
- 1. Financial Reports and Bank Reconciliations – January 2023. (Finance Director Gabe Buldra, Presenter)**



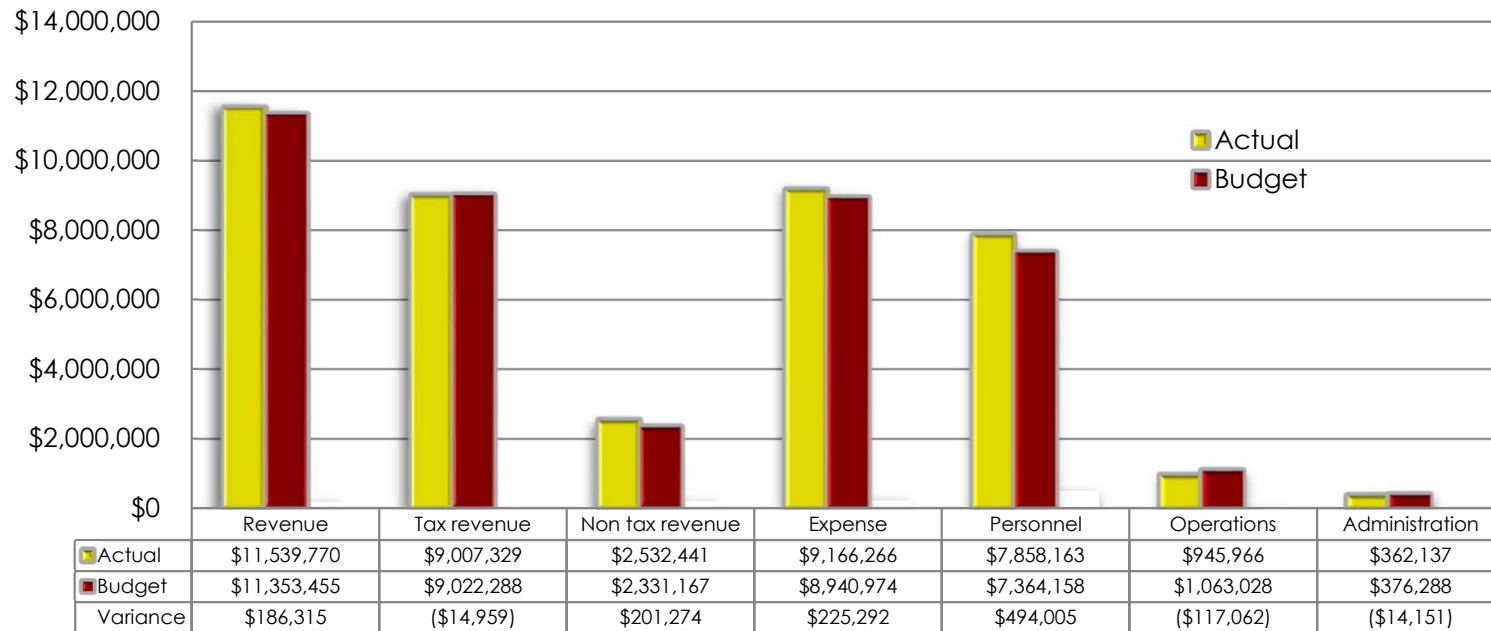
Sun City Fire District

January 2023 Financial Report

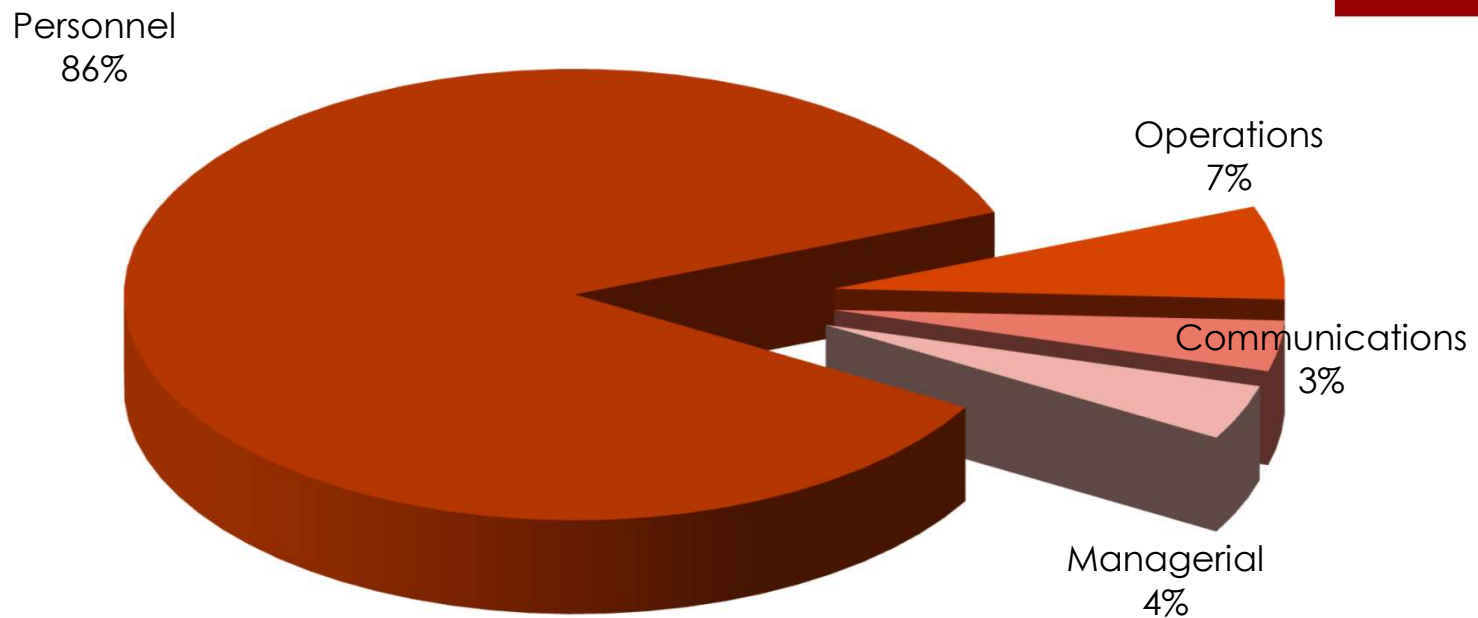
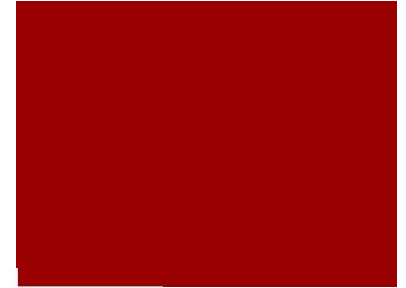
January 2023



