



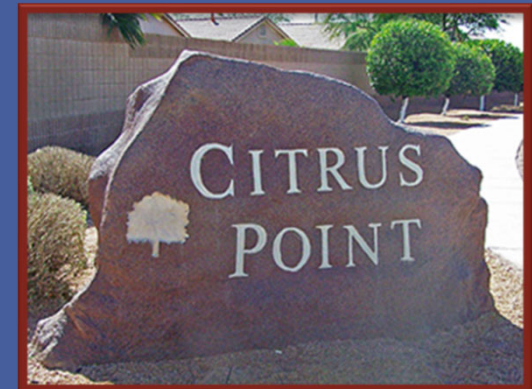
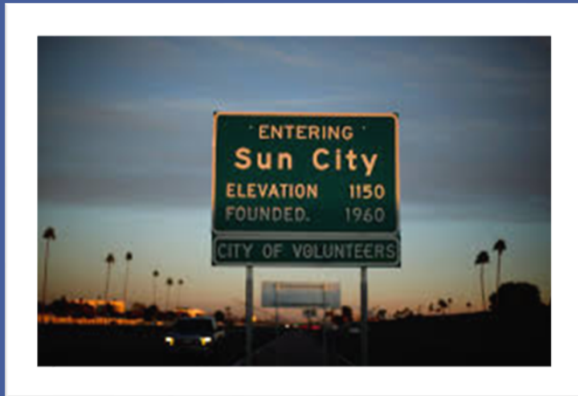
Sun City Fire District

Governing Board Meeting

Tuesday, September 27, 2022 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



David A. Mann
Board Chairman
Elected 2018



Timothy Wilmes
Board Clerk
Elected 2018



Phil LaBarbera
Board Member
Elected 2020



Stephen Arnold
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020

MEETING COMMENCEMENT

CALL TO
ORDER



ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

- A. Approve the Board of Directors Monthly Meeting Minutes of August 23, 2022.**

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

POSITION	HIRE DATE	EMPLOYEE
EMS Director	September 6, 2022	Kyle Henson
EMS EMT	September 19, 2022	Bailey Scout
EMS EMT	September 19, 2022	Raymond Jojola
EMS CEP	September 19, 2022	Joseph Price

SEPTEMBER SERVICE ANNIVERSARIES

(1 OF 5)



Chris Clark
Captain/Paramedic
24 Years



Rich Hayes
Firefighter/Paramedic
24 Years



Chris McElroy
Engineer/Paramedic
24 Years



Fred Ohrt
Engineer/Paramedic
24 Years

SEPTEMBER SERVICE ANNIVERSARIES

(2 OF 5)



Steve Roe
Captain/Paramedic
25 Years



David Musselman
Engineer/Paramedic
23 Years



Derek Peck
Captain/Paramedic
23 Years



Jeff Salkeld
Engineer/Paramedic
22 Years

SEPTEMBER SERVICE ANNIVERSARIES

(3 OF 5)



Shon Taylor
Captain/Paramedic
22 Years



Adam Lumbardo
Captain/Paramedic
18 Years



Brian Cooper
Captain/Paramedic
17 Years



Jerry Thompson
Firefighter/EMT
17 Years

SEPTEMBER SERVICE ANNIVERSARIES

(4 OF 5)



Mary Dickinson
EMS Division/EMT
14 Years



Jennifer Currie
EMS Division/CEP
6 Years



Christopher Gaut
Firefighter/CEP
6 Years



John Shedler
Firefighter/CEP
6 Years

SEPTEMBER SERVICE ANNIVERSARIES

(5 OF 5)



Marissa Correa
EMS Division/EMT
5 Years



Aaron Ziegman
EMS Division/CEP
6 Years



Edgar Monge
EMS Division/CEP
4 Years



Bradly Stockwell
Firefighter
4 Years

III. COMMITTEE REPORTS

A. Budget and Finance

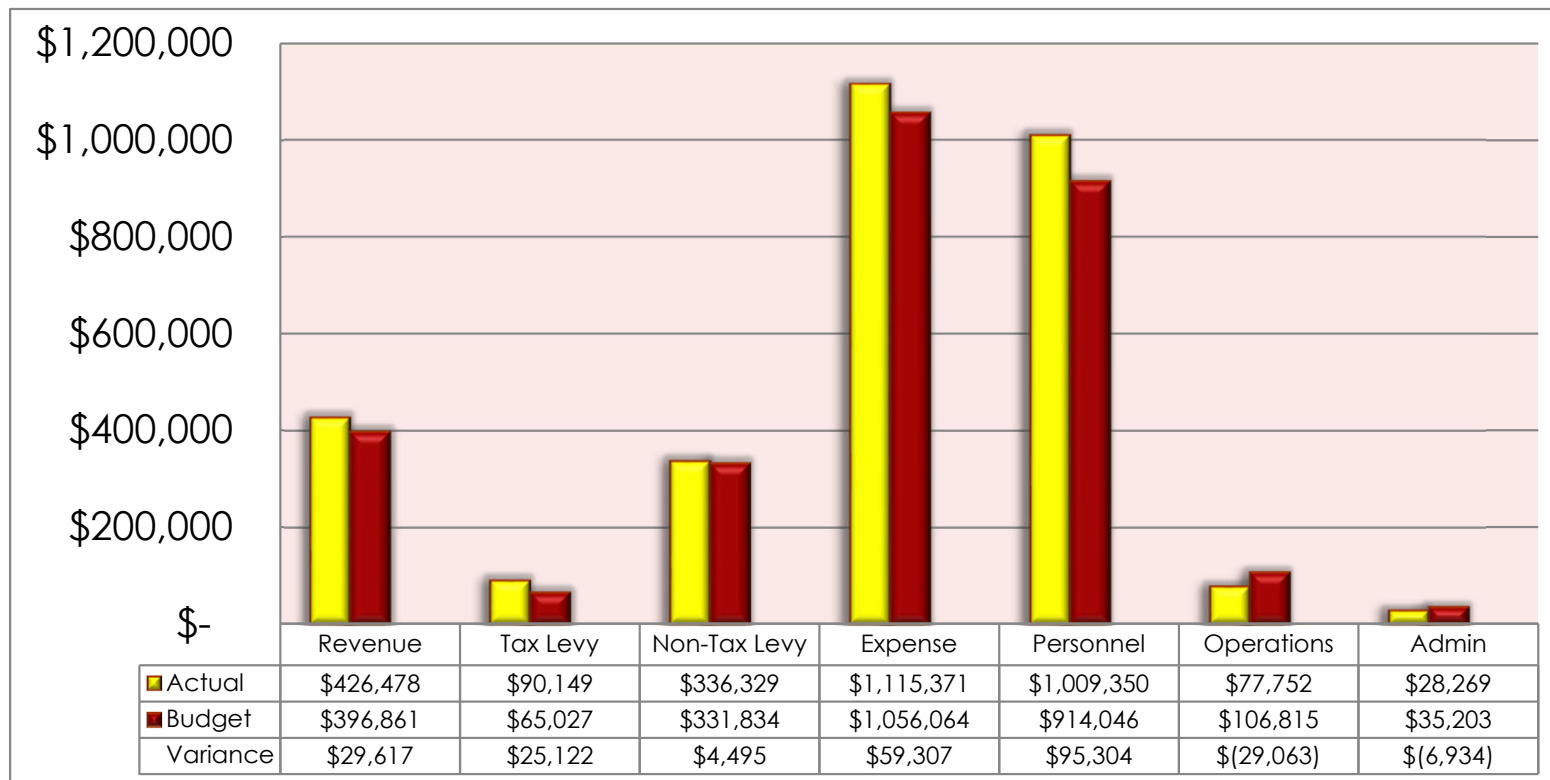
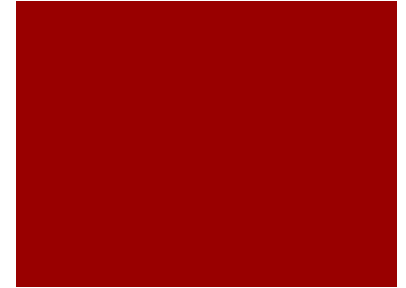
1. Financial Reports and Bank Reconciliations – August 2022



