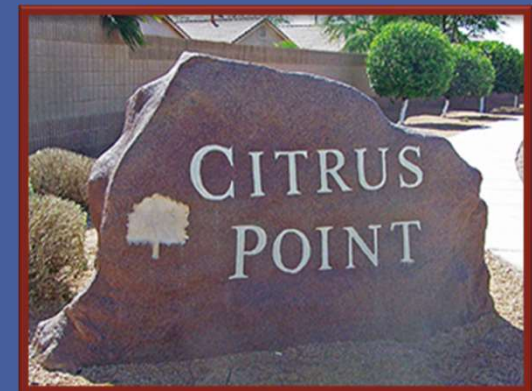
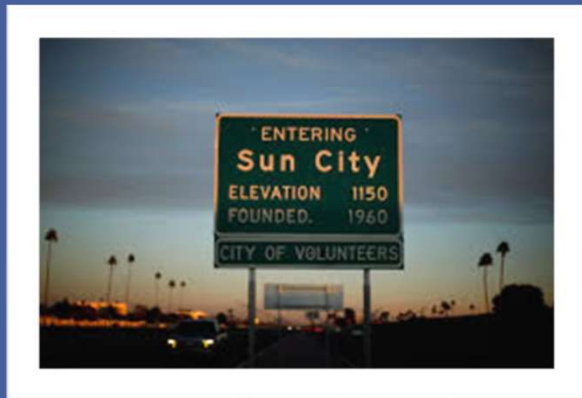




Sun City Fire District Governing Board Meeting Tuesday, July 25, 2023 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



Timothy Wilmes
Board Chairman
Elected 2022



Stephen Arnold
Board Clerk
Elected 2020



Phil LaBarbera
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020



Philip Griswold
Board Member
Appointed 2022

MEETING COMMENCEMENT

CALL TO
ORDER



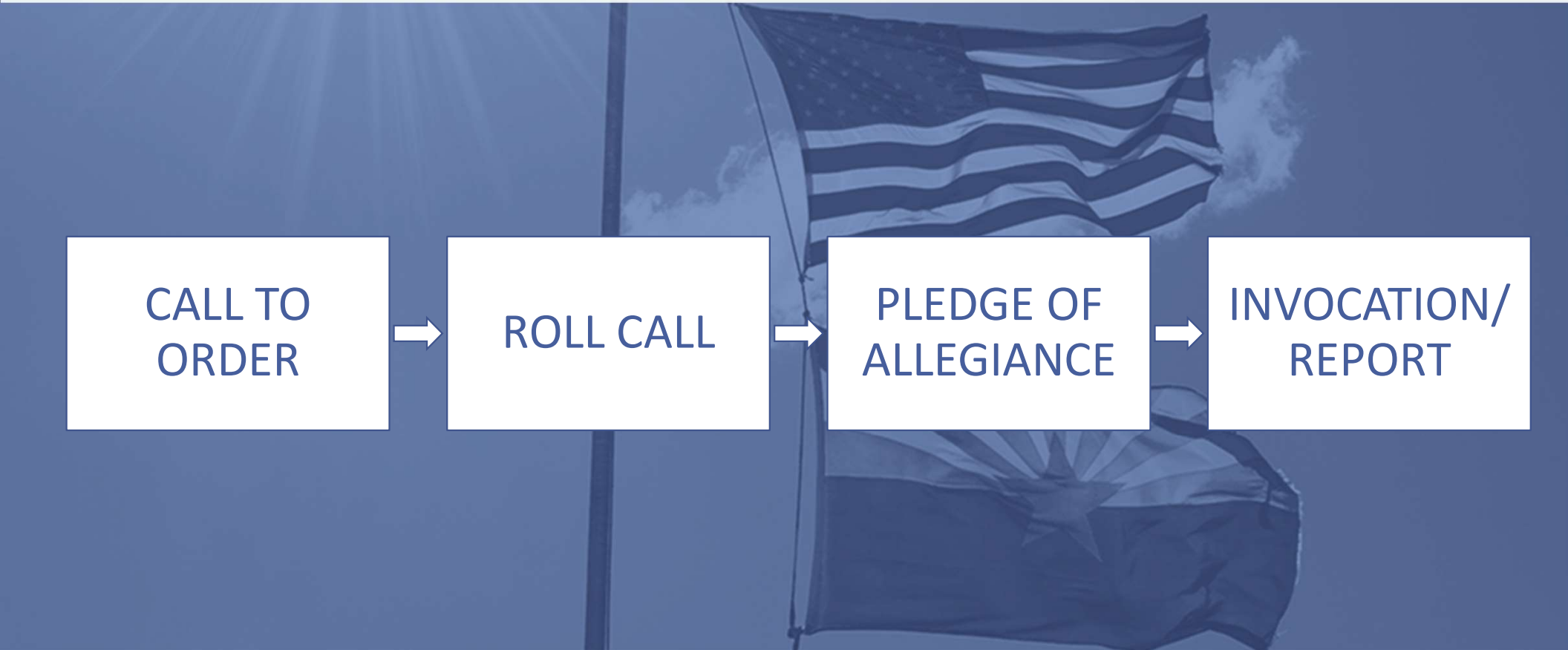
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

