



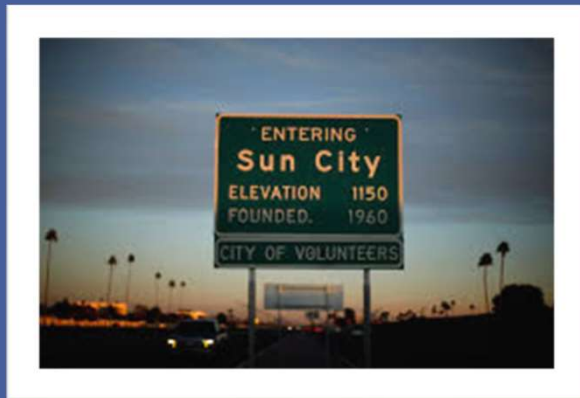
Sun City Fire District

Governing Board Meeting

Tuesday, April 25, 2023 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



Timothy Wilmes
Board Chairman
Elected 2022



Stephen Arnold
Board Clerk
Elected 2020



Phil LaBarbera
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020



Philip Griswold
Board Member
Appointed 2022

MEETING COMMENCEMENT

CALL TO
ORDER



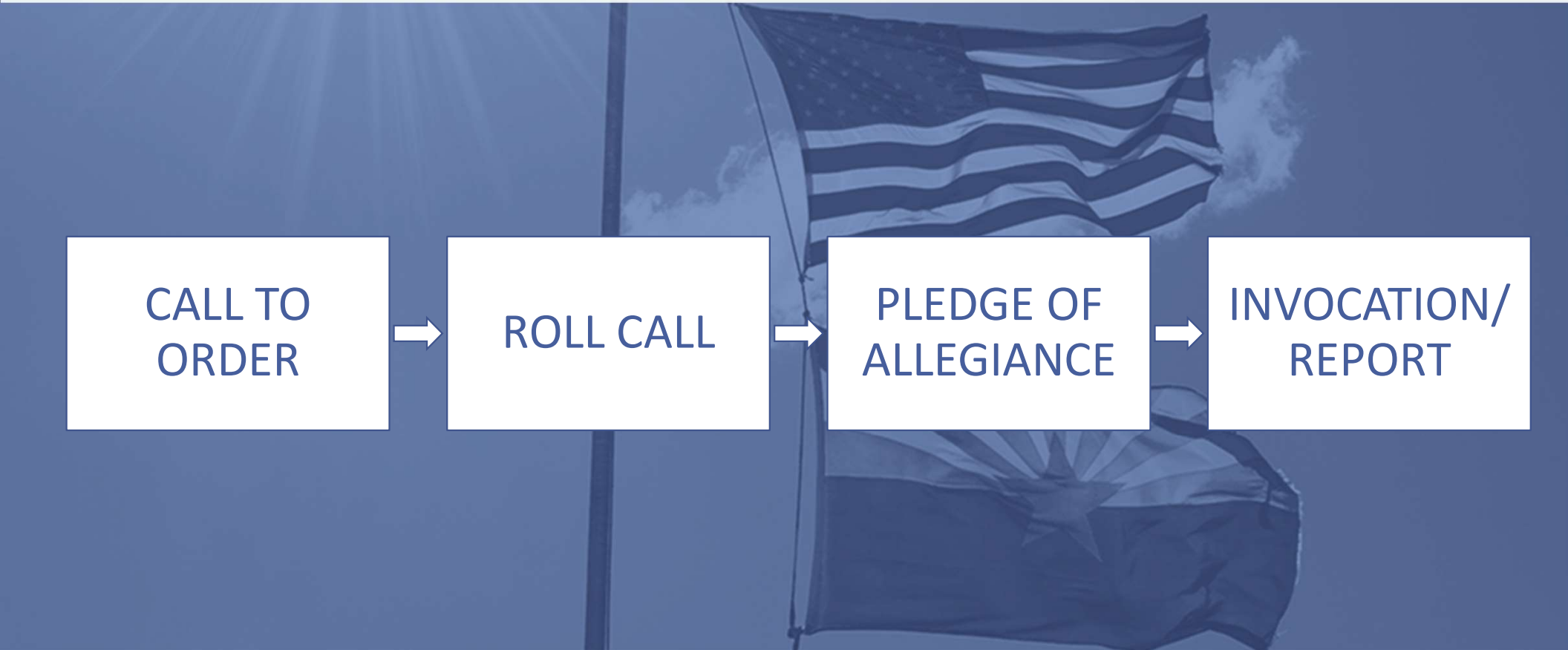
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

NOTICE – Chairman Wilmes will abstain from voting on all agenda items put forth for vote unless there is a tie vote.

A. Approve the Board of Directors Board Meeting Minutes of March 28, 2023.

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

POSITION	PROMOTION DATE	EMPLOYEE
Engineer	November 29, 2022	Kyle Netzel
Engineer	April 5, 2023	Drew Holzer
Engineer	April 5, 2023	Bradly Stockwell

APRIL SERVICE ANNIVERSARIES



Brandon Crossno
Firefighter
4 Year



Liz Campos
Payroll Specialist
4 Year



Brendan Loughran
EMT
2 Year

RETIREMENT RECOGNITION

1. Engineer Fred Ohrt has retired effective April 2, 2023. A retirement celebration will be held on Monday, May 1, 2023, 11 am – 2 pm, at FS133.

III. COMMITTEE REPORTS

A. Budget and Finance

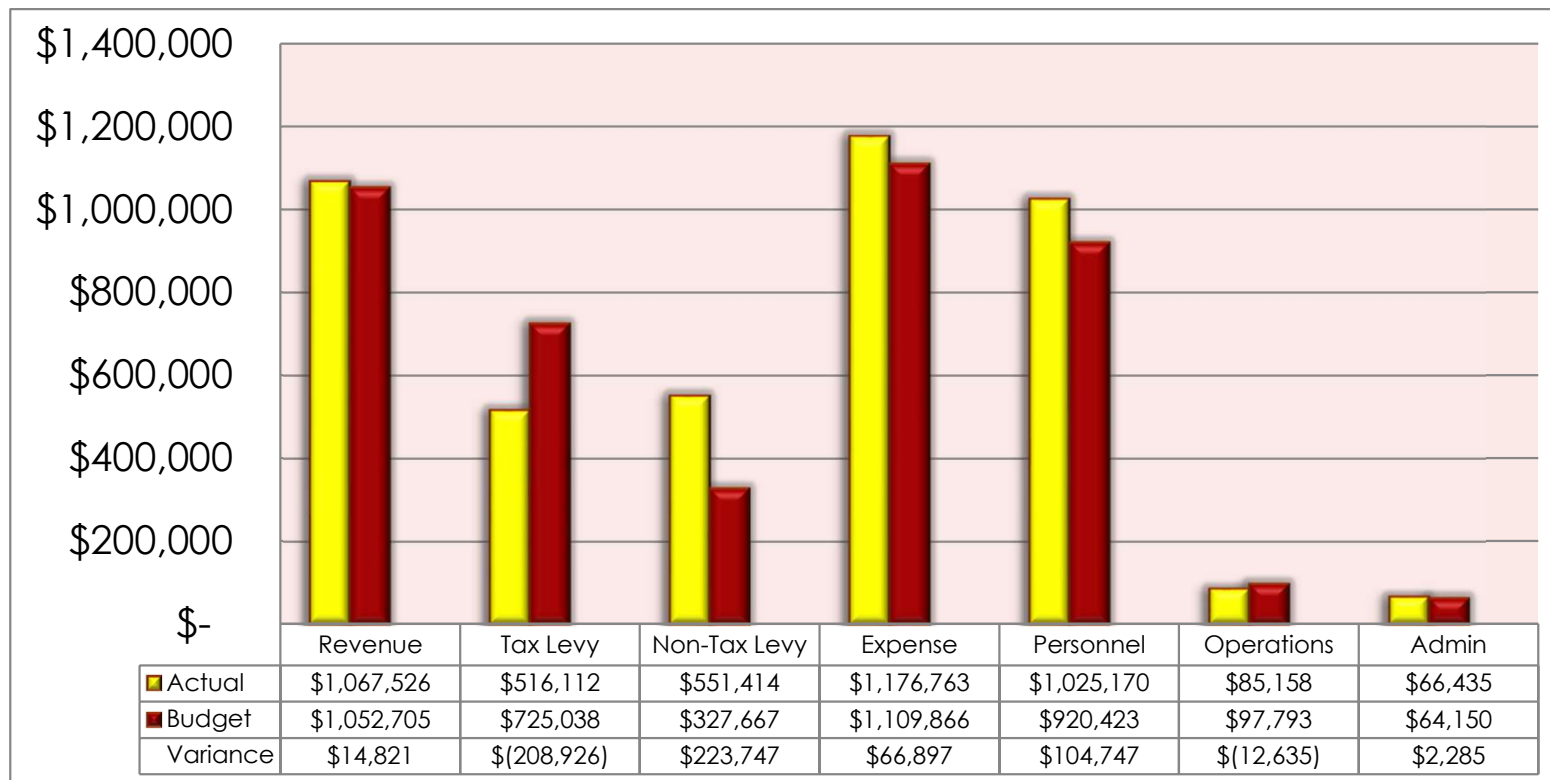
- 1. Financial Reports and Bank Reconciliations – March 2023. (JVG Accounting Manager Sara Simonton, Presenter)**