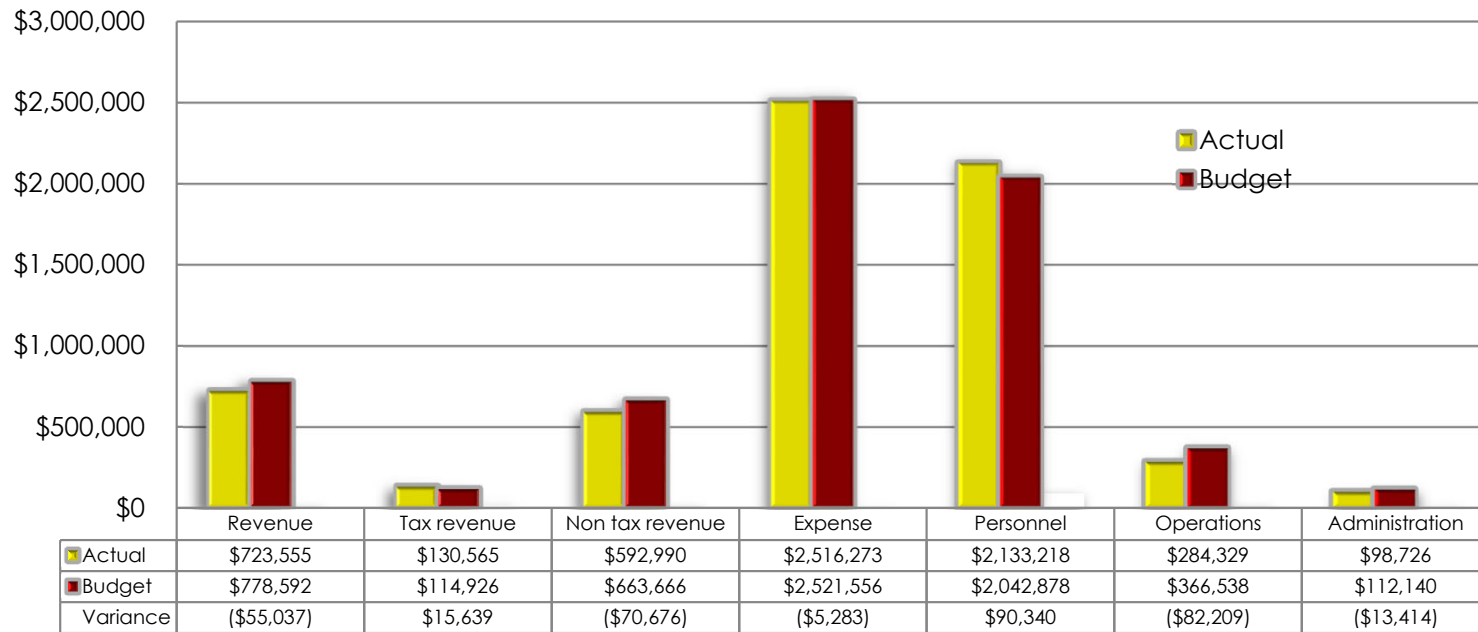
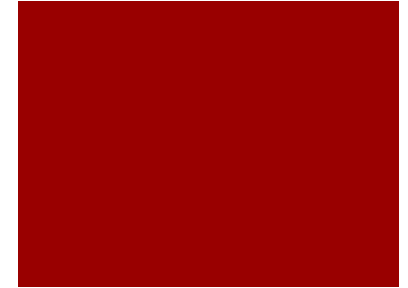
Sun City Fire District

August 2022 Financial Report

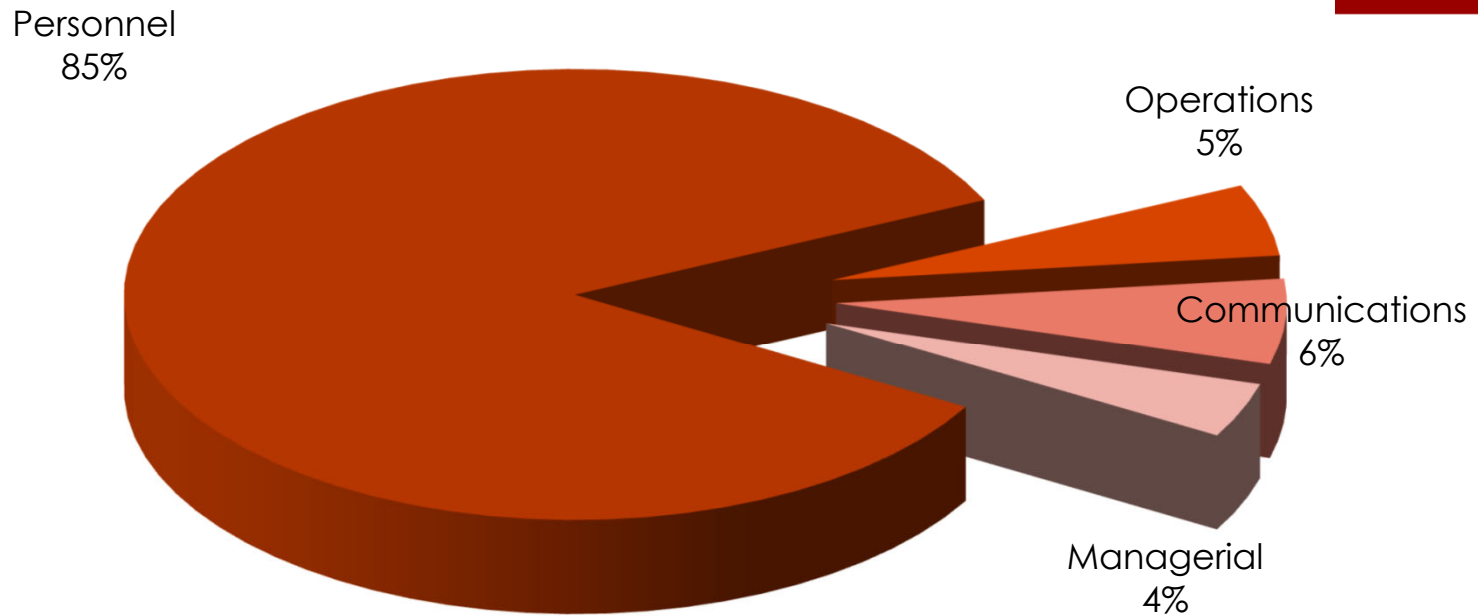
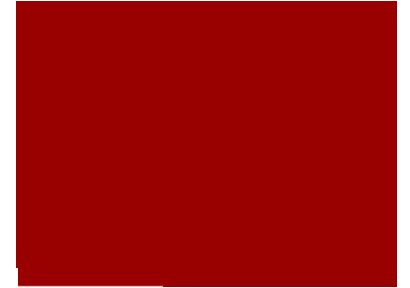
August 2022