NOTICE – Chairman Wilmes will abstain from voting on all agenda items put forth for vote unless there is a tie vote.

A. Approve the Board of Directors Board Meeting Minutes of June 27, 2023.

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Special Recognition
- B. Community Appreciation Letters
- C. New Hires/Promotions
- D. Service Anniversaries
- E. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

POSITION	HIRE DATE	EMPLOYEE
EMT	July 31, 2023	Claudia Eby
EMT	July 31, 2023	Jaimes Clark

JULY SERVICE ANNIVERSARIES

Class 06-01 - "First to Prove" – 17 Years – 07/17/06



Bryan Chamberlain
Captain/Paramedic



Adam Holliday
Battalion Chief/Paramedic



Steve Ortega
Engineer/Paramedic



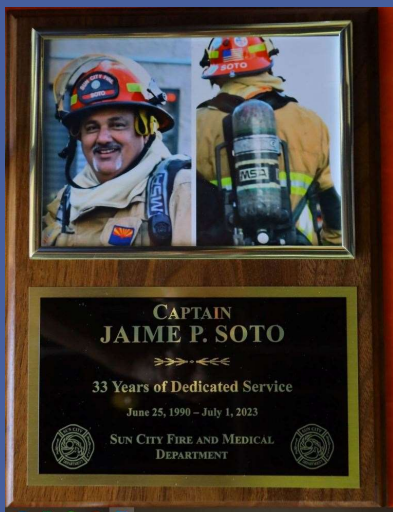
Randy Tirman
Firefighter/Paramedic/
EMS Coordinator