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

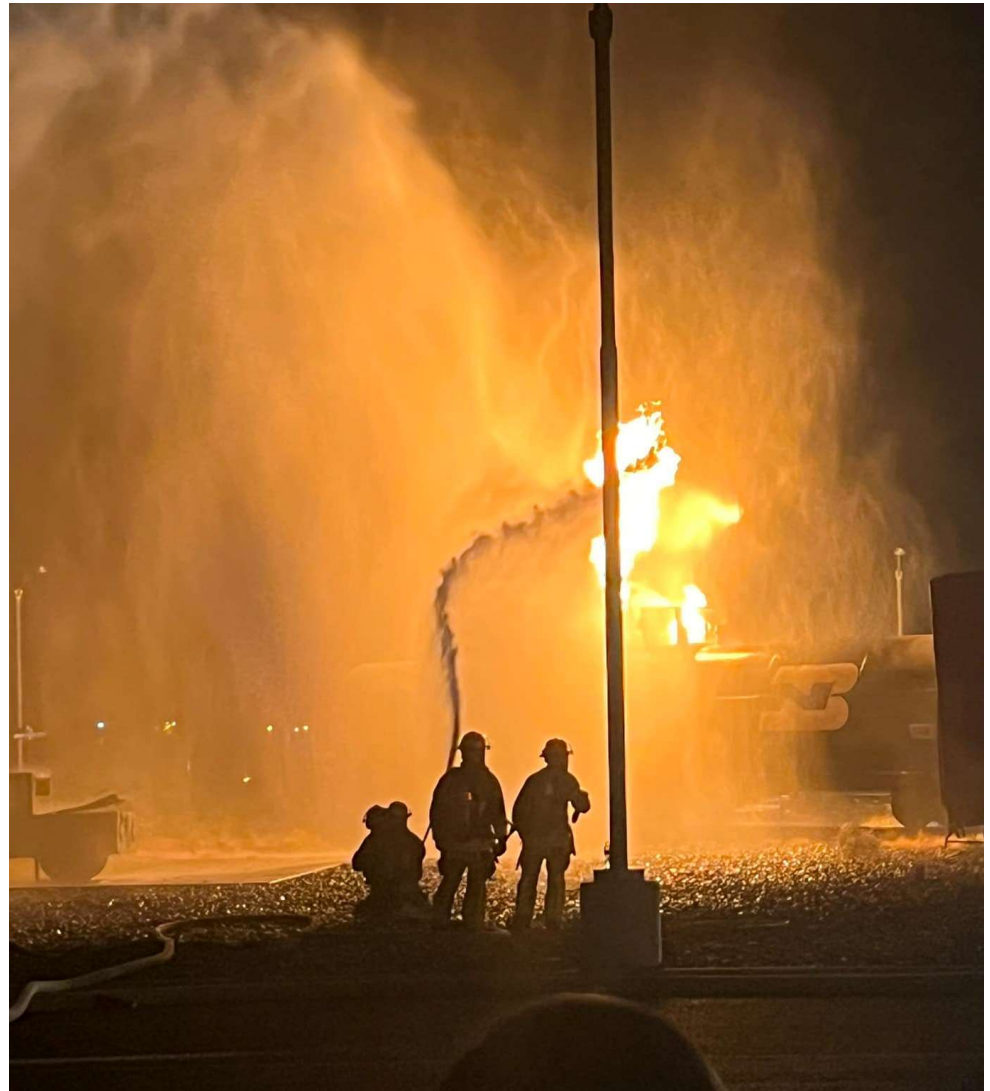
III. COMMITTEE REPORTS

B. Legal and Insurance

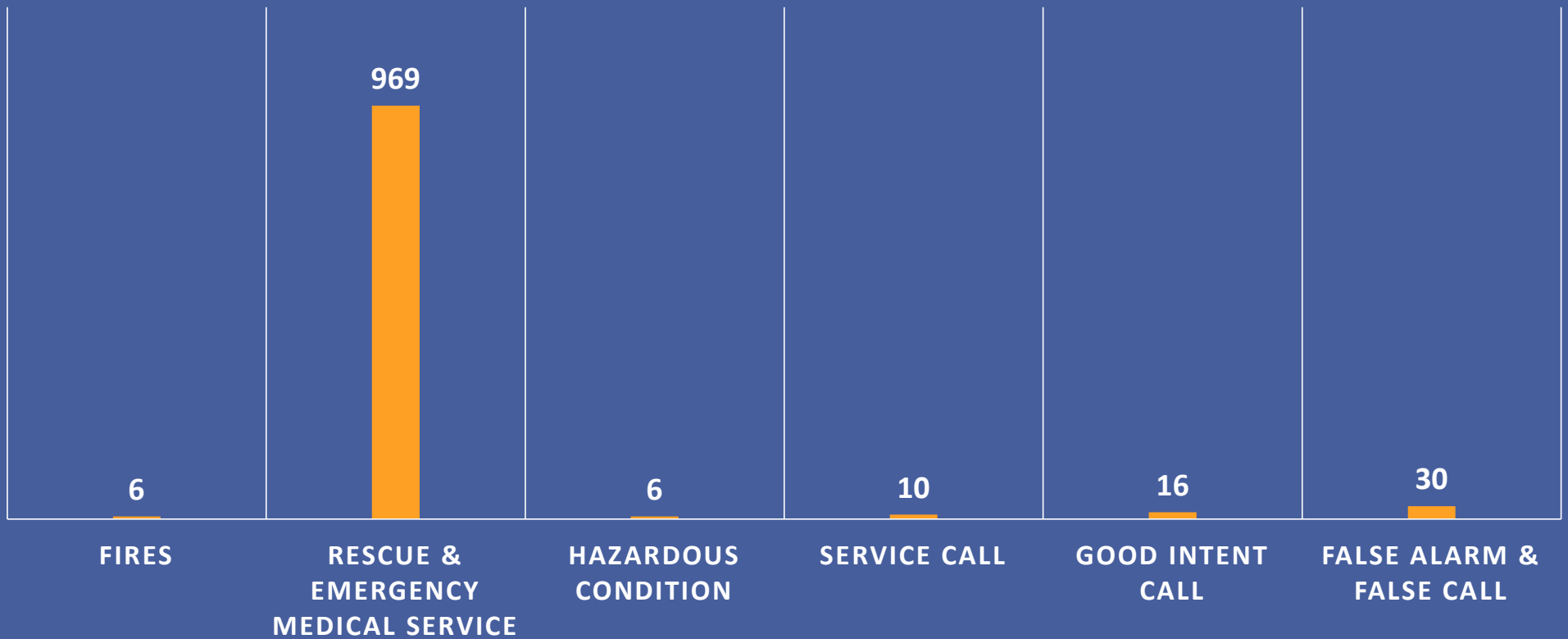
2. PSPRS / Prop 207 updates (Board Chairman Tim Wilmes, Presenter)