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

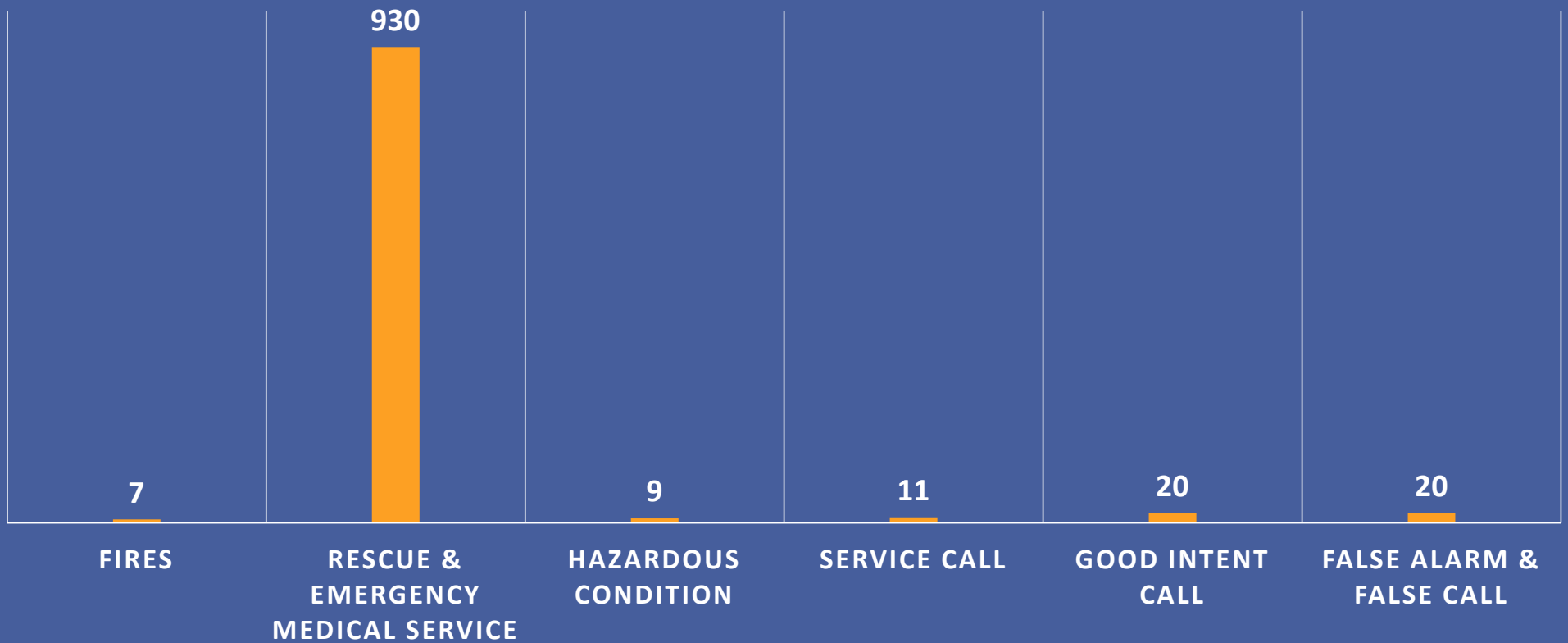
B. Legal and Insurance

III. COMMITTEE REPORTS

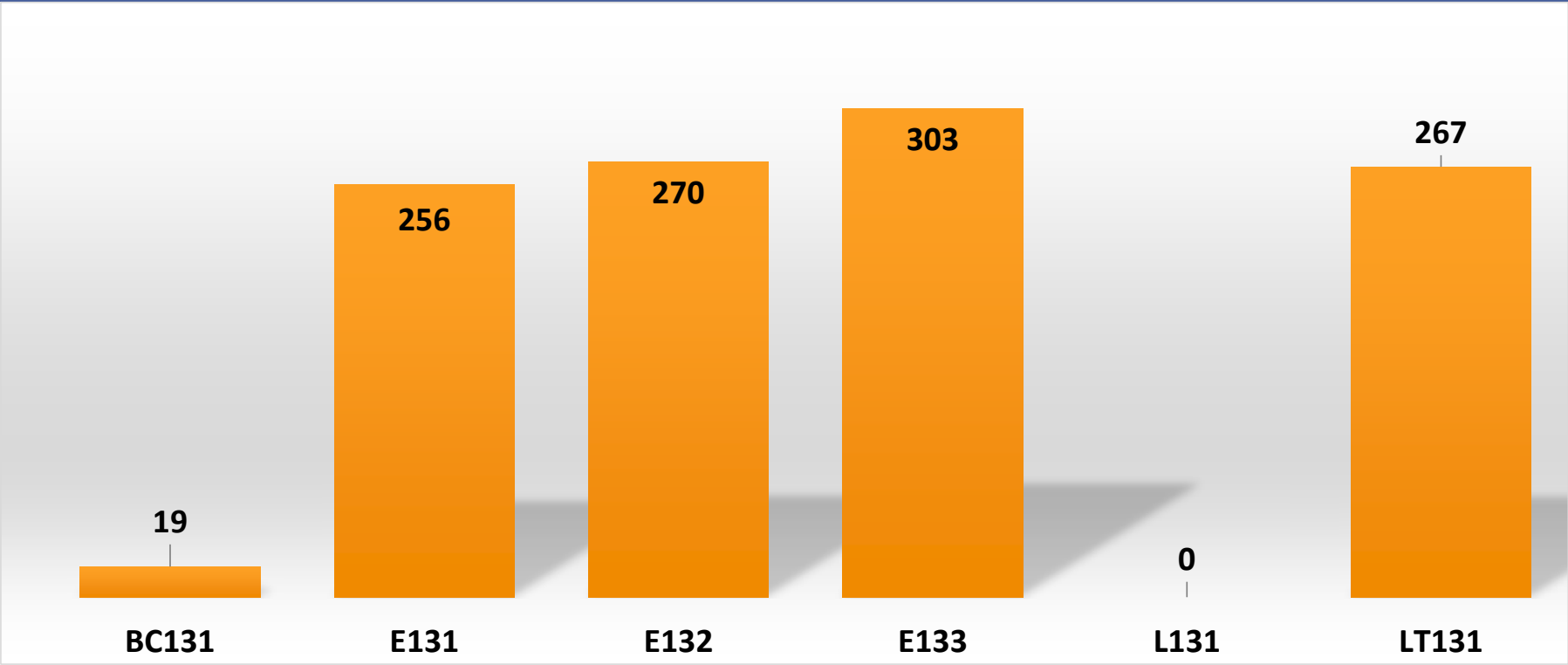
C. SCFMD Operations



MAJOR INCIDENT TYPES – AUGUST 2022



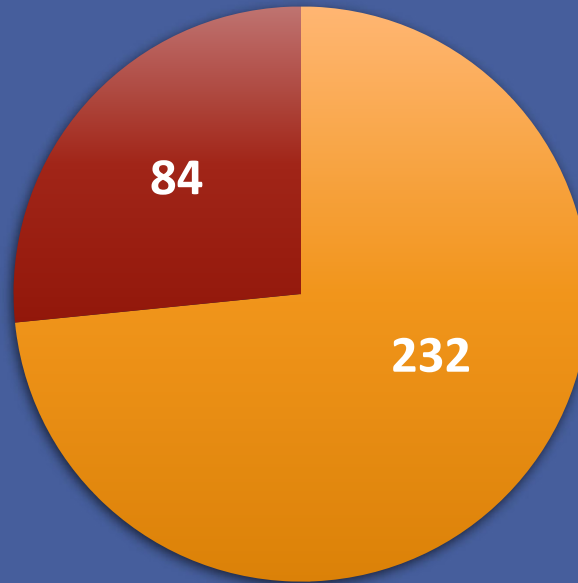
ON-SCENE INCIDENT COUNTS – AUGUST 2022



INCIDENT STATISTICS – AUGUST 2022

Response
Times
6:00

Overlapping
Calls
80.94%



Auto Aid Given Auto Aid Received

19:39
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

AUGUST 2022

M131 – 174 Transports

M132 – 122 Transports

M133 – 160 Transports

M134 – 128 Transports

TOTAL - 584 Transports



Receiving Hospital

533	Boswell
13	Thunderbird
20	St. Joes West
17	Arrowhead
1	Phx Childrens

EMS/Ambulance Operations

1. Kyle Henson, our new EMS Director, started two weeks ago.
2. Three new EMS personnel are in the field for orientation.
3. The four medic students are progressing. Matt Schall and Taylor Marquez will take the NREMT on October 16th.

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. Fleet/Apparatus report –

a. The new Medix Ambulance has been registered, insured, wired for radios and MCT, and received the Youngtown graphics. The EMS Division is working on getting the DHS inspection scheduled. We're in communication with Youngtown to schedule the dedication ceremony at Station 133 in the coming weeks.

b. Sutphen is preparing a quote to have a shoreline A/C added on L131 while it's at the manufacturer. It's our only new unit without the device and has an underpowered cab system..

c. Sutphen has agreed to expedite the permanent rebuild of the aerial platform on L131 and will be picking up the truck around October 1. Once it arrives in Ohio, they are projecting a 4-to-6-week turnaround on repairs. It may be possible for us to receive it back by the end of the year yet..

d. The new Sutphen pumper is in production and is scheduled to hit the assembly line at the first of the year and is still projected to be completed in May 2023.