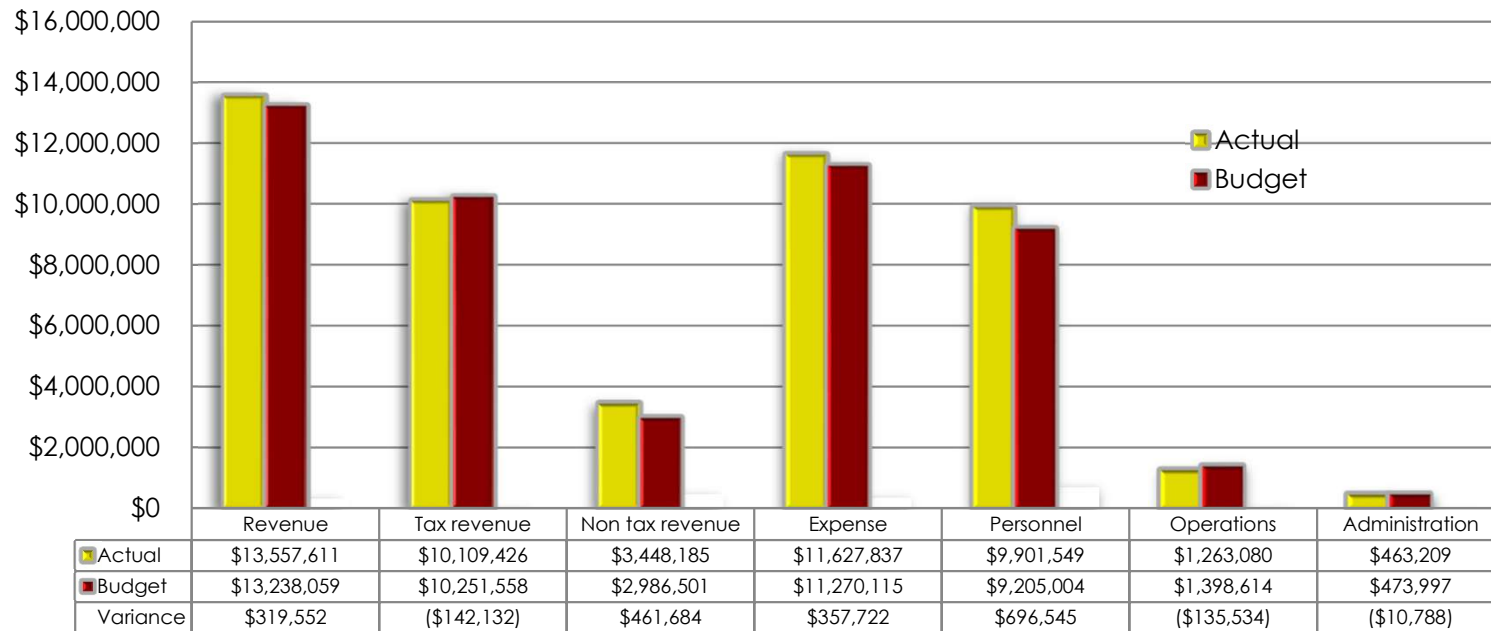
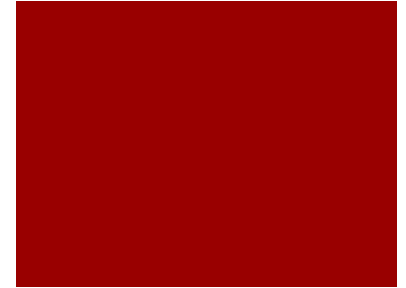
Sun City Fire District

March 2023 Financial Report

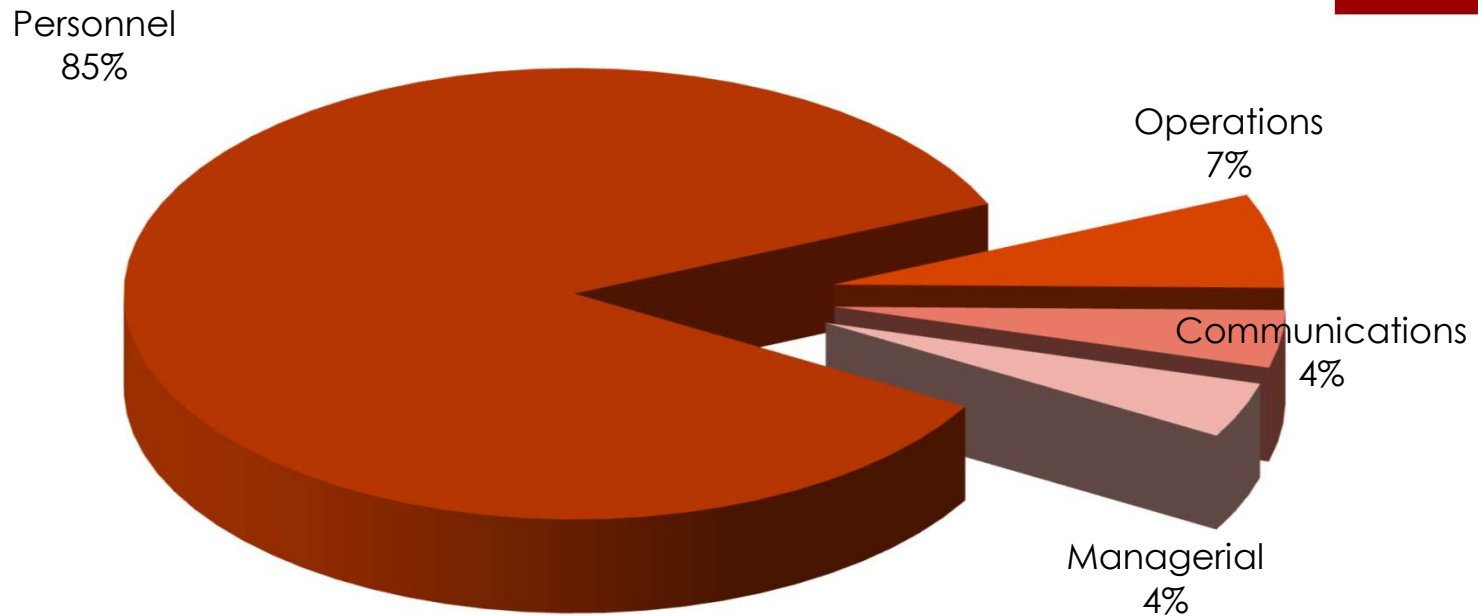
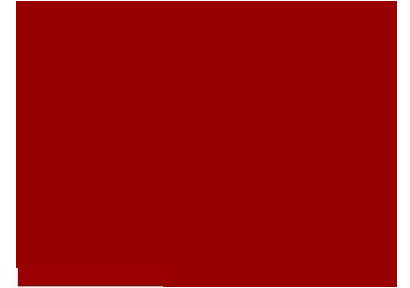
March 2023