III. COMMITTEE REPORTS

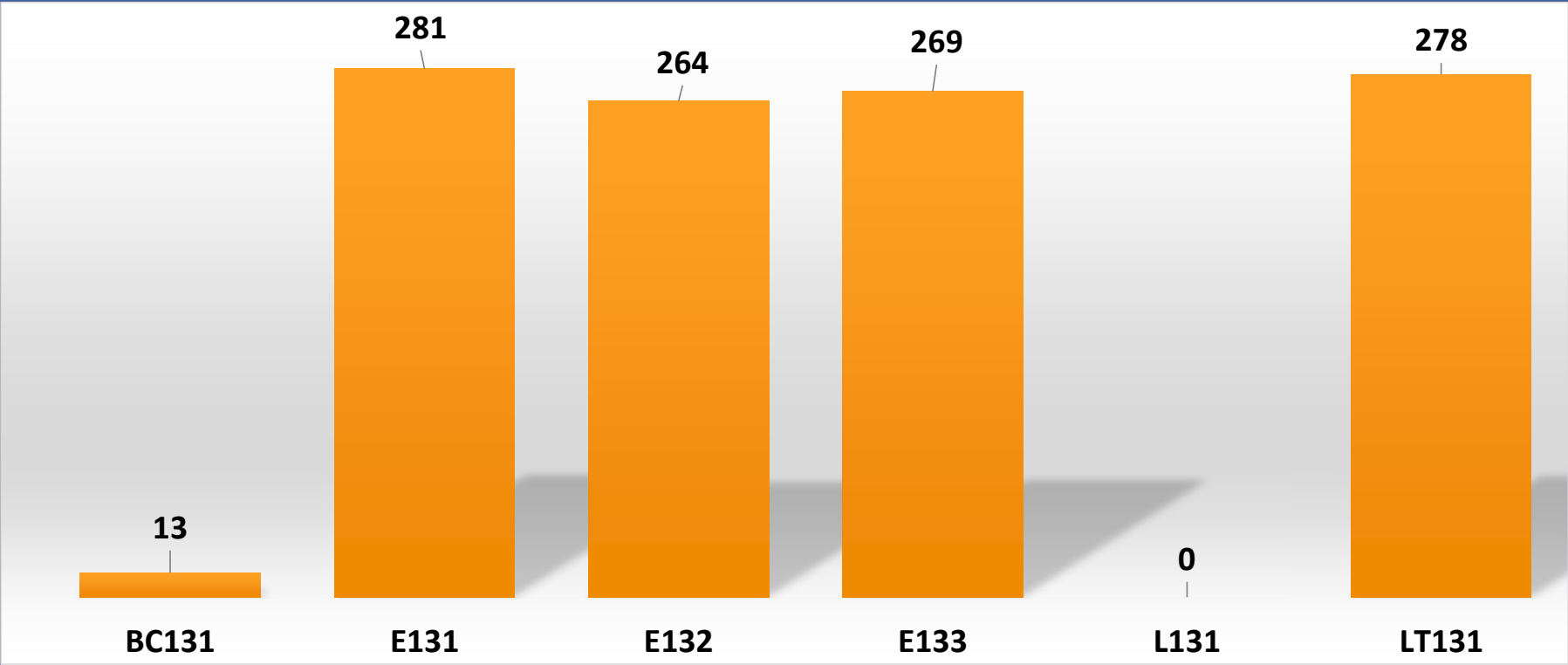
C. SCFMD Operations



MAJOR INCIDENT TYPES – JANUARY 2023



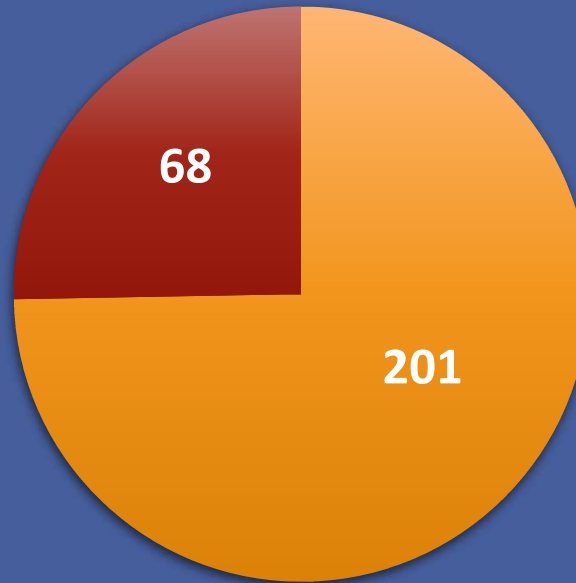
ON-SCENE INCIDENT COUNTS – JANUARY 2023



INCIDENT STATISTICS – JANUARY 2023

Response
Times
5:52

Overlapping
Calls
81.68%



■ Auto Aid Given ■ Auto Aid Received

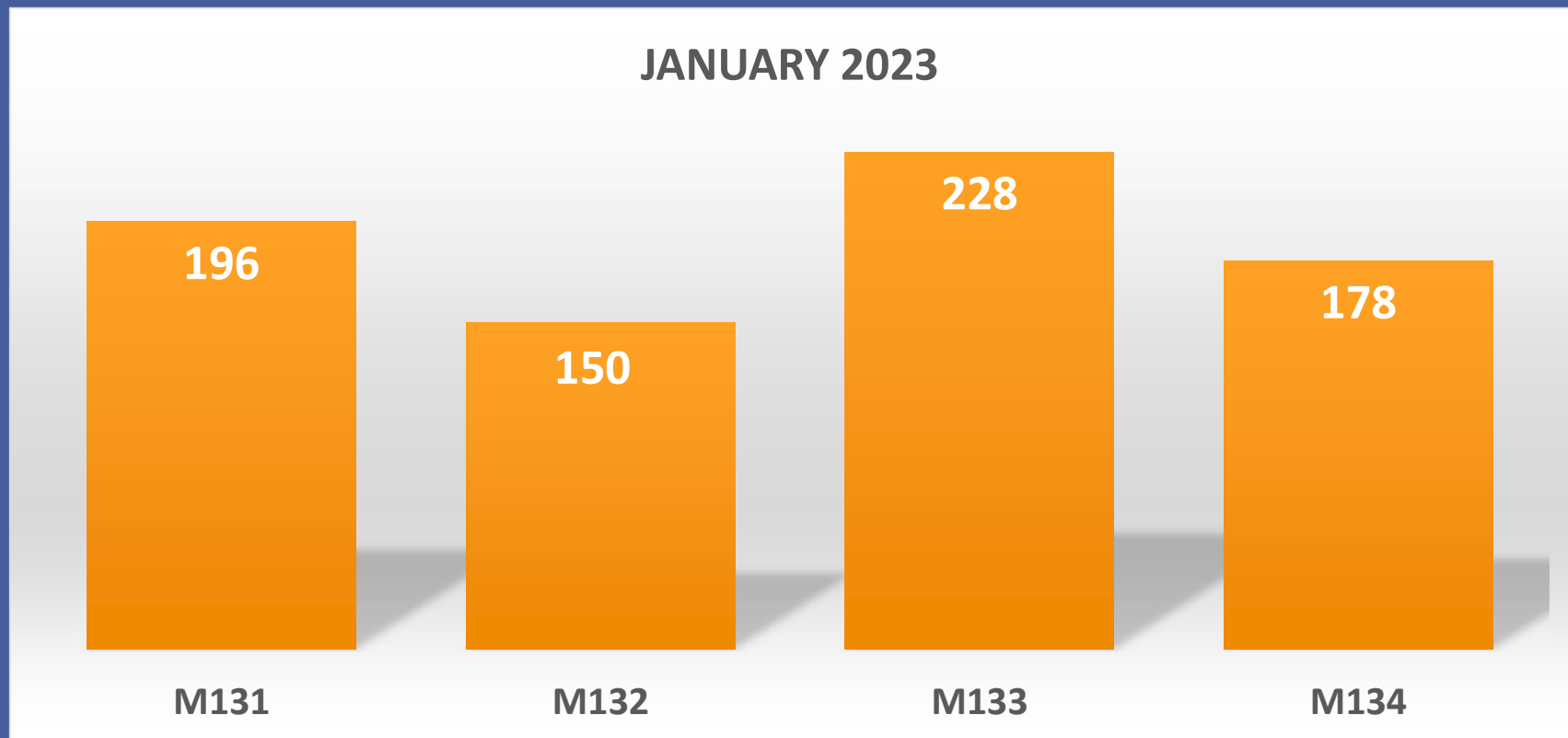
19:34
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

JANUARY 2023

M131 – 155 Transports

M132 – 128 Transports

M133 – 199 Transports

M134 – 144 Transports

TOTAL - 626 Transports



Receiving Hospital

578	Boswell
14	Thunderbird
23	St. Joes West
6	Arrowhead
4	Del Webb
1	PHX Childrens

EMS/Ambulance Operations

1. ACLS has been completed for all paramedics. Fifty-six employees were taught, and all passed.
2. Stop the Bleed/RFT kits have been rolled out to all engines for MCIs.
3. Upcoming Q1 training is protocol updates and triage.
4. We are still experiencing Zoi issues. The latest upgrade created more bugs.
5. January was a good month for ambulance accounts receivable.



EMS/Ambulance Operations



SUPERBOWL SCFMD EMS STAFFING

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. Sutphen has L131 and is making progress on replacing the aerial platform hydraulic system and adding a roof mount A/C unit. Parts have delayed the project slightly. They are still estimating the truck will be completed by the end of February, including an aerial UL test and the annual pump test. They will send a technician out to provide an in-service of the new system with our members. The scheduled return may be extended into March now.
- 3. All orders have been finalized and submitted to Rosenbauer for the new ladder tender. We're still anticipating an 18 – 20 month build time.
- 4. Sutphen states that our new pumper in production is still projected to be completed in May 2023. We are considering which unit to replace it with.
- 5. Ground latter testing will be completed on February 26th.