e. The apparatus committee chose Rosenbauer as the builder for our new Ladder Tender. The order hasn't been completed yet due to Rosenbauer trying to get us into a full-sized custom chassis within our budget. The advantage would be a larger and safer unit with better maneuverability if possible. If not, we have the Freightliner commercial chassis ready to order.

f. The front-line Ford ambulances have had a recent run of mechanical troubles. Fortunately, all were covered under warranty. Unfortunately, parts and timely repairs have hampered them returning to service. AFMA has been gracious in providing us with a quality backup in the meantime. We hope to have all but one unit back by September 23rd.

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

New M133 Youngtown Ambulance



RESOURCE MANAGEMENT - FACILITIES

- 1. The evaporative coolers at FS132 have seen better days and have become costly to maintain. Quotes for replacing at least one unit before next summer are being looked at currently.
- 2. The Plymovent project has been completed and is functioning as anticipated.

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

1. September has been a busy month for the training division. All members received the following training:

- Walk through of construction progress at Royal Oaks which was facilitated by Jim Fox and Kenny Kovac.**
- Department-wide mental health training. We partnered with Mental Health Centers of America to review mental health, substance abuse, coping, and watching out for one another.**
- All fire personnel are receiving instruction in Rescue Task Force training for active shooter and violent incidents. We are partnering with Surprise Fire for this initial training.**

TRAINING/ PROFESSIONAL DEVELOPMENT

Mental health training at FS131 with founders former firefighter Jason Law and Dr. House



III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update.

