APPROVED MINUTES 04282026

MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, MARCH 24, 2026
9:30 A.M.

CALL TO ORDER:	**Board Chairperson Tim Wilmes**
ROLL CALL:	
Members Present:	**Tim Wilmes, Phil LaBarbera, Charles Vickers.**
Members Absent:	**David VanderNaalt and Phil Griswold were absent with notice.**
Staff:	**Fire Chief Rob Schmitz, Division Chiefs Kyle Henson and Tony Van Roekel, Battalion Chief Brian Cooper, Finance Director Gabe Buldra, Office Manager Lisa Neubert**
PLEDGE OF ALLEGIANCE:	**Board member Phil LaBarbera**
INVOCATION:	**Board member Phil LaBarbera**

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. Board member Phil LaBarbera made a motion to approve the consent agenda item which was the Board of Directors Board Meeting Minutes for February 24, 2026. Board member Charles Vickers seconded the motion. The board voted to approve the consent agenda item. (M: Phil LaBarbera/S: Charles Vickers; Ayes: Tim Wilmes, Phil LaBarbera, Charles Vickers. Nays: None. Abstain: None.)

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Special recognition was given to Preston Kise and Jim Rough from Recreation Centers of Sun City, Mike Bauschka and Larry Beckett from the Sun City Auxiliary, Zev Black from the Sun Cities Independent, and Rusty Bradshaw from CAN.

B. Sun City Auxiliary Treasurer Mike Bauschka and Sun City Auxiliary Board Member Larry Beckett presented a check in the amount of $50,000 to the Department to help with the purchase of turnout gear.

C. Fire Chief Rob Schmitz reported that the Department received a $1,000 donation from a resident's will as a thank you for all the service we provided her.

D. There were no new hires for the month of February.

E. Fire Chief Schmitz recognized Engineer Kyle Netzel for ten years of service.

F. There were no retirements for the month of February.

G. Chief Schmitz reported the following:

1. **March 28th is the Day of Service in conjunction with Sun City Homeowners Association (SCHOA). Department members along with SCHOA will be doing yard maintenance for residents unable to it themselves.**

2. **April 2nd there will be a push ceremony for new the M131 ambulance at FS131 at 9:00 a.m.**

3. **April 15th there will be a retirement celebration for Captain David Kelley at FS133 from 11:00 a.m. to 2:00 p.m.**

4. **April 17th is family night for the recruits currently in the academy.**

5. **April 24th is the recruit academy graduation. More information to follow.**

III. COMMITTEE REPORTS

A. Budget and Finance

1. **Finance Director Gabe Buldra presented the financial and bank reconciliation report for the month of February 2026. Board member Charles Vickers made a motion to accept the February 2026 financial report. Board member Phil LaBarbera seconded the motion. The board voted to accept the finance report for the month of February 2026. (M: Charles Vickers/S: Phil LaBarbera; Ayes: Tim Wilmes, Phil LaBarbera, Charles Vickers. Nays: None. Abstain: None.)**

B. Legal and Insurance

1. **Fire Chief Schmitz presented a draft revision of policy 107.11 Holiday Compensation. The policy was updated to change the default holiday payment election to two checks annually instead of being paid on the pay period in which the holiday occurs. There was also a verbiage change from "suppression" to Emergency Services Division. Board member Phil**

LaBarbera made a motion to accept the suggested revisions to policy 107.11 Holiday Compensation. Board member Charles Vickers seconded the motion. The board voted unanimously to accept the suggested revisions to policy 107.11 Holiday Compensation. (M: Phil LaBarbera/S: Charles Vickers; Ayes: Tim Wilmes, Phil LaBarbera, Charles Vickers. Nays: None. Abstain: None.)