JULY SERVICE ANNIVERSARIES

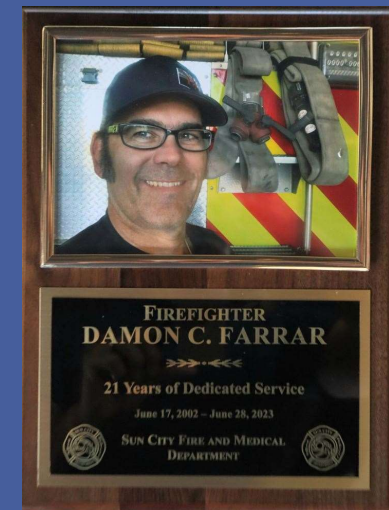


Theresa Perez
Fire Prevention Admin Assistant
25 Years

JULY SERVICE RETIREMENTS



Jaime Soto
Captain/Paramedic
Retired July 1, 2023



Damon Farrar
Firefighter/Paramedic
Retired June 28, 2023

III. COMMITTEE REPORTS

A. Budget and Finance

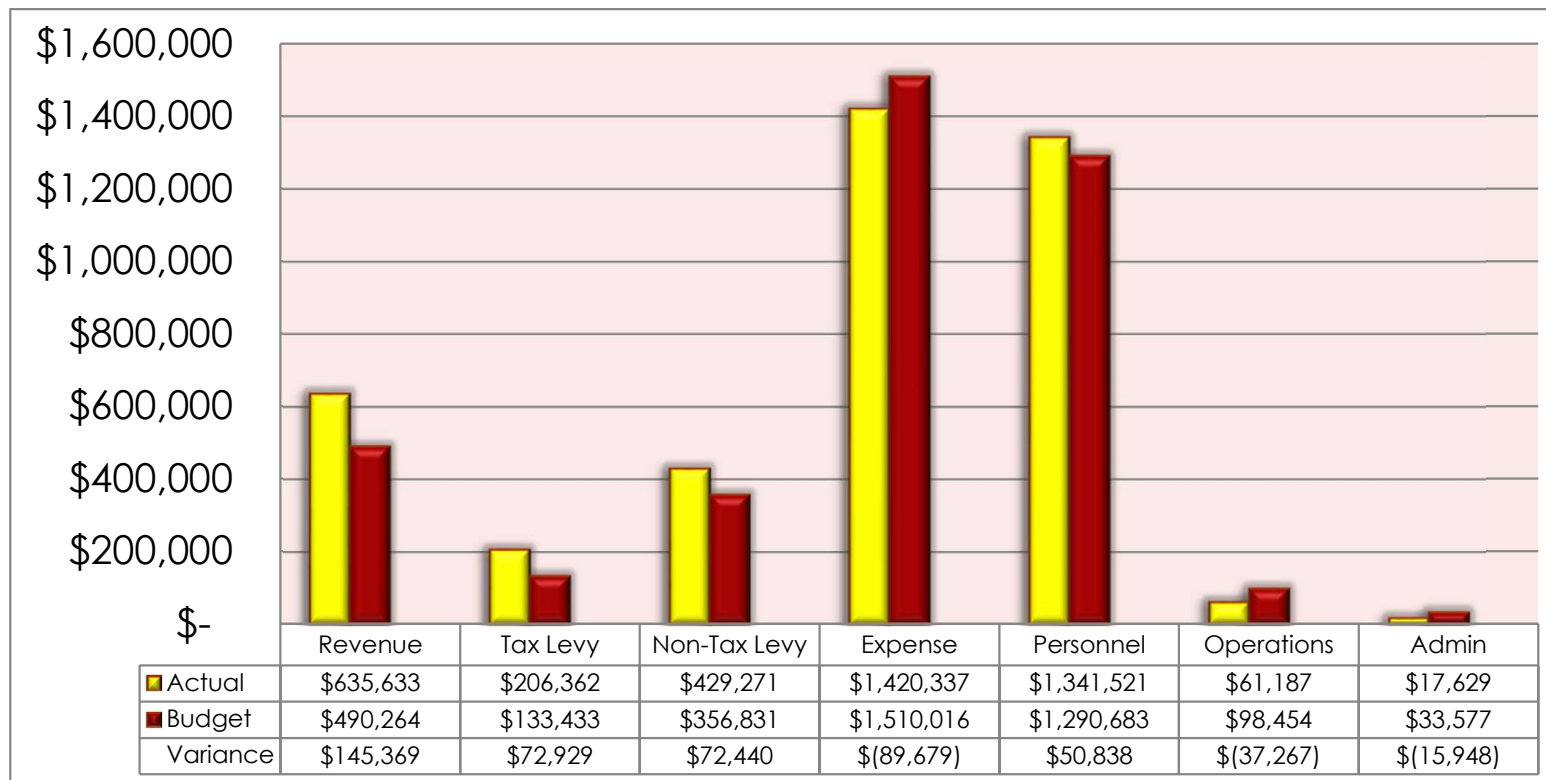
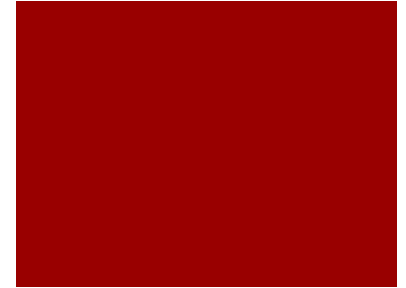
- 1. Financial Reports and Bank Reconciliations – June 2023. (Dominic Filosa - JVG, Presenter)**