III. COMMITTEE REPORTS

**FIRE PREVENTION:
Public Education &
Community
Outreach**



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

VOLUNTEER SERVICE ANNIVERSARIES



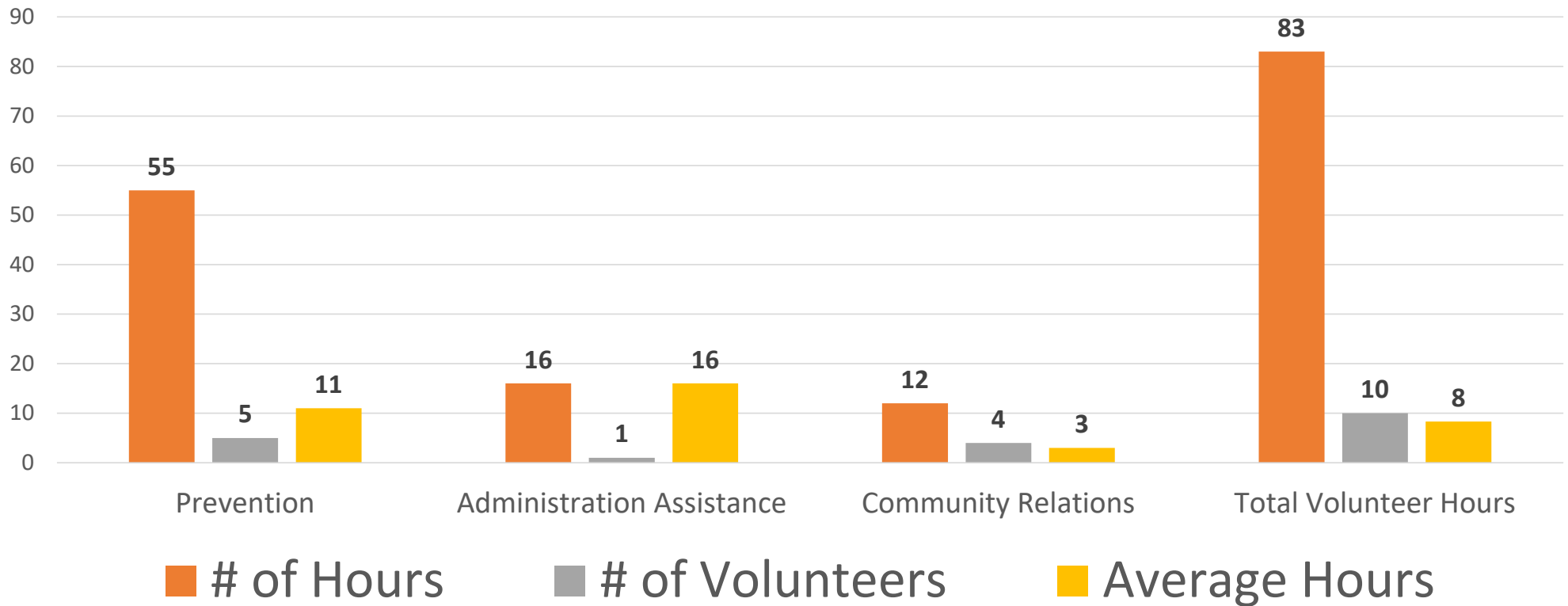
Vicki Foelsch
Public Education Volunteer
10 Years



George Neisz
Public Education Volunteer
3 Years

PREVENTION VOLUNTEER HOURS SUMMARY

August 2022



COMMUNITY OUTREACH PROGRAM REPORT

Over 145 Citizens Served in August
by the Fire Prevention Team!

- 34 Home Safety Surveys
- 34 Lockbox Installations
- 30 Lockbox Key Changes
- 06 Smoke Detector Installations
- 06 Lockbox Remounts
- 20 Public Speaking/ CPR Class



Lockbox
Appointments
Booked through
End of August

FIRE PREVENTION INSPECTION SUMMARY

Prevention <i>Annual</i> Inspection Summary - August 2022				
Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	17	7	24	7
Business	71	3	74	8
Educational	1	0	1	0
Institutional	5	2	7	2
Mercantile	7	0	7	0
Special Property & Other	14	1	15	8
Total Inspections	115	13	128	25

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - August 2022				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			1	
Fire Sprinkler Final			1	
Fire Alarm			2	
Flow Test			1	
Construction			14	
Hood and Duct			0	
Other Inspection			6	
Total Inspections			25	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	12
<u>Permit/Plan Review Fees:</u>	\$ 27,561.90
<u>Lockbox Revenue:</u>	\$ 1,610.00
<u>Contractor Registration Renewal:</u>	\$ 225.00
<u>Operational Permit Fees:</u>	\$ 800.00 (98.2%)



FIRE INVESTIGATION REPORTS

August 2022

17464 N 106th Avenue
Garage Fire/ Plumber



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Constr.
- Heritage Condos F.A. - 99th Ave. – Permitted
- Olive Branch Senior Center – 103rd/Santa Fe
- Lakes Maintenance Building – Under Construction
- Archwell Medical Office(99th/Bell) – Under Construction
- Centerwell Medical Office(LaRonde East) – Under Construction
- Apricus Imaging (LaRonde East) – Under Construction
- Del Webb Medical Infusion (Former Cigna Bldg. - T-Bird/107th) – Under Construction
- Banner Endoscopy (Former BBMC ER Suite 2nd Floor) – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F009483

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT



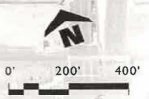
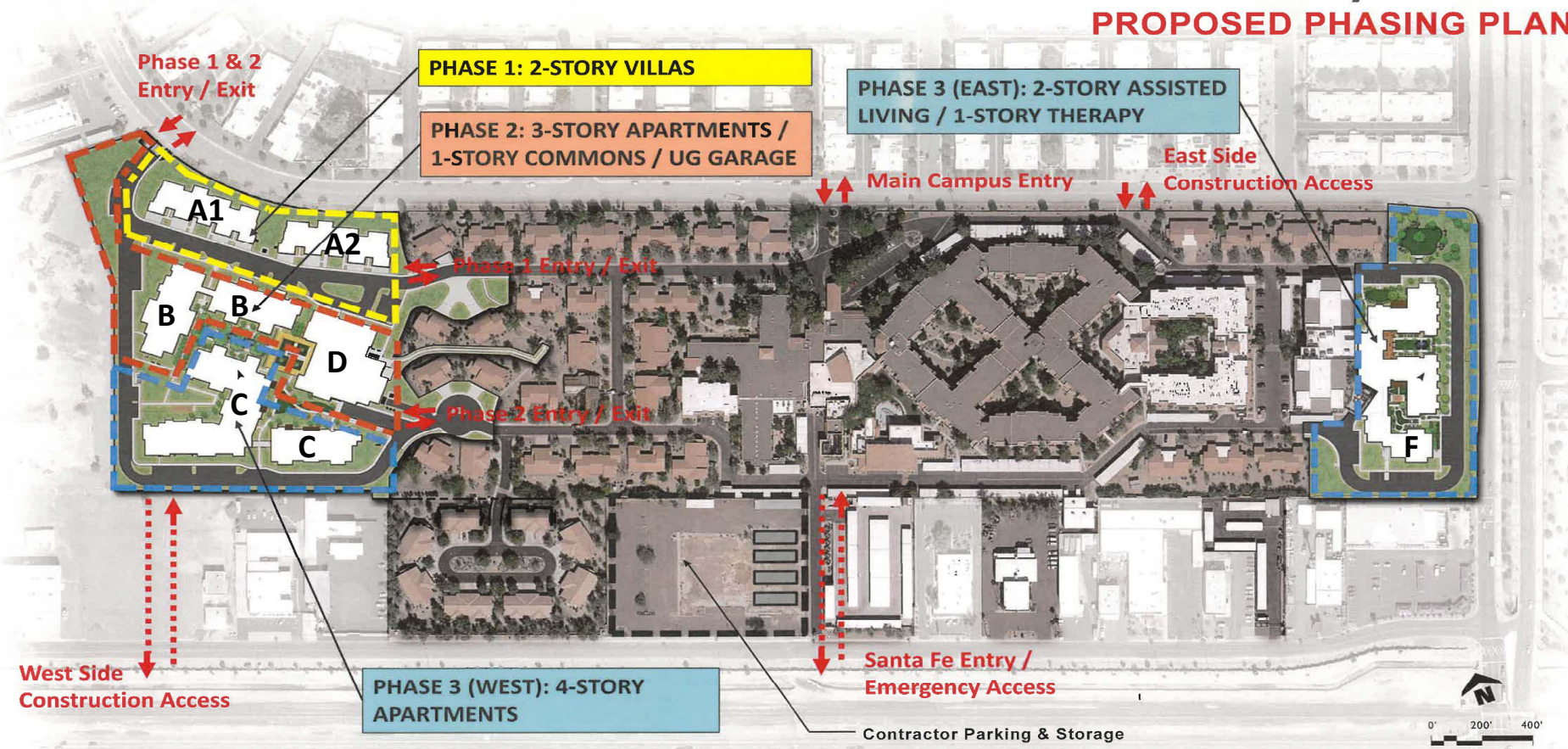
**CANYON
ELEC**