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

B. Legal and Insurance

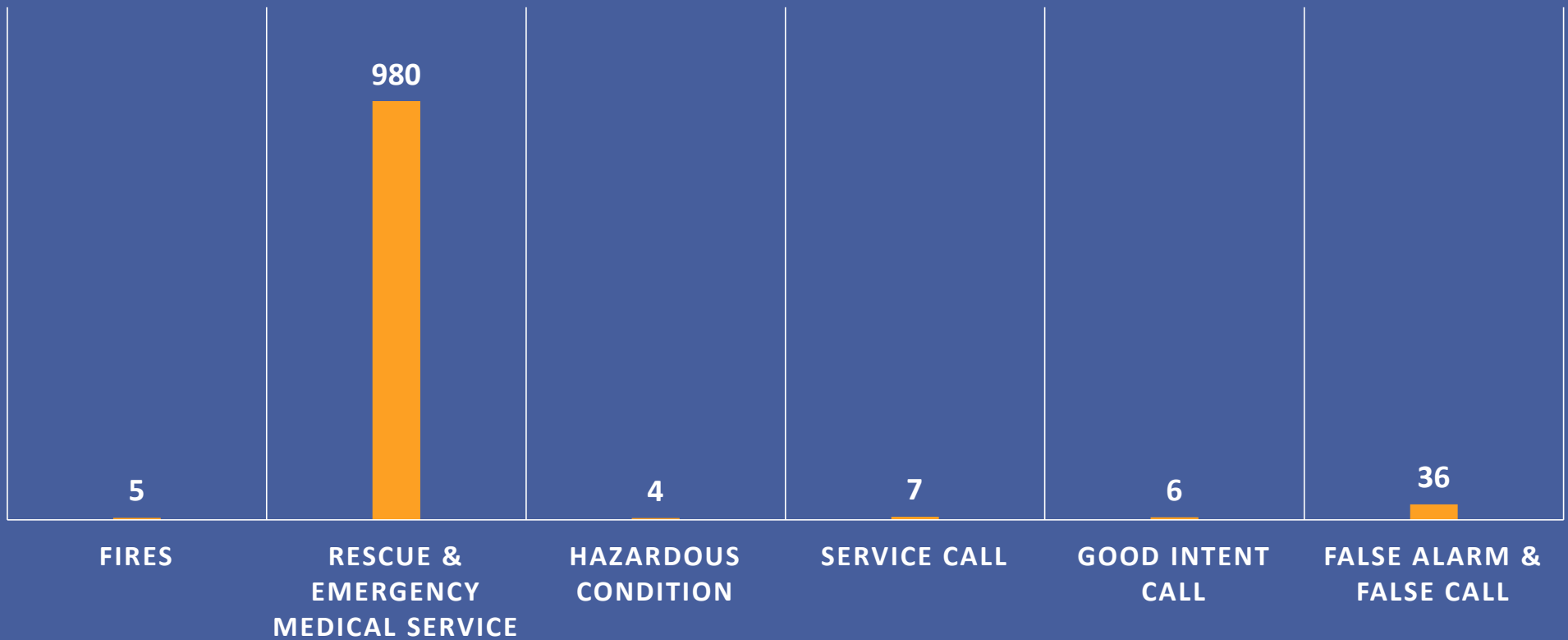
1. PSPRS / Prop 207 updates (Board Chairman Tim Wilmes, Presenter)

