

**MINUTES
SUN CITY FIRE DISTRICT
WORKSHOP MEETING
TUESDAY, SEPTEMBER 21, 2021
9:30 A.M.**

CALL TO ORDER: David Mann, Chairman

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Steve Arnold, Phil LaBarbera, David VanderNaalt

Members Absent: None

Staff: Fire Chief Mark Burdick, Assistant Fire Chief Rob Schmitz, Finance Director Gabe Buldra, Office Manager Lisa Neubert, USCFPA representatives Adam Holliday, David Musselman, and Jim Flesher, Jr.

BUSINESS CONDUCTED: The Committees of the Board discussed various matters within their areas of responsibility.

I. Legal and Insurance

A. No report.

II. Budget and Finance

A. Stifel Managing Director Brian Lundberg and Stifel Vice President Claude Lockhart, Jr. gave a progress report on the Certificates of Participation (COP) process. An overview was given on the costs, the financing plans, mitigating risks through a contingency reserve fund, a preliminary financing calendar, and a listing of the players involved in the COP process. A resolution by the board is necessary to continue with the COP process. Information will be provided for

board review prior to the next regular meeting being held on September 28, 2021, where the resolution will be on the presented for action.

III. Fire Department Operations

- A. Assistant Fire Chief Schmitz reported on the current firefighter recruitment process. Currently there are two vacant positions that need to be filled. Chiefs Burdick and Schmitz will be meeting with finance director Gabe Buldra to help determine the number of firefighters that the district can hire. Once a recruitment list is established, it is valid for one year.

IV. Ambulance Operations

- A. No report.

V. Grounds and Equipment

- A. Assistant Fire Chief Schmitz reported that a car going northbound on 111th Avenue ran into the front of station 133. The car wound up colliding with a bollard in front of a bay door and did not damage the actual station structure. Part of the fencing around the station was damaged. Chief Schmitz has notified the district's insurance company, VFIS. Currently no claim has been filed.

VI. Special Projects

- A. No report.

VII. Executive Session

- A. No report.

VIII. Adjournment

- A. The meeting adjourned at 10:20 a.m.

FOR THE BOARD

Tim Wilmes

Tim Wilmes
Clerk of the Board
TW/lbn