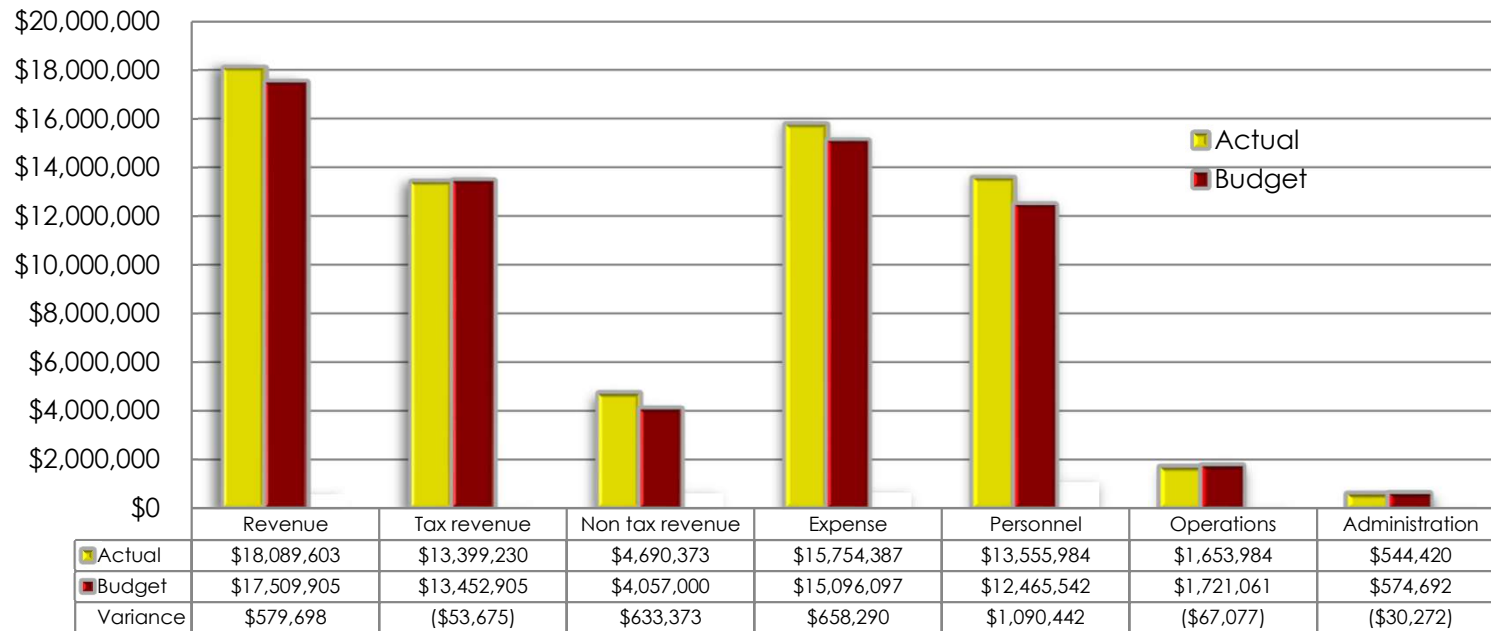
Sun City Fire District

June 2023 Financial Report

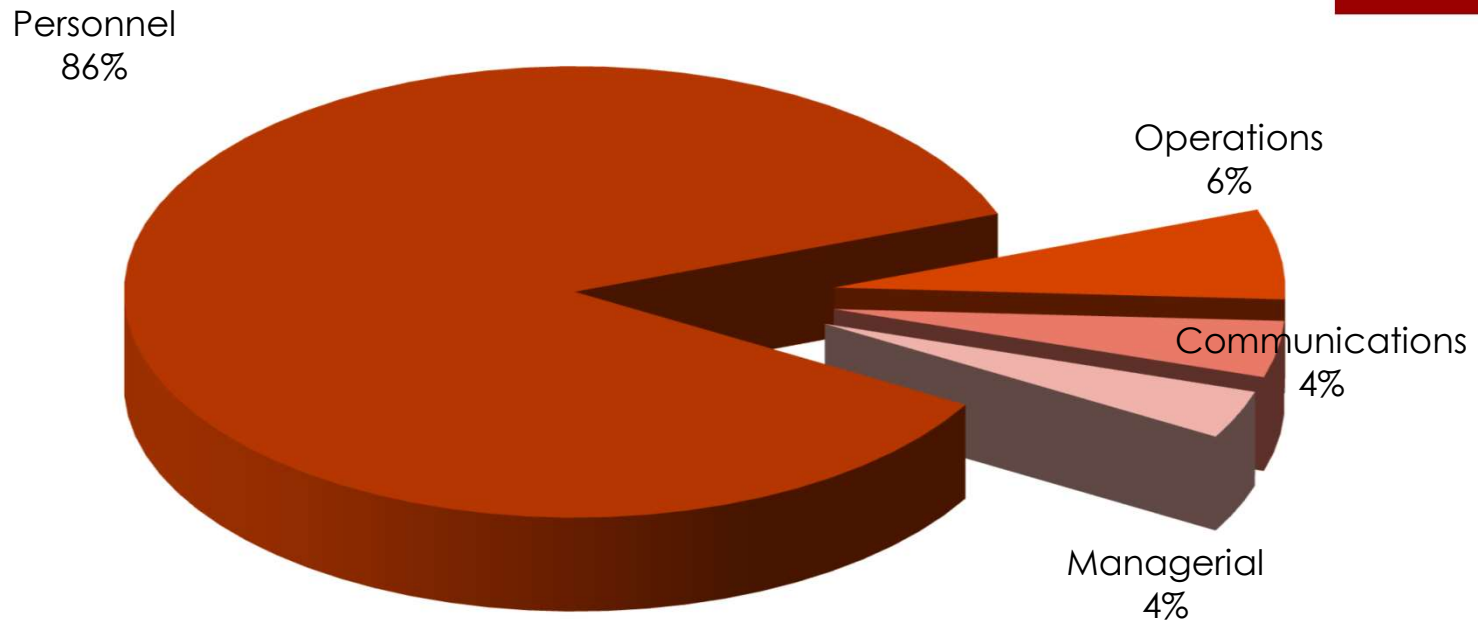
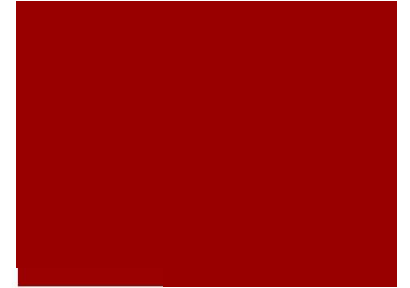
June 2023