III. COMMITTEE REPORTS

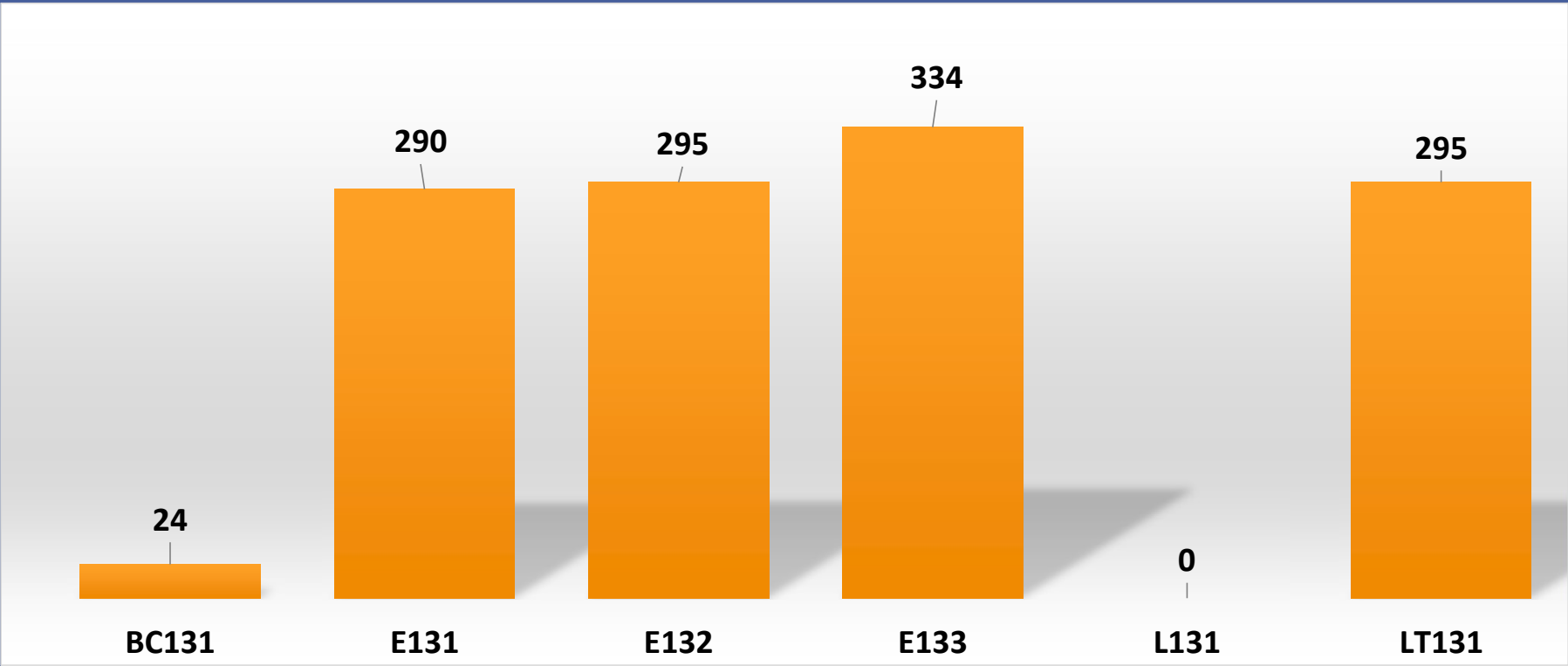
C. SCFMD Operations



MAJOR INCIDENT TYPES – MARCH 2023



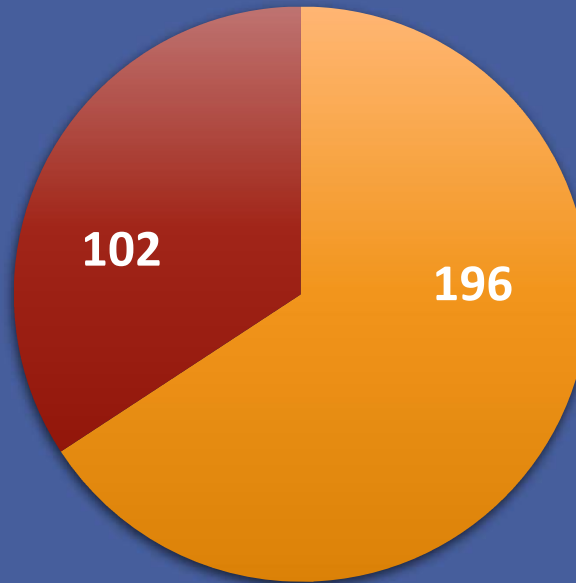
ON-SCENE INCIDENT COUNTS – MARCH 2023



INCIDENT STATISTICS – MARCH 2023

Response
Times
5:55

Overlapping
Calls
82.21%



■ Auto Aid Given ■ Auto Aid Received

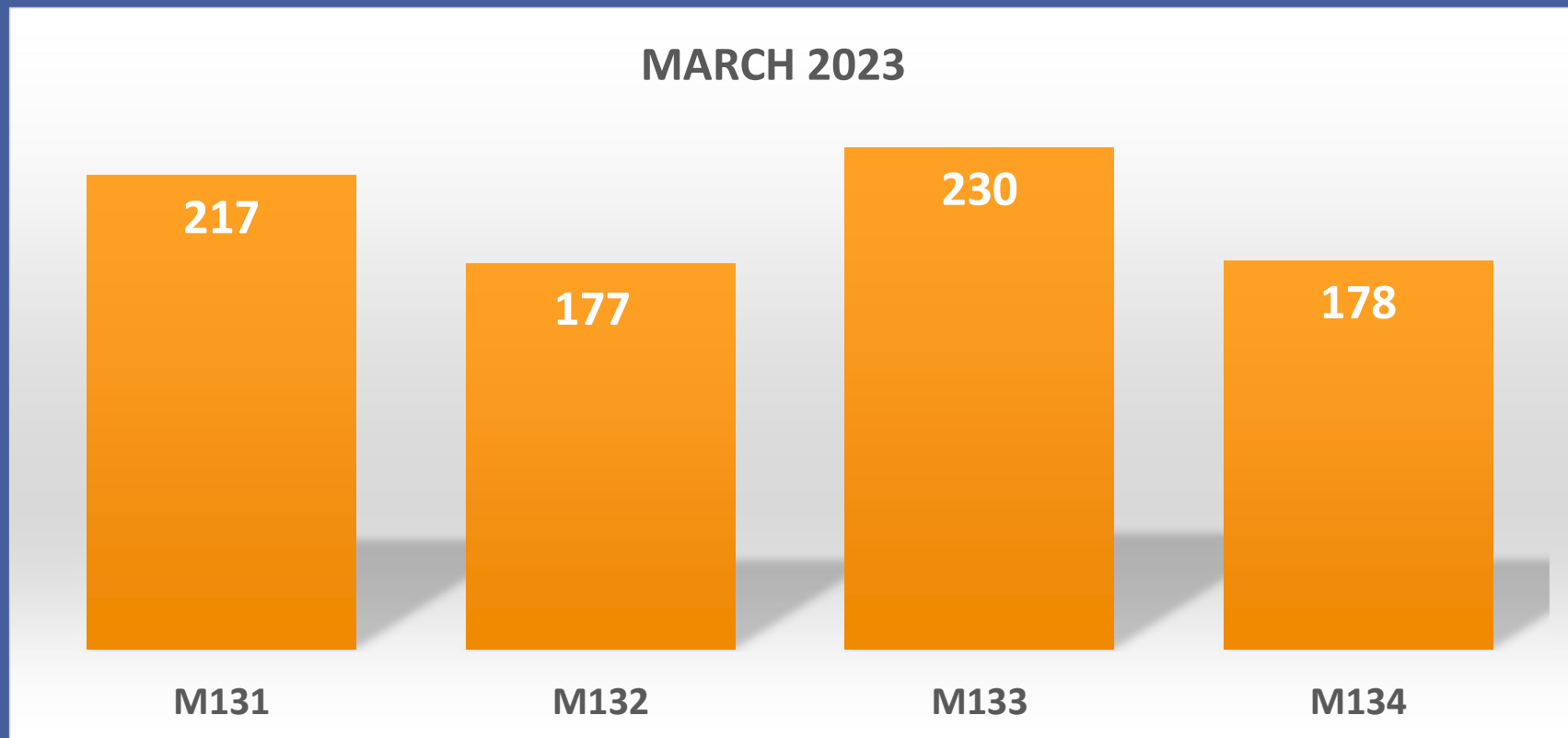
20:22
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

MARCH 2023

M131 – 177 Transports

M132 – 131 Transports

M133 – 172 Transports

M134 – 128 Transports

TOTAL - 608 Transports



Receiving Hospital

570	Boswell
20	Thunderbird
8	St. Joes West
2	Arrowhead
7	Del Webb
1	DV Honor

EMS/Ambulance Operations

1. Attended virtual job fair at PVCC April 5th.
2. Renewal of CON for 1 year, response time concerns.
3. Applied for DHS rate adjustment, 3.95% effective April 7th.
4. Preparing EMS budget, capital requests, Stryker service agreements due.
5. Monthly ROCC & EMS CQI meetings attended.

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

1. L131 arrived back in the district and failed to operate the first time we attempted to test the aerial bucket operations. Sutphen has been very responsive since then. They sent their electrical tech out the following week to troubleshoot the issues. After continued discussions, Sutphen is now sending a new aerial cord reel and their Towers Division Manager Steve Rideout to perform the install. They're confident we have an electrical issue in the cord reel and hope to have it resolved by month's end.
2. E133 finally received parts and was put back in service a few weeks back, however, we identified significant breaks in the box welds on E133 for the third time. We are coordinating discussions between Sutphen and H&E to have this remedied as soon as possible.
3. Fire mechanic Izacc Ramos attended another EVT class in Gilbert last week and is moving closer to being one of the highest certified EVT's in the state.
4. Fire mechanic Izacc Ramos and Chief Van Roekel attended a regional resource meeting in Mesa at the beginning of April. Discussions largely involved the extended build times of new fire apparatus, high replacement costs, budget constraints hampering regular replacement intervals, declining quality in EVT service shops and technicians, continued issues with supply chain (fleet parts, fire hose, ground ladders, radio batteries, etc.), fire fighting foam, and new turnout gear. Ultimately, all agencies of every size have been affected and are having to be creative by extending the life of their fleet and equipment.

RESOURCE MANAGEMENT - FACILITIES

1. JMAC performed all quarterly HVAC maintenance last week on all district facilities, which included bringing a crane in to reset the swamp coolers at FS133, which have settled and allowed roof leaks.
2. We are in the process of acquiring quotes to have the parking lots resealed at the administrative offices, FS132, and the street parking at FS133.