- 6. We're awaiting quotes for new hose to outfit the new pumper but unfortunately hose is already greatly affected by supply chain issues and increasing in cost.
- 7. We were able to make arrangements with ADOT to have their mobile scales set up at FS131 on February 13th. All of our units were weighed to assist in the assessment of meeting weight specifications, axle loading, and tire selection. We are being proactive in improving tire longevity and vehicle efficiency. We are also ensuring our daily and weekly documentation are meeting federal regulations to minimize liability.

RESOURCE MANAGEMENT - FACILITIES

1. Fire alarm system tests and inspections were completed at all facilities by FSEC on February 1st.
2. Phoenix Fire has updated the station dispatching and alerting system at FS131. They will be upgrading FS132 over the next few weeks.
3. Glendale Roofing has completed construction on the north section of the roof at FS132 to address leaks.



III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

1. Sun City Fire has been attending training sponsored by Surprise Fire and Surprise Police. Rescue Task Force training is an emerging combined response to mass casualty shooting incidents. At this time, Sun Dcity has completed our Stop the Bleed training, and have new kits that we are utilizing. We are “borrowing” extra sets of tactical gear from Surprise PD to use during the training for the time being. Our crews will be attending the training through the first week of May.



TRAINING/PROFESSIONAL DEVELOPMENT

2. Sun City and Medical has hired 5 new firefighters who are attending the Glendale Regional Fire Academy. They started the official Academy on Tuesday, February 21st. Prior to that, they spent time in our pre-academy getting to know their gear, the department, and brush up on some skills. Our social medial team put together this great video highlighting the beginning of their careers at SCFMD.



III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update.

III. COMMITTEE REPORTS

FIRE PREVENTION:

Public Education &
Community Outreach



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

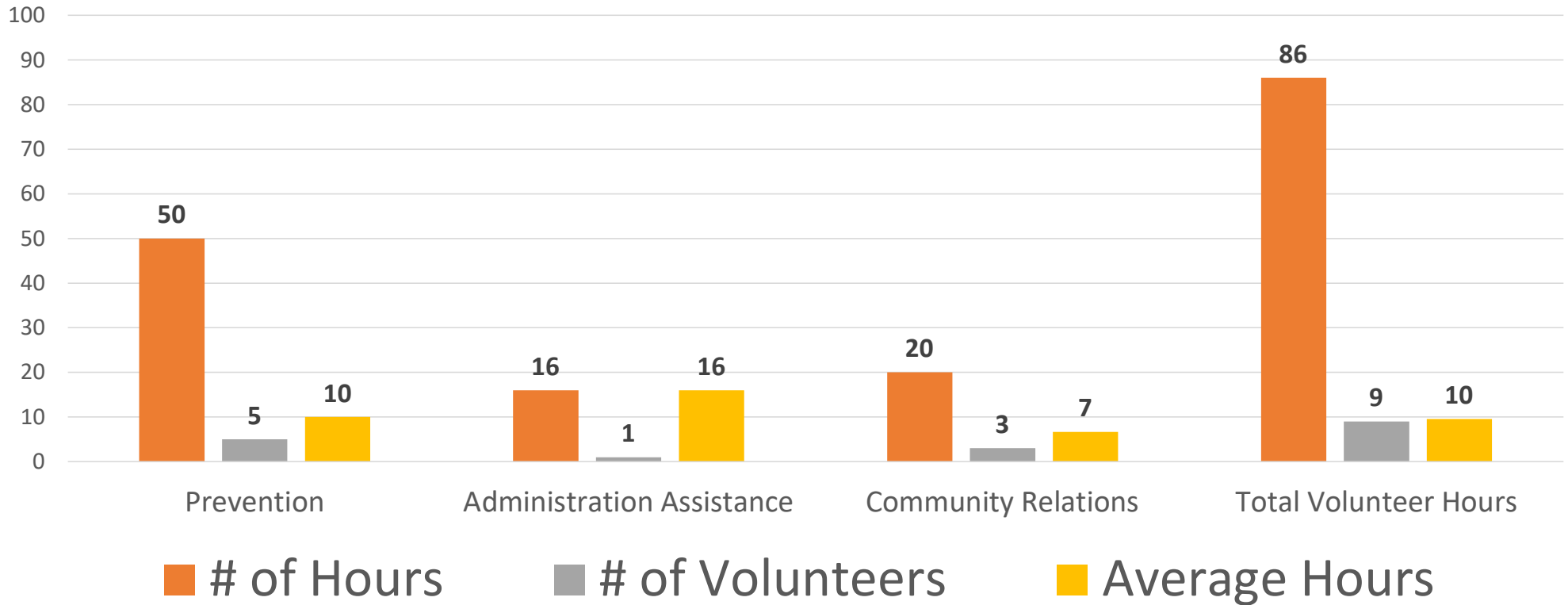
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

January 2023



COMMUNITY OUTREACH PROGRAM REPORT

Over 118 citizens served in the month of January by the Fire Prevention Team!

- 43 Home Safety Surveys
- 43 Lockbox Installations
- 25 Lockbox Key Changes
- 05 Smoke Detector Installations
- 02 Lockbox Remounts



Lockbox
Appointments
Booked through
End of February

FIRE PREVENTION INSPECTION SUMMARY

Prevention *Annual* Inspection Summary - January 2023

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	8	1	9	2
Business	81	4	85	9
Educational	0	0	0	0
Institutional	2	2	4	0
Mercantile	5	0	5	1
Special Property & Other	3	2	5	1
Total Inspections	99	9	108	13

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - January 2023				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			9	
Fire Sprinkler Final			1	
Fire Alarm			2	
Flow Test			0	
Construction			11	
Hood and Duct			0	
Other Inspection			1	
Total Inspections			24	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	14
<u>Permit/Plan Review Fees:</u>	\$ 5,472.53
<u>Lockbox Revenue:</u>	\$ 2,660.00
<u>Contractor Registration Renewal:</u>	\$ 1,050.00
<u>Operational Fee's:</u>	\$ 13,350.00



FIRE INVESTIGATION REPORTS

No Formal Fire Investigations for
January



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Construction
- Heritage Condos F.A. - 99th Ave. – Under Construction
- Olive Branch Senior Center (103rd/Santa Fe) - Under Construction
- Sun Shadow Fire Sprinkler in Suites (99th/Bell) – Under Construction
- Apricus Imaging (LaRonde East) – On Hold
- Banner Endoscopy (Former BBMC ER Suite 2nd Floor) – Under Construction
- Affordable Dentures T.I. PH2 (Safeway Center) – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F009483

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT

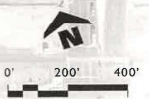
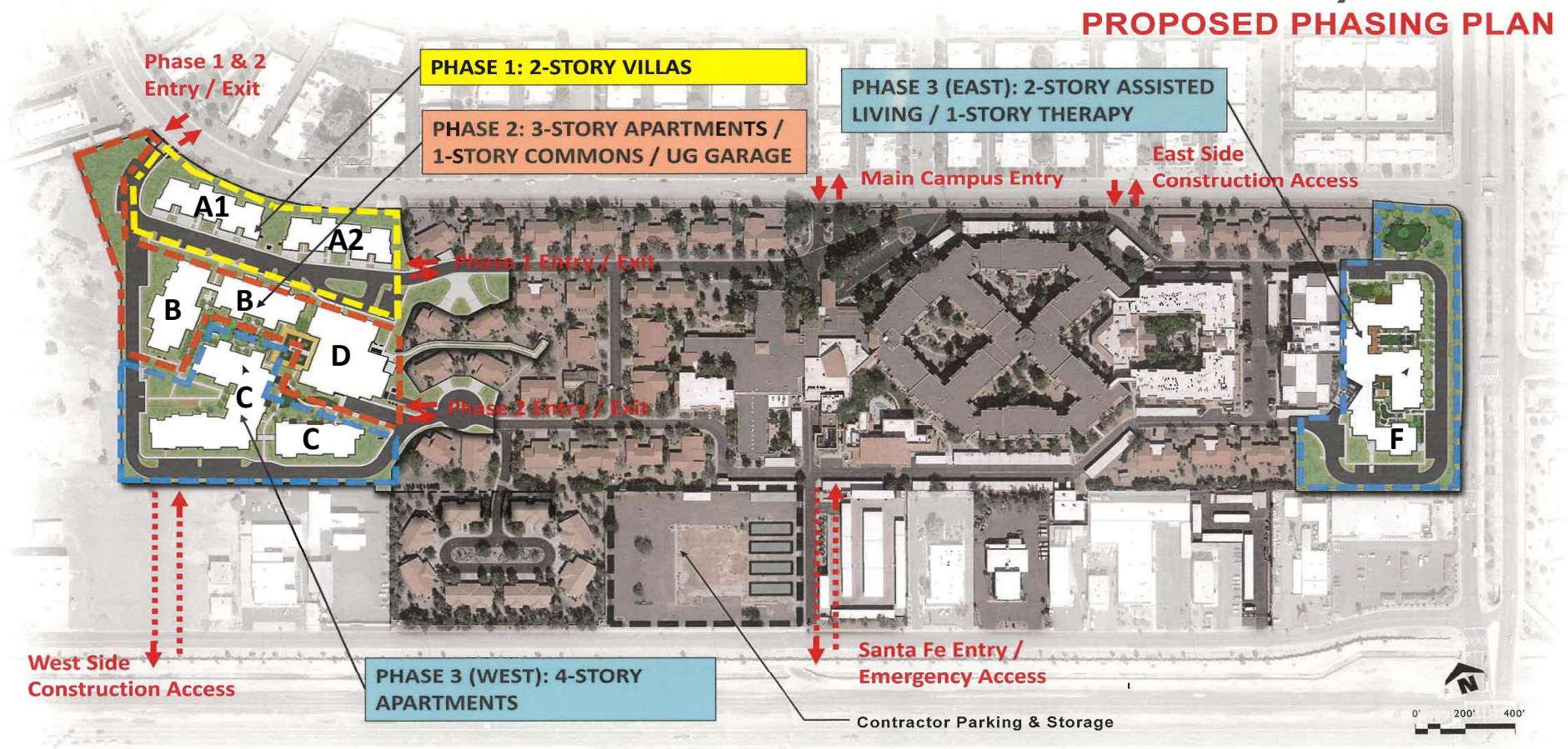
CSE CANYON
ELEC


