

**Sun City Fire District
Board of Directors Meeting Agenda
March 26, 2024**

We serve today to protect your tomorrow.

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, March 26, 2024, at 9:30 a.m. The meeting will be open to the public, in person or *telephonically*, and held at Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona. The following topics, any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

SCFMD Fire Department is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/88675418455?pwd=Ui9SQ1NyZG9RRDdWaXExREtDNEExQz09>

Meeting ID: 886 7541 8455

Passcode: 567938

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

- I. **CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL – NOTE: Chairperson Wilmes will abstain from voting on all agenda items put forth for vote unless there is a tie vote.**
 - A. Board of Directors Board Meeting Minutes for February 27, 2024.
 - B. Board of Directors Workshop Meeting Minutes for March 12, 2024.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Special Recognition**
- B. Presentation – Sun City Fire District Auxiliary. (Treasurer Mike Bauschka, Presenter)**
- C. Community Appreciation Letters**
- D. New Hires/Promotions.**
- E. Service anniversaries.**
- F. Retirement recognition.**

III. COMMITTEE REPORTS

- A. Budget and Finance**
 - 1. Financial reports and bank reconciliations. The board will vote on the acceptance of this report. (Finance Director Gabe Buldra, Presenter).**
- B. Legal and Insurance**
 - 1. PSPRS / Prop 207 updates (Board Chairperson Tim Wilmes, Presenter)**
- C. Fire Department Operations**
 - 1. Fire operations report: incident counts, types, and response times.**
- D. Emergency Medical Services / Ambulance Operations**
 - 1. Ambulance operations report: incident counts, types, and transports.**
 - 2. EMS report.**
- E. Resource Management**
 - 1. Fleet/apparatus report.**
 - 2. Buildings/facilities report.**
- F. Training/Professional Development**
- G. Administrative/Special Projects**
 - 1. Feasibility study update (Acting Fire Chief Rob Schmitz, Presenter)**

H. Public Education/Community Outreach

1. Prevention volunteer service anniversaries.
2. Prevention volunteer hours summary.
3. Community relations program report.
4. Community events.

I. Fire Prevention

1. Fire prevention inspection summary.
2. Permits issued and revenue report.
3. Fire investigation reports.
4. Large community projects.

IV. UNFINISHED BUSINESS

- A. Discussion Item – Survey on social media. (Acting Fire Chief Rob Schmitz, Presenter)
- B. Discussion Item – Fire Chief job description. (Board Chairperson Tim Wilmes, Presenter)
- C. Discussion Item – Fire Chief salary range. (Board Chairperson Tim Wilmes, Presenter)
- D. Discussion Item – Fire Chief Position - Hire or Recruitment Process. PLEASE NOTE – should the board choose to vote to go into an Executive Session, the Executive Session will precede this agenda item. (Board Chairperson Tim Wilmes, Presenter)

V. EXECUTIVE SESSION

- A. At this time pursuant to A.R.S. §38.431.03(A)(1) the board may vote to go into executive session for the purposes of discussing the position of fire chief. (Board Chairperson Tim Wilmes, Presenter)

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in

advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

A. United Sun City Firefighters Association Report

VIII. **NEXT GOVERNING BOARD MEETING**

A. The next Regular Board Meeting will be on April 23, 2024, at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. **ADJOURNMENT**

FOR THE BOARD

Stephen Arnold

Stephen Arnold
Clerk of the Board

SA/lbn

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted January 18, 2024, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.