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

Second Quarter Training April – June

Target Solutions

- Sexual Harassment
- EMS Hazard Awareness
- Haz Wop #2
- NFPA 1001 SCBA
- Hearing Conservation

MCS (Minimum Company Standards

- Ladders

Battalion Training

- Tactics - IAPS
- Drivers Training (classroom and course)

III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update. (Deputy Chief Jason Casey, Presenter)

III. COMMITTEE REPORTS

FIRE PREVENTION:

**Public Education &
Community Outreach**

III. COMMITTEE REPORTS

H. Public Education/Community Outreach

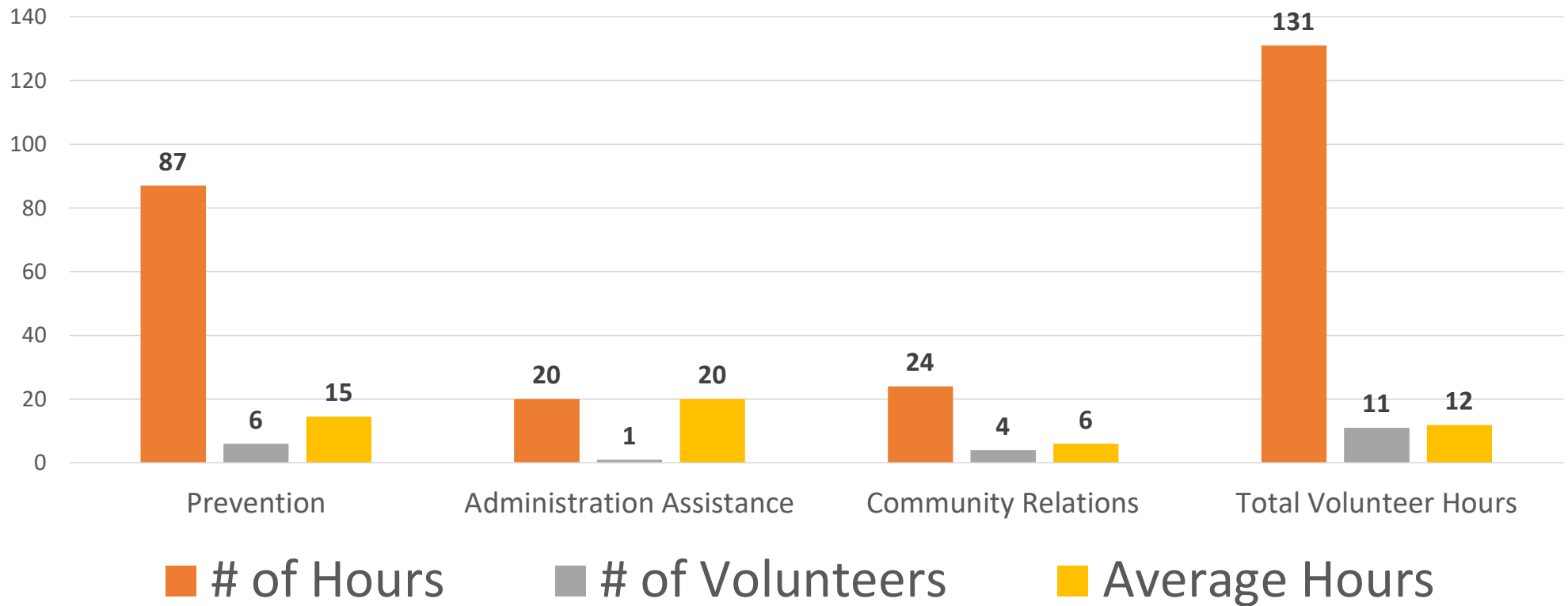
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

March 2023



COMMUNITY OUTREACH PROGRAM REPORT

Over 200 citizens served in the month of March by the Fire Prevention Team!

- 52 Home Safety Surveys
- 53 Lockbox Installations
- 32 Lockbox Key Changes
- 1 Smoke Detector Installations
- 2 CPR classes at local churches



Lockbox
Appointments
Booked through
End of April

FIRE PREVENTION INSPECTION SUMMARY

Prevention *Annual* Inspection Summary - March 2023

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	13	3	16	1
Business	57	19	76	24
Educational	0	1	1	0
Institutional	3	0	3	3
Mercantile	16	2	18	4
Special Property & Other	8	0	8	2
Total Inspections	97	25	122	34

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - March 2023				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			13	
Fire Sprinkler Final			6	
Fire Alarm			4	
Flow Test			0	
Construction			21	
Hood and Duct			0	
Other Inspection			4	
Total Inspections			48	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	19
<u>Permit/Plan Review Fees:</u>	\$ 38,083.99
<u>Lockbox Revenue:</u>	\$ 5,827.00
<u>Operational Permit Fees:</u>	\$ 375.00



FIRE INVESTIGATION REPORTS

15429 N Cameo Dr

Golf cart in the garage



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Construction
- Heritage Condos F.A. - 99th Ave. – Under Construction
- Olive Branch Senior Center (103rd/Santa Fe) - TCO
- Sun Shadow Fire Sprinkler in Suites (99th/Bell) – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F009483

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT



**CANYON
ELEC**



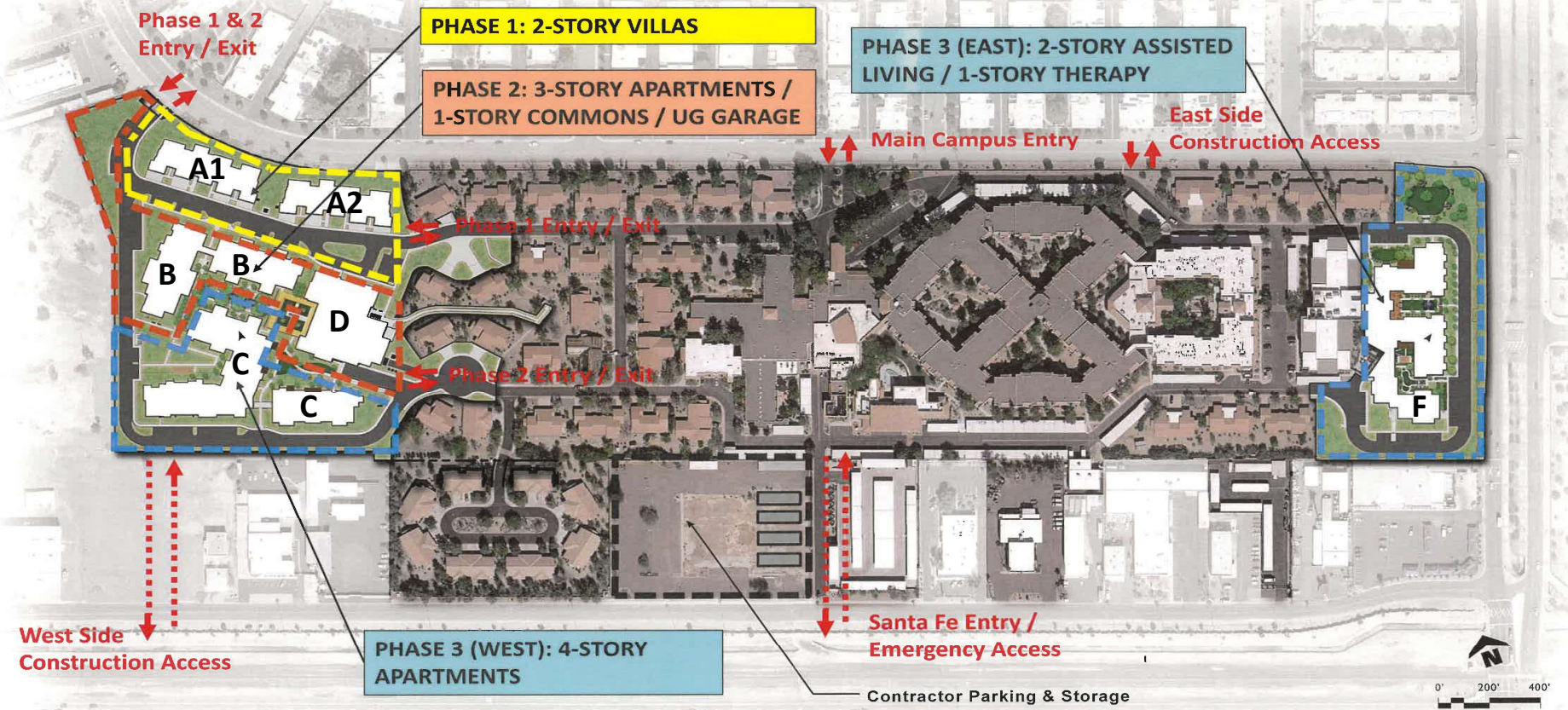
SUNDT
Skill. Grit. Purpose.