2. **There were no PSPRS updates.**

3. **There were no Prop 207 updates.**

C. Fire Department Operations

1. **The report for fire department operations was given for February 2026, which included an overview of the incident counts, types, and response times.**

D. Emergency Medical Services / Ambulance Operations

1. **The ambulance operations report was presented for the month of February 2026. The report included the incident counts, types, and transport.**

2. **Division Chief Henson reported the following for the EMS Division:**

   a. **CQI – Forty cases reviewed and a second CQI has been added.**

   b. **Teleflex IO training for all shifts.**

   c. **New ventilators – training for all shifts.**

   d. **EMS Committee meeting.**

   e. **New DEA rules.**

E. Resource Management

1. **Division Chief Tony Van Roekel reported the following for fleet/apparatus and equipment:**

   a. **New Vehicle Project – Braun Ambulance.**

   b. **New Vehicle Project - Sutphen Pumper.**

   c. **New Vehicle Project - EMS Division Van.**

   d. **Updated Pumper Pricing/Specifications.**

e. **LT133 Warranty.**

f. **M133 Paint Repairs.**

g. **Committee Updates.**

h. **Wear Test.**

i. **Helmets.**

j. **Water Rescue Gear.**

k. **Snake Removal Equipment.**

l. **Radio Repairs.**

2. **Division Chief Tony Van Roekel reported the following for buildings/facilities and teams/members:**

a. **HVAC PM.**

b. **Elevator Service.**

c. **FS132 Electrical Repairs.**

d. **Bauer PM/Repairs.**

F. Training/Professional Development

1. **Battalion Chief Brian Cooper gave the following report for the training division:**

a. **The five recruits from Class 26-1 are doing well. Family Night is April 17th, with their graduation on April 24th.**

b. **The probationary firefighters from Class 25-2 recently completed their qualifications to work overtime.**

c. **Chief Holliday is currently attending a Congressional Fire Services Institute (CSFI) class.**

d. **In-house hose management training showing latest hose deployment techniques.**

e. **There will be training for new MCTs in April.**

f. Train-the-Trainer for electronic incident command tactical worksheet completed; SCFMD-specific training materials being developed; Company Officer instruction starting this week.

G. Administrative/Special Projects

1. No report.

H. Public Education/Community Outreach

1. Prevention volunteer hours summary.

a. The summary of prevention hours for volunteers was presented for February 2026. The total number of volunteer hours was 38 hours.

2. Community relations program report.

a. The report for the Community Outreach program was given for February 2026. There was a total of 104 citizens served for February 2026. Installation of lock boxes is scheduled through the middle of April 2026.

3. There were two community events for the month of February 2026.

4. The volunteer inspection summary report was given for the month of February 2026. There was a total of 136 inspections completed.

I. Fire Prevention

1. The construction inspection summary report was given for the month of February 2026. There was a total of fifteen inspections completed.

2. Fire investigation reports.

a. The fire investigation report was given for February 2026. There was one formal fire investigation for the month.

3. Large community projects.

a. An update was given on the large community projects within the Sun City District. There are currently six large community projects in Sun City.

b. There was an update on the ongoing projects in Youngtown. There is currently one large community project in Youngtown.

IV. EXECUTIVE SESSION

APPROVED MINUTES 04282026

A. There was no executive session.

V. UNFINISHED BUSINESS

A. No report.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. No report.

VII. PUBLIC COMMENTS

A. Zev Black, Sun Cities Independent, asked what difference smoke detectors make in a home. Fire Chief Schmitz explained how smoke detectors are critical in saving lives and property as many times the smoke detector going off is the first sign of a fire, especially if the homeowner is asleep.

B. There was no United Sun Cities Firefighters Association report.

VIII. <u>NEXT GOVERNING BOARD MEETING</u>

A. The next Regular Board Meeting will be held on April 28, 2026, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. <u>ADJOURNMENT</u>

A. Board member Charles Vickers made a motion to adjourn the meeting at 10:17 a.m. Board member Phil LaBarbera seconded the motion. The board voted to adjourn the meeting at 10:17 a.m. (M: Charles Vickers/S: Phil LaBarbera; Vote – Ayes: Tim Wilmes, Phil LaBarbera, Charles Vickers. Nays: None.)

FOR THE BOARD

Phil LaBarbera
Board Clerk
PL/lbn