SUNDT
Skill. Grit. Purpose.

SAFETY STARTS HERE



Royal Oaks PROPOSED PHASING PLAN

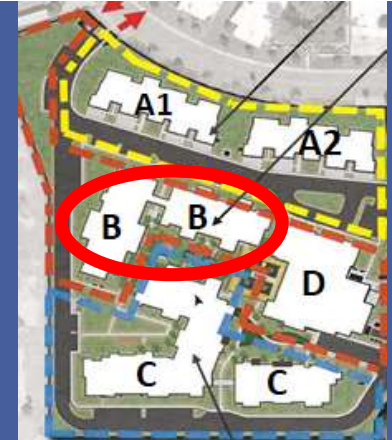




Royal Oaks:
Bldgs. A1, A2

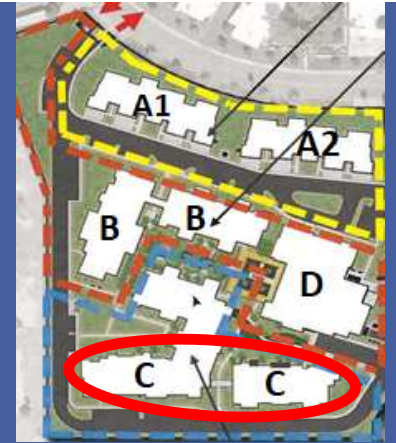
2 story Condos
16 Units

Completed,
Occupied



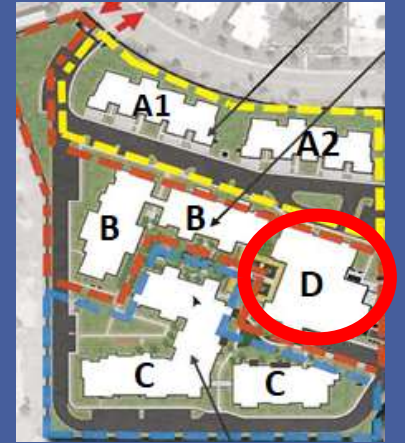
**Royal Oaks:
Building B1 / B2
3 Story**

**TCO close to being
issued**



**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Interior work**



**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

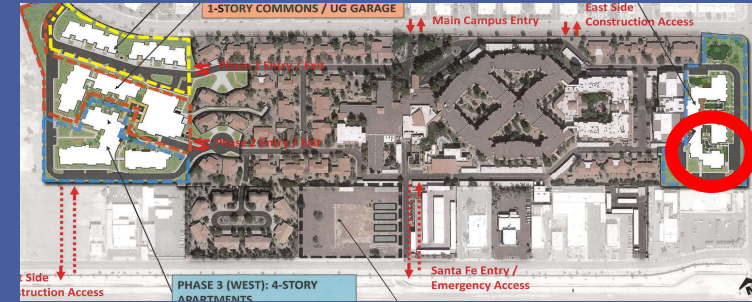
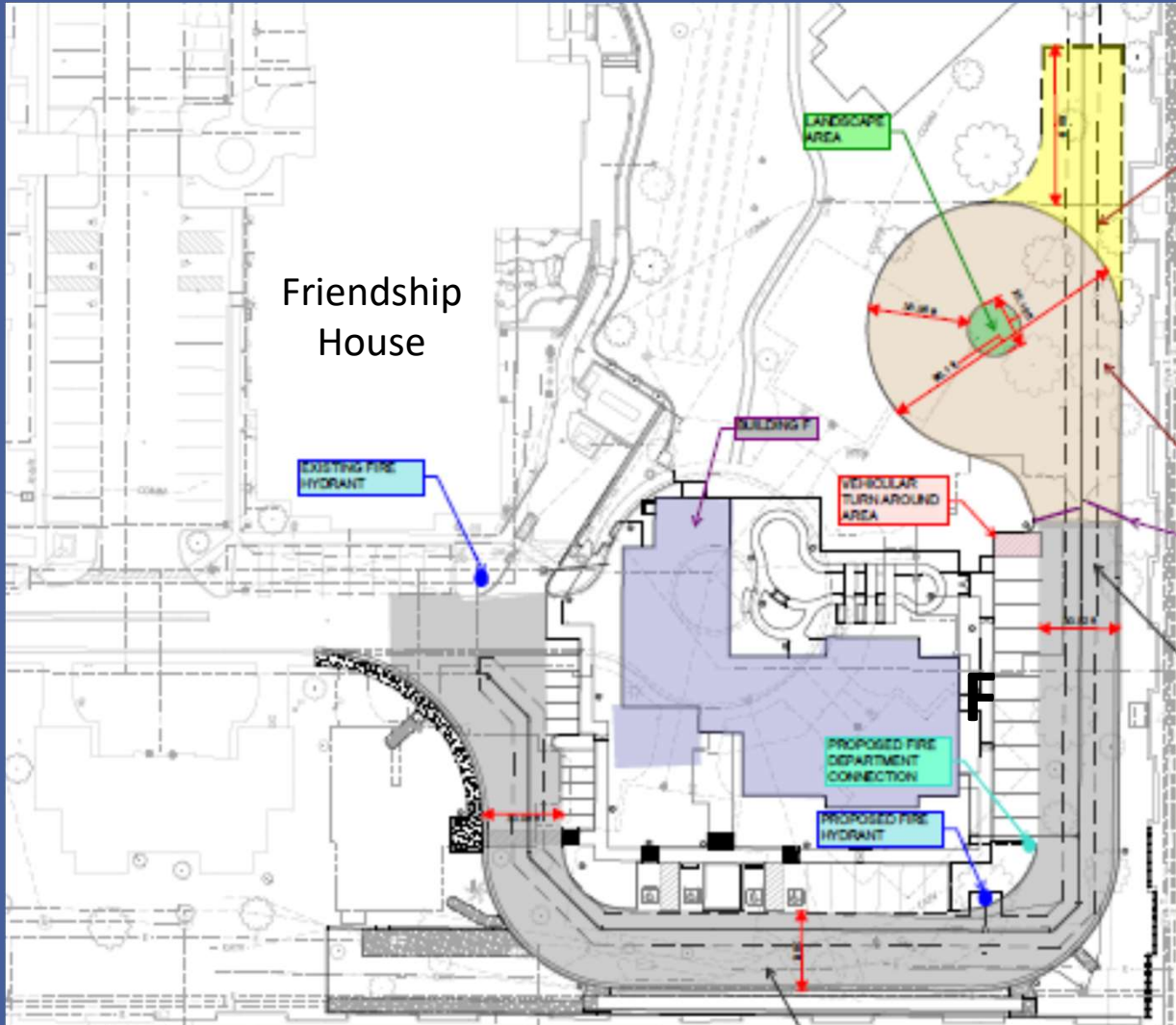
Interior Buildout