SAFETY STARTS HERE



Royal Oaks

PROPOSED PHASING PLAN

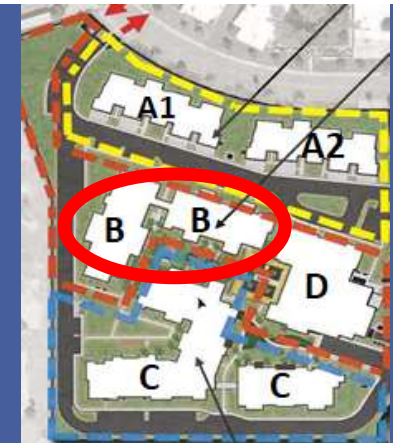




Royal Oaks:
Bldgs. A1, A2

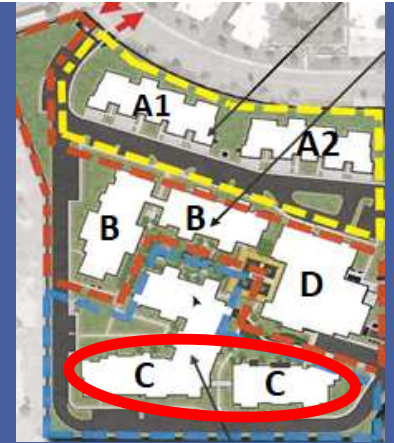
2 story Condos
16 Units

Completed,
Occupied



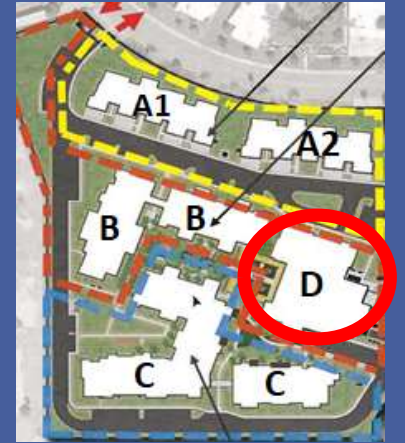
**Royal Oaks:
Building B1 / B2
3 Story**

**TCO for Occupancy
has been issued**



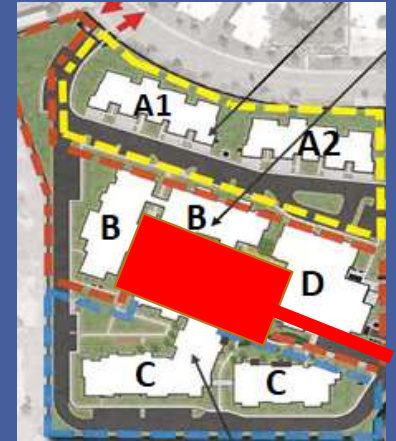
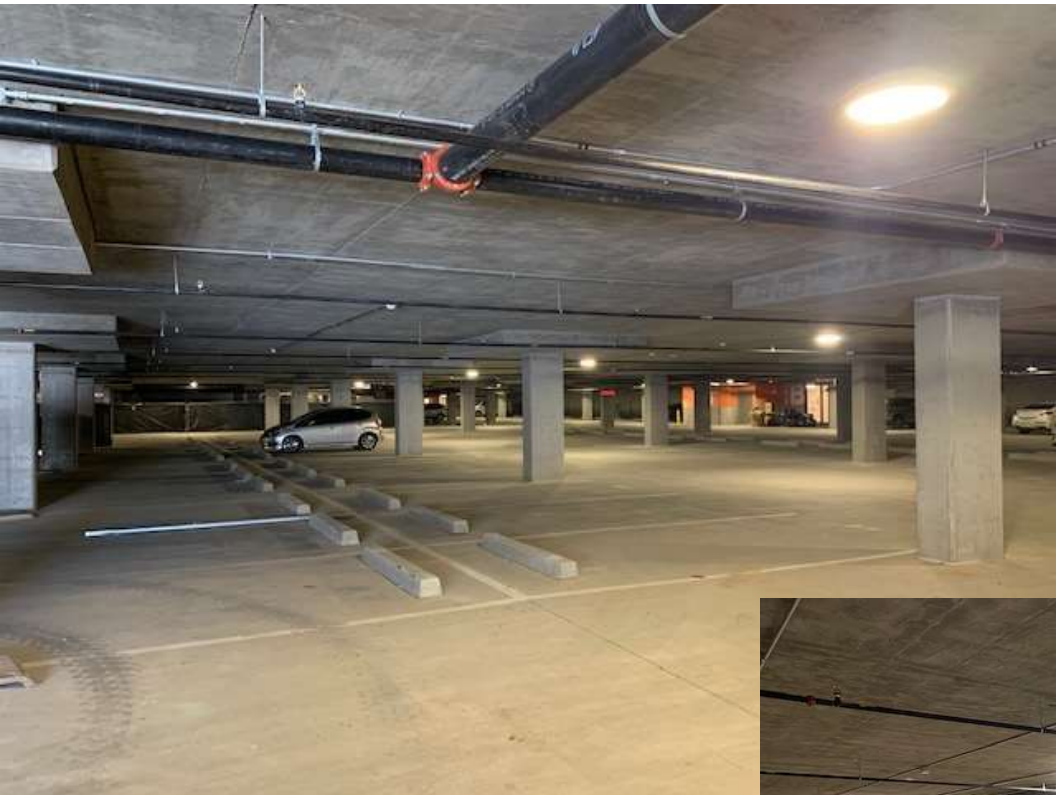
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Interior work**