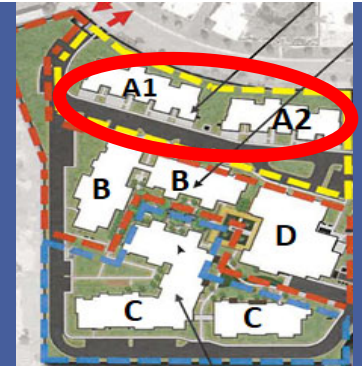


SUNDT
Skill. Grit. Purpose.



Royal Oaks PROPOSED PHASING PLAN

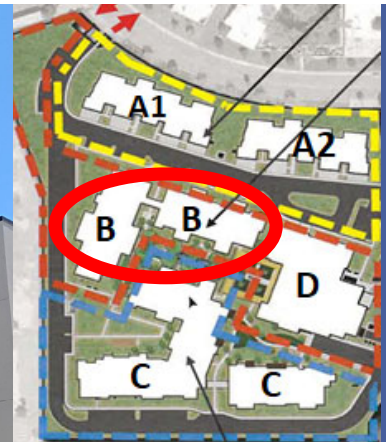




Royal Oaks:
Bldgs. A1, A2

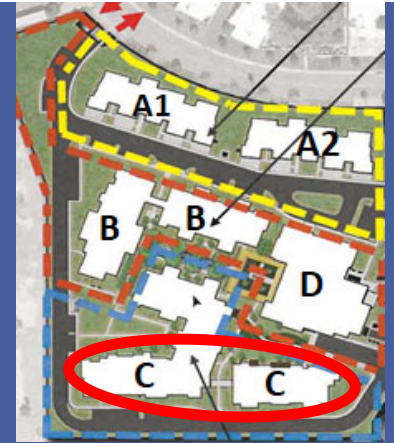
2 story Condos
16 Units

Completed,
Occupied



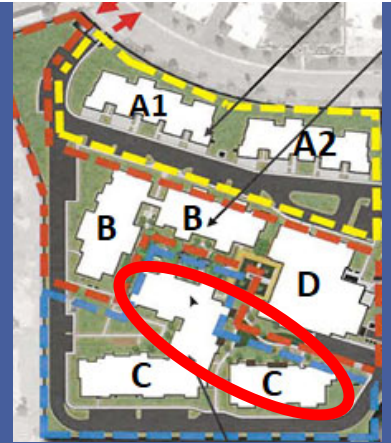
**Royal Oaks:
Building B1 / B2**

Drywall Stage



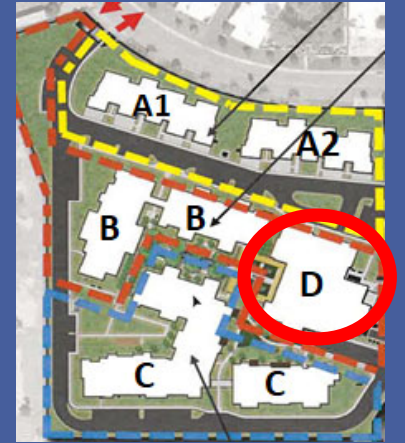
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Framing &
Drywall Stage**



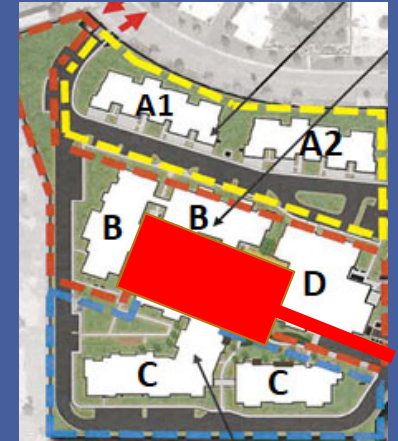
**Royal Oaks:
Building C1/C2
(North, West)**

**3 Story
Framing Stage**



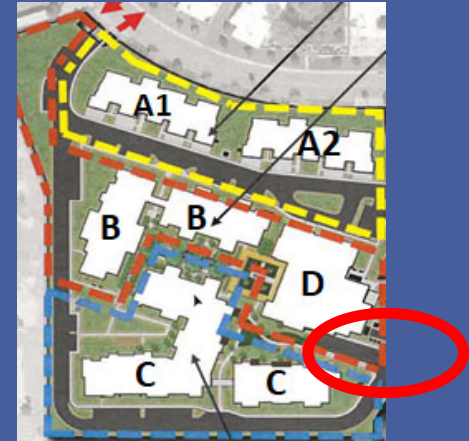
**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