Royal Oaks: Parking Garage

Finalizing Interior

- ✓ ERRC
- ✓ Fire Alarm
- CO Detection Comm.
- Ventilation Stages
- Egress
- Misc Items



Royal Oaks: Vida (PH IV)

(Southeast Corner of Property)

Interior Construction

LARGE DISTRICT PROJECTS – YOUNGTOWN

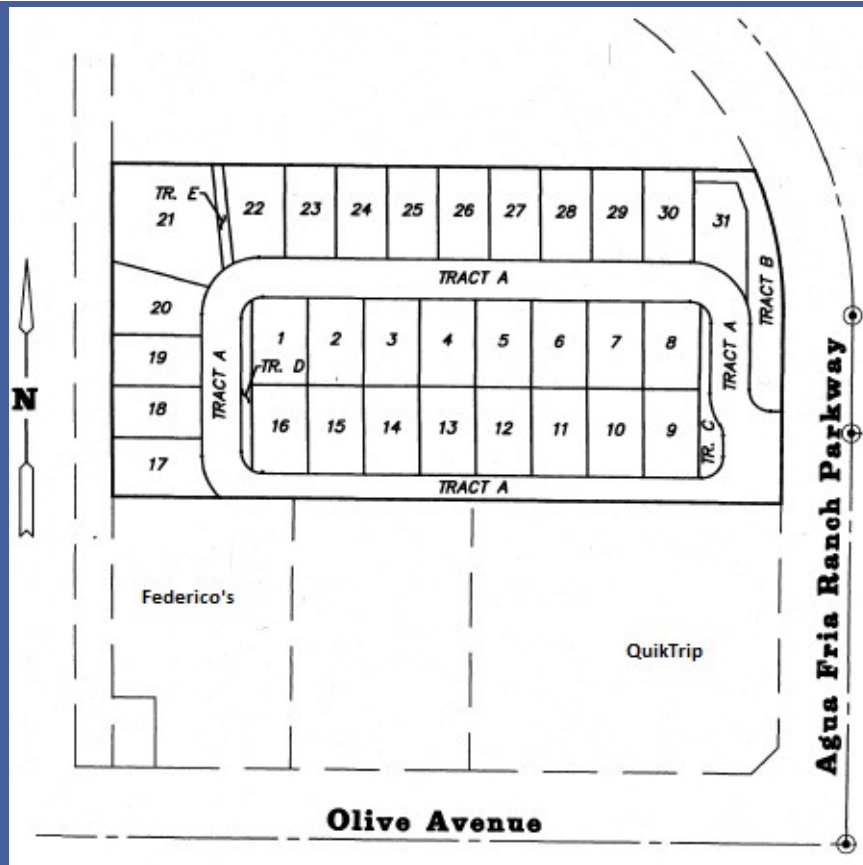
- Ridgeview Residential Subdivision (125 lots) - Under Construction
25 FS Permits Issued, 9 FS Pressure Tests Performed, 4 FS Final Insp.
- Enclave Off Olive Residential Subdivision (31 Lots) – Site Utilities
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction – Underground Inspections
- Women’s International Pharmacy – PH2 Under Construction
- El Sol Battery Storage Facility – On Hold (Met with Invenergy on new submittals)

RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots

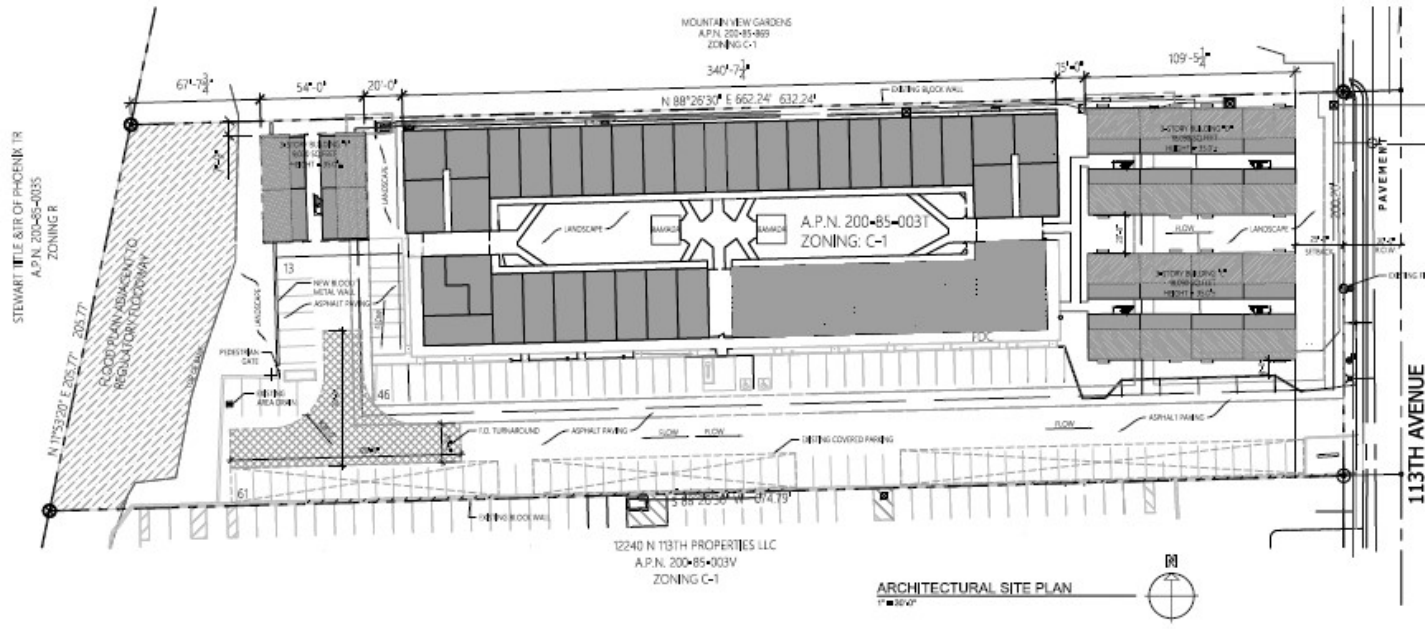


ENCLAVE ON OLIVE SUBDIVISION



Enclave Project
31 SFR Lots

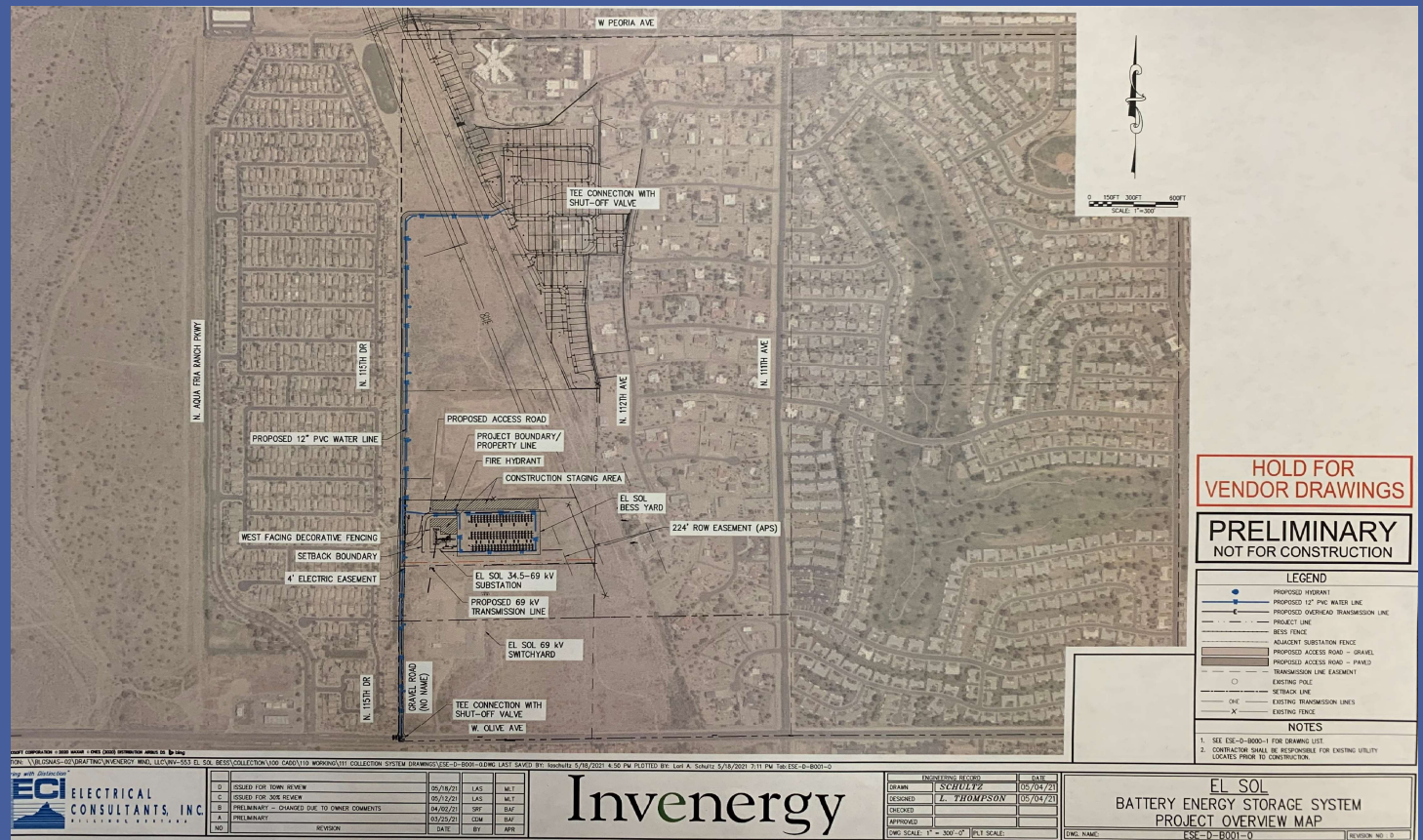
YOUNGTOWN FLATS PROJECT



113th Ave.
Apartments
(104 Units)

EL SOL BESS PROJECT - YT

Proposed
Overall
Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

A. Discussion on articles and information for the Independent newspaper. (Board member Phil Griswold, Presenter)

SCFMD Community Education & Communications

Outline of resources, topics of interest, and connections with SC residents

From Strategic Plan 2021-2023

- **Mission Statement 3:** Provide programs that educate and inform the public on fire safety and health matters (p. 6)
- **Organizational Expectation 2:** Transparency—Clear, open honest and frequent communication (p.8)
- **Strategic Initiative 4D:** Assess current Fire Prevention / Public Education programs and explore community involvement opportunities (p.15)

Educational resources

- Annual report
- Strategic plan
- Updates on Feasibility Study
- Improved website with a “*Resources*” and “*What’s New*” tab
- Fire and EMS statistics dashboard
- District By-Laws

Educational topics

- When to call 911; what is an emergency
- Fire prevention and home safety
- Fall prevention and home safety
- Drug use issues and awareness
- Paramedic's training
- Why do we see vehicles from other towns?
- Why do 911 calls yield two vehicles and six member crews?

Educational activities, e.g.

- Sun City “First Responders Gala” (Sun Bowl; other parking)
- Q/A Forum, town hall style (Sun Dial)
- “Coffee with the Chief/Deputy Chief”
- First Aid / Resuscitation Training
- Drug disposal sites (Fire stations?)
- Battery disposal sites (Fire stations?)

Making those connections

- *Sun City Independent*
- *Youngtown Village Reporter*
- SCFMD Website (with improved) pages
 - “What’s New?” “How Do I Get.....”
 - EMS/Fire Dashboard, i.e. Sheriff’s crime report
- Social media (*FaceBook*); links to YouTube
- Coffee hour at local cafes
- Digital newsletter, signup at SCFMD website for email delivery

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, March 28, 2023 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, March 28, 2023 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: February 23,2023 at 4:00 pm by Lisa Neubert**