**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

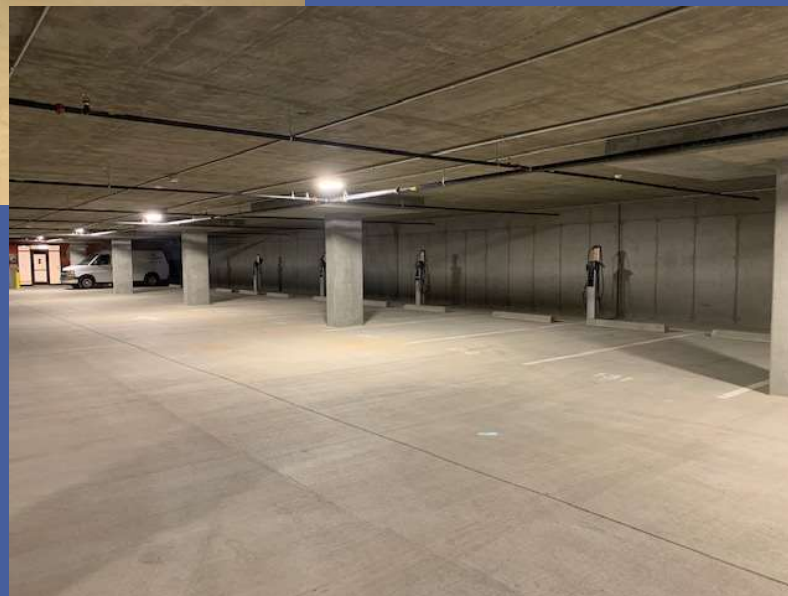
Interior Buildout

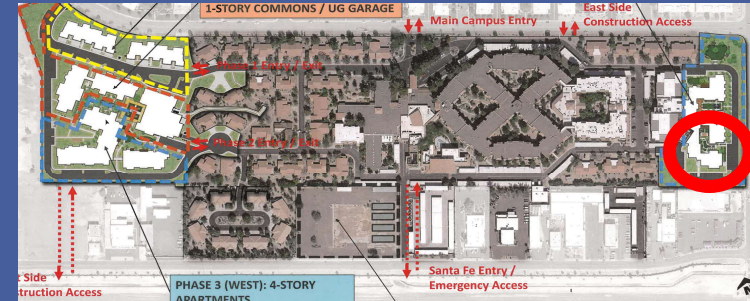
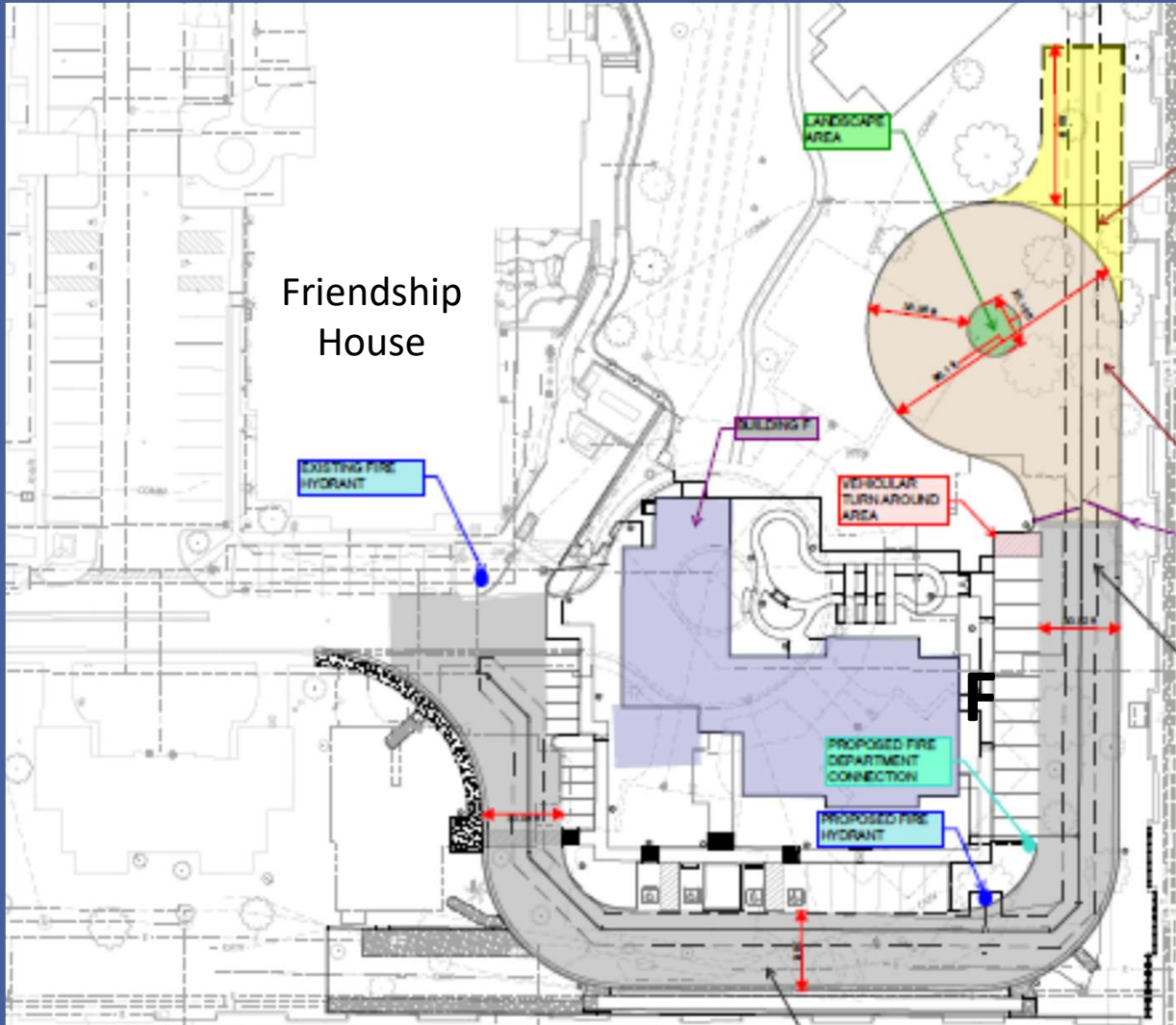


Royal Oaks: Parking Garage

Interior at "B" Bldg.

- ✓ ERRC
- ✓ Fire Alarm
- ✓ CO Detection Comm.
- ✓ Ventilation Stages
- ✓ Egress
- ✓ Special Systems

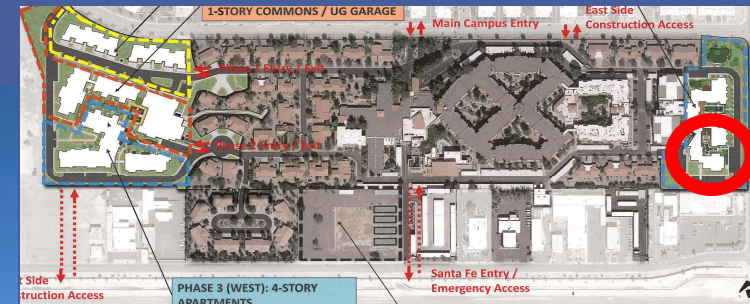




Royal Oaks: Vida (PH IV)

(Southeast Corner of Property)

Interior Construction



Royal Oaks: Vida Center (PH IV)

LARGE DISTRICT PROJECTS – YOUNGTOWN

- Ridgeview Residential Subdivision (125 lots) - Under Construction
37 FS Permits Issued, 23 FS Pressure Tests Performed, 13 FS Final Insp.
- Enclave Off Olive Residential Subdivision (31 Lots) – Street Paving
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction – Framing
- El Sol Battery Storage Facility – On Hold (Met with Invenergy on new submittals)