**Interior
Buildout**



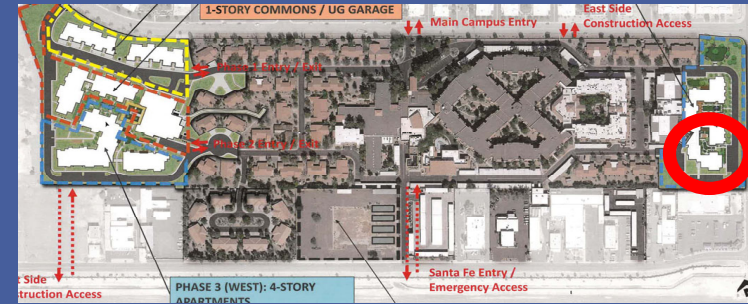
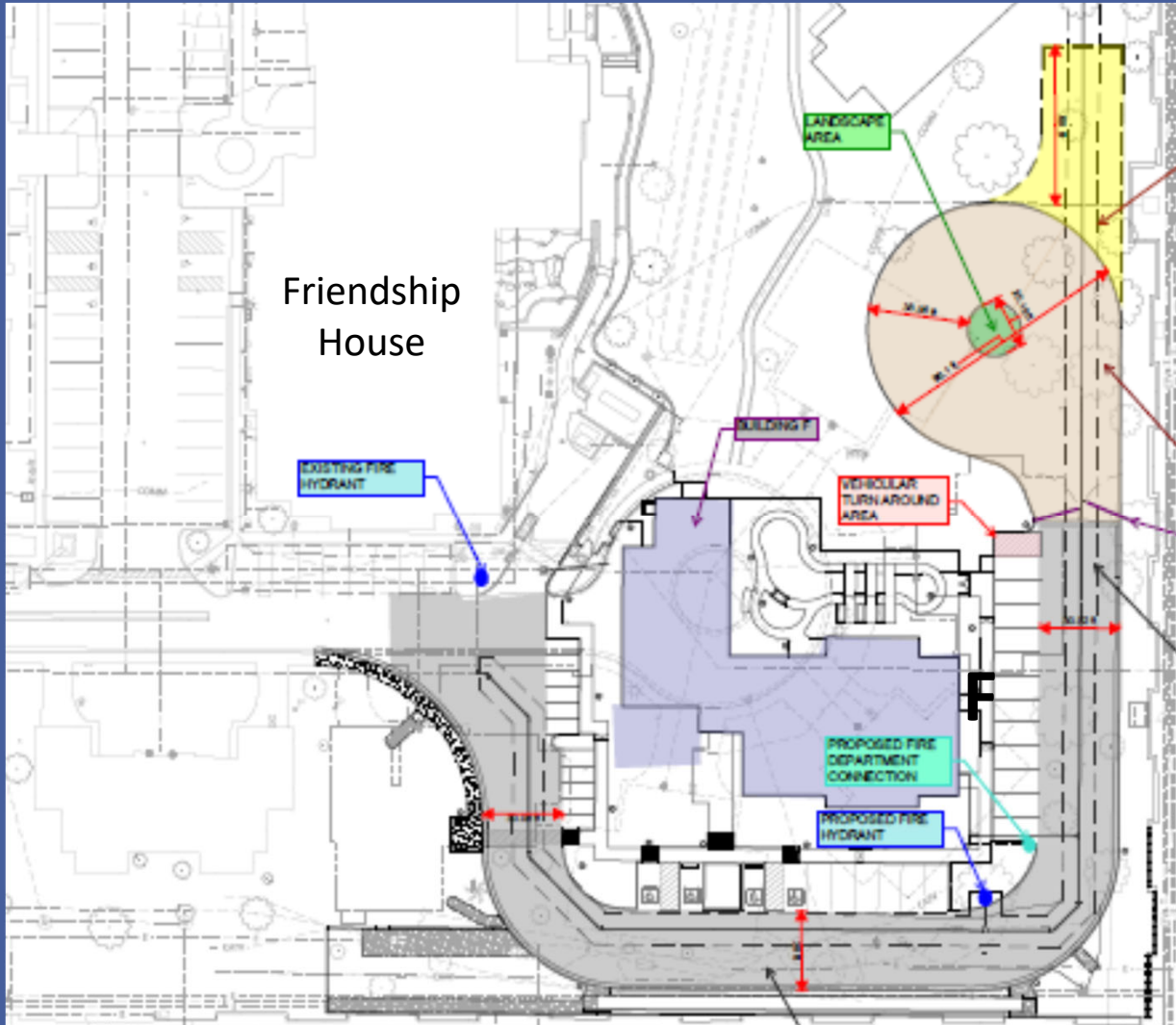
**Royal Oaks:
Parking
Garage/D1**

**Entrance to
Underground
Parking Garage
& D1**



**Royal Oaks:
Streets
(connections)**

**Southern Cul-de-sac
next to Entrance to
Underground
Parking Garage**



Royal Oaks: Vida (PH IV)

Site Plan (Southeast Corner of Property)

LARGE DISTRICT PROJECTS – YOUNGTOWN

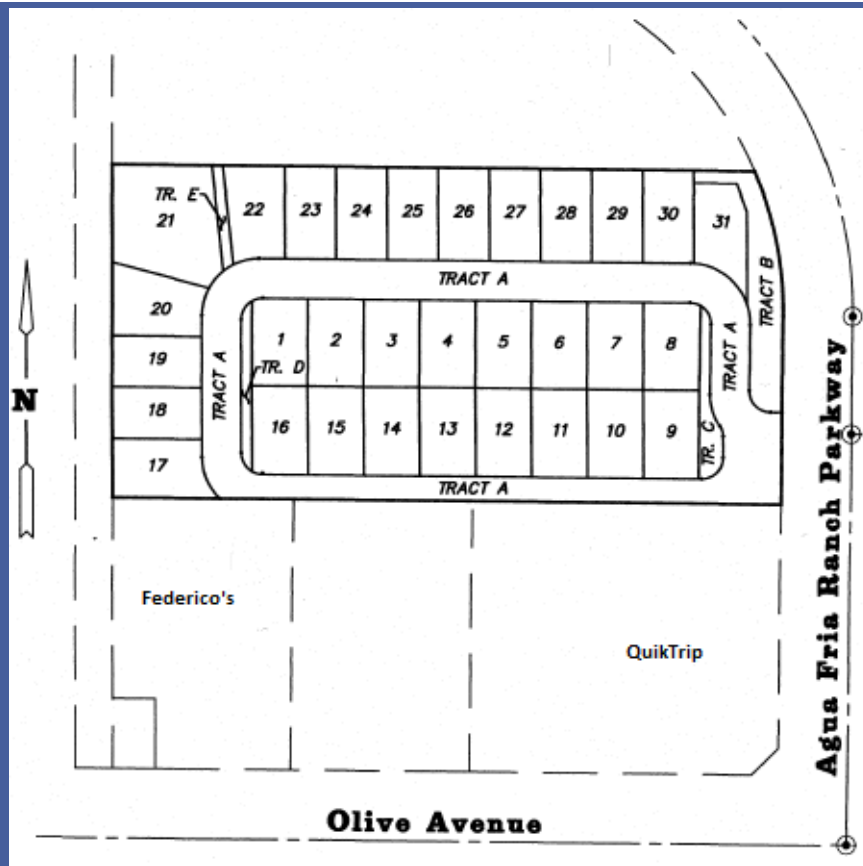
- Ridgeview Residential Subdivision (125 lots)
- Enclave Off Olive Residential Subdivision (31 Lots)
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.)
- Women's International Pharmacy
- El Sol Battery Storage Facility

RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots

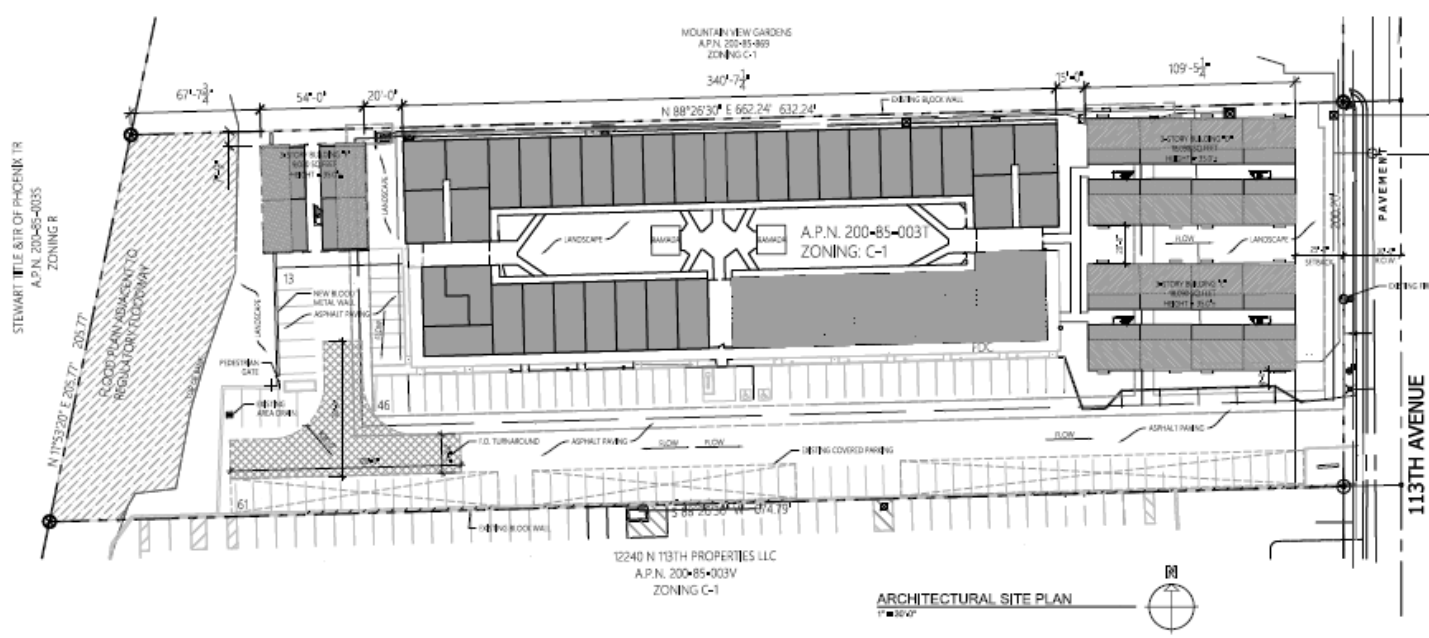


ENCLAVE ON OLIVE SUBDIVISION



Enclave Project
31 SFR Lots

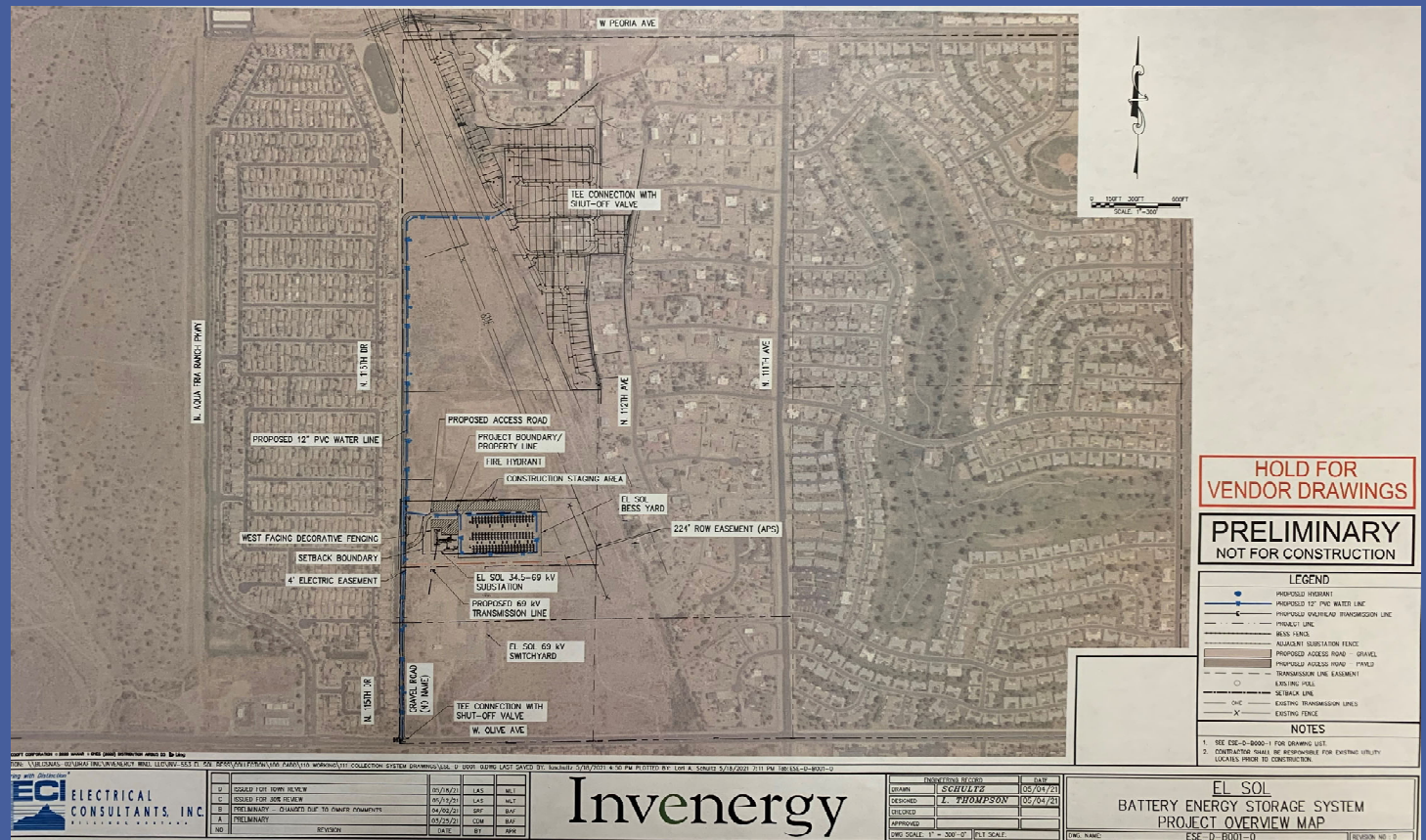
YOUNGTOWN FLATS PROJECT



113th Ave.
Apartments
(104 Units)

EL SOL BESS PROJECT - YT

Proposed
Overall
Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

**1. Public Safety Personnel Retirement System/Prop
207 Update (Board Clerk Tim Wilmes, Presenter)**

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, October 25, 2022 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, October 25, 2022 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: September 22, 2022 at 5:00 pm by Lisa Neubert**