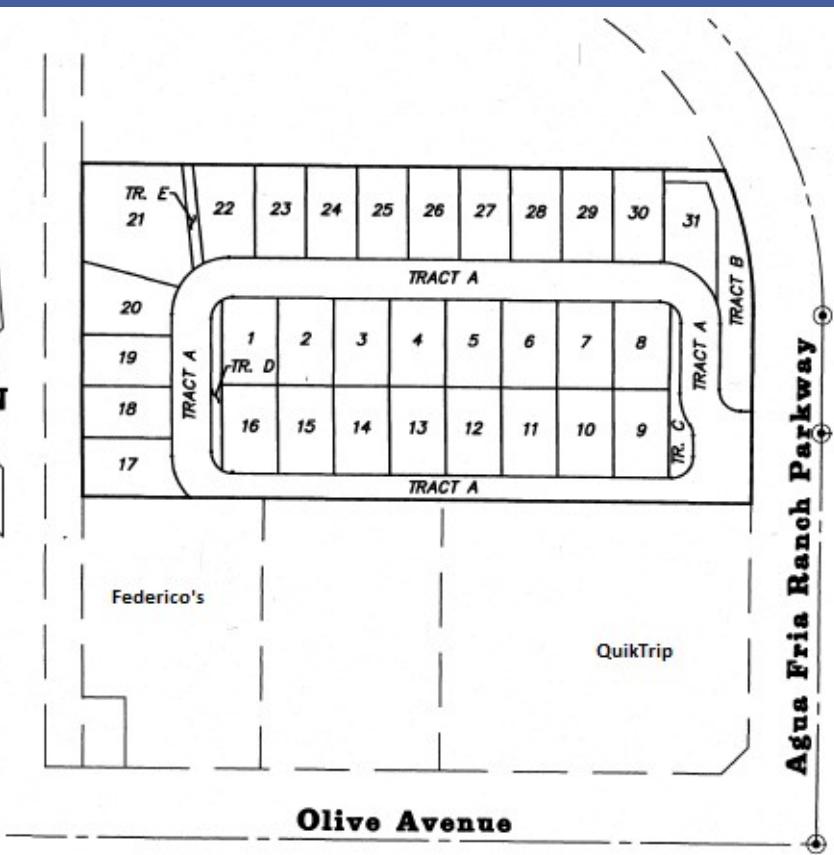
RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots



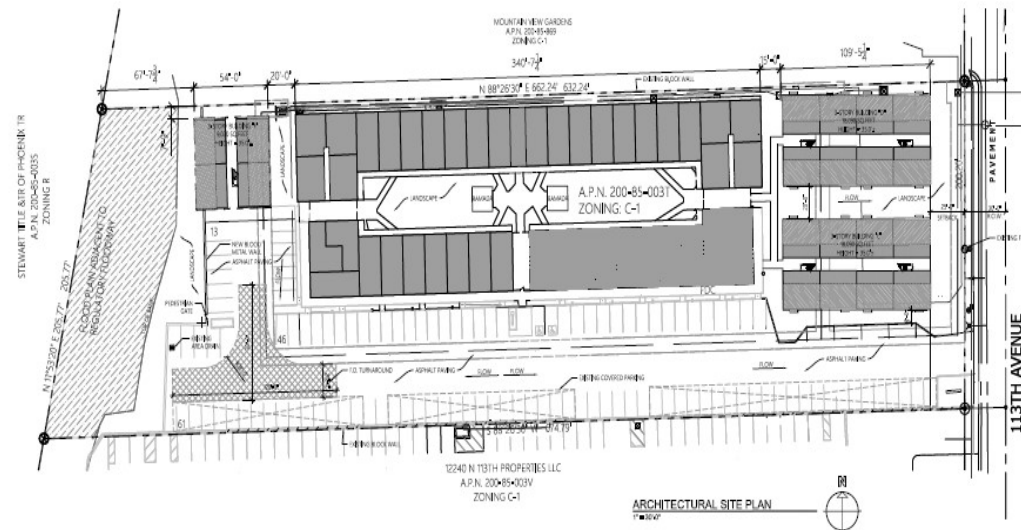
ENCLAVE ON OLIVE SUBDIVISION

Enclave Project 31 SFR Lots



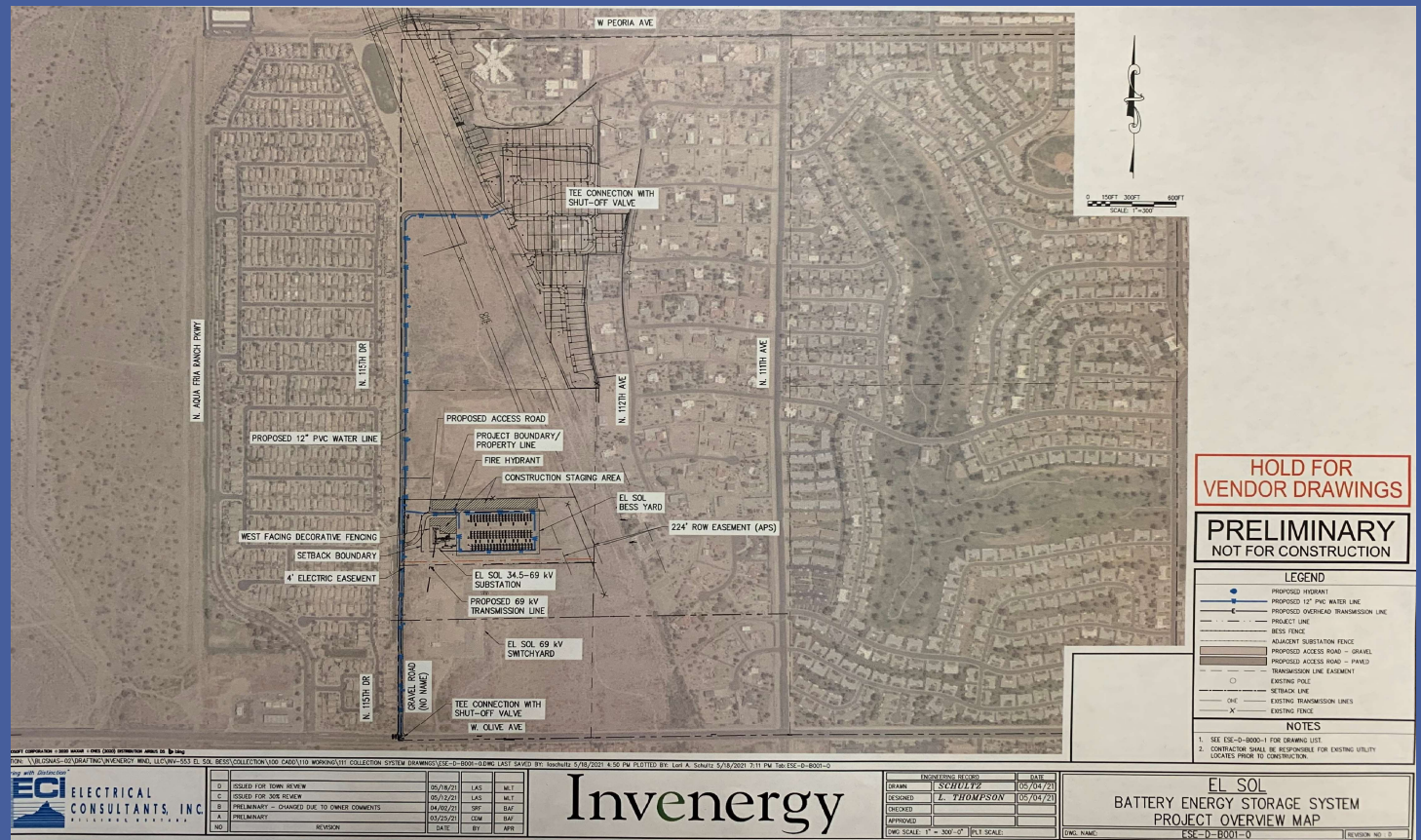
YOUNGTOWN FLATS PROJECT

113th Ave. Apartments (104 Units)



EL SOL BESS PROJECT - YT

Proposed Overall Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

**A. Discussion Item: Clarification of the formation of a board committee for making recommendations regarding news articles and information for the district community.
(Board Chairman Tim Wilmes, Presenter)**

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, May 23, 2023 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, May 23, 2023 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: April 19,2023 at 4:00 pm by Lisa Neubert**