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

B. Legal and Insurance

1. PSPRS / Prop 207 updates (Board Clerk Stephen Arnold, Presenter)

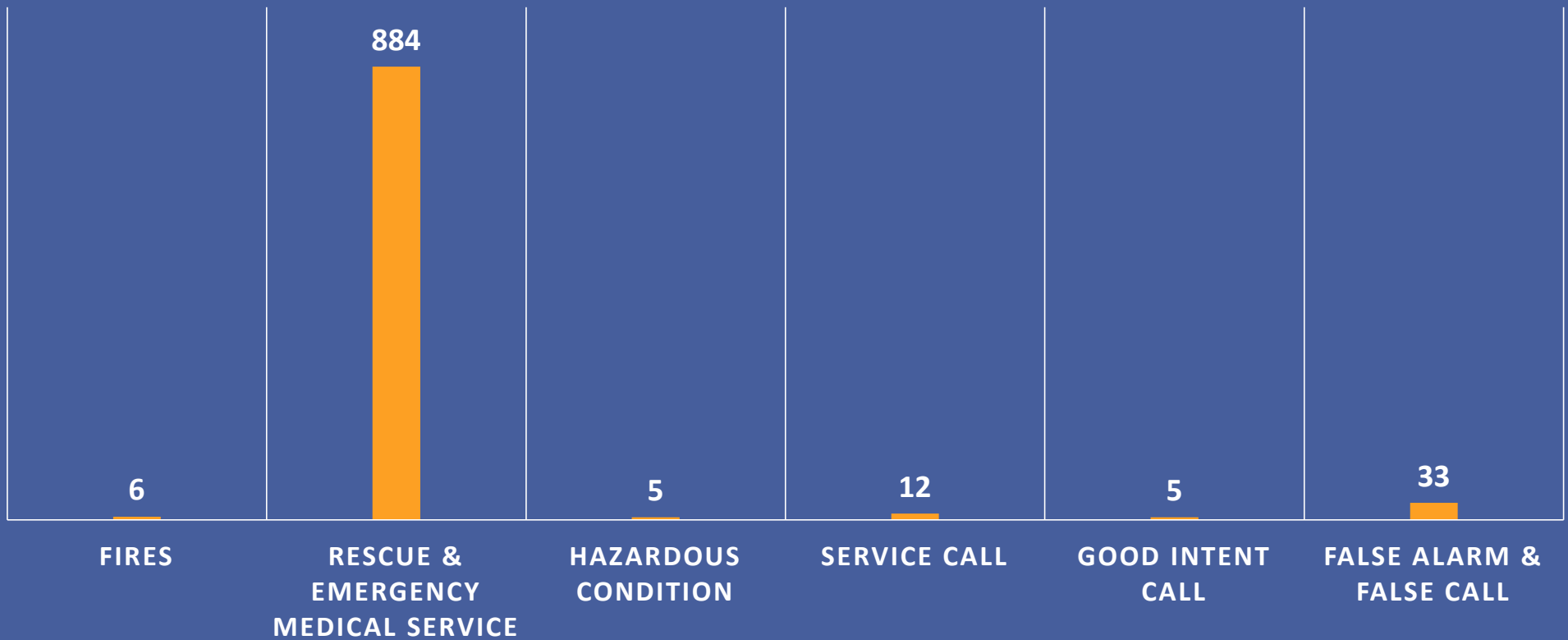
III. COMMITTEE REPORTS

C. SCFMD Operations



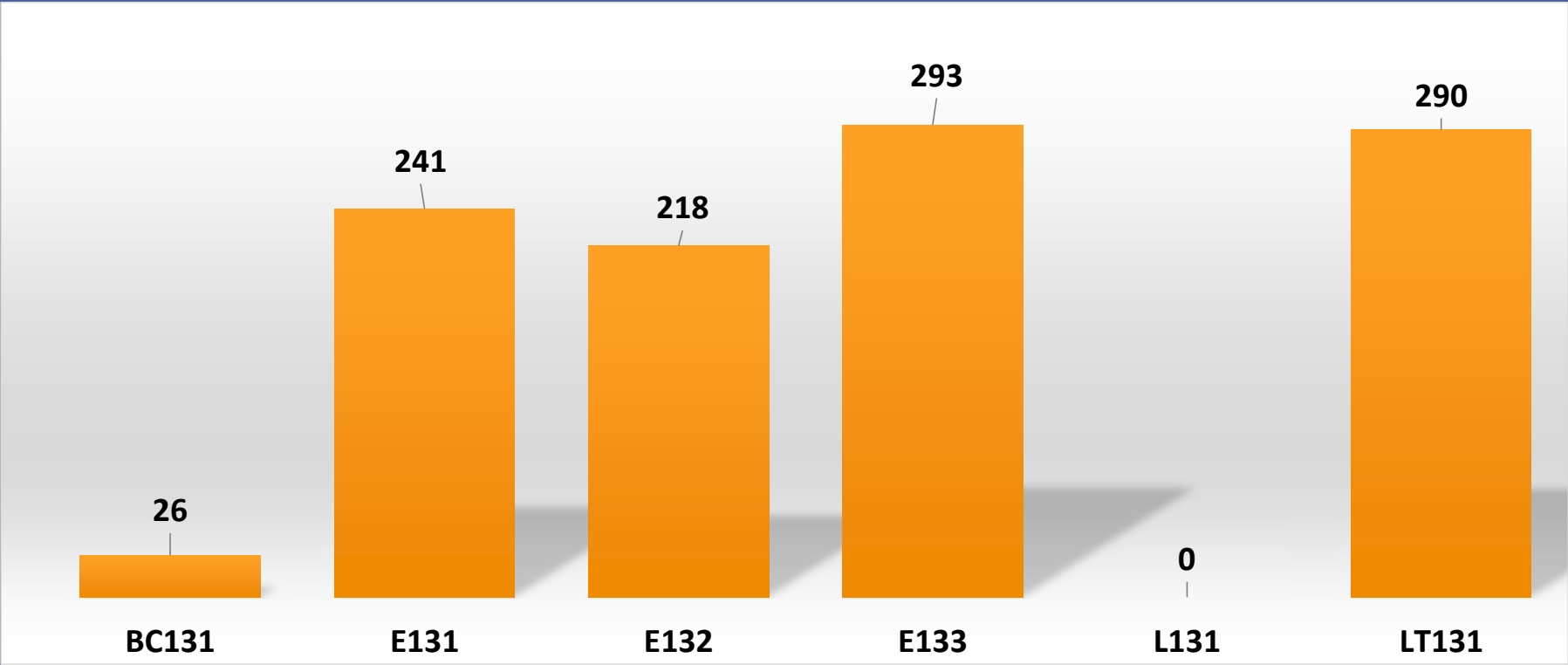
MAJOR INCIDENT TYPES – JUNE 2023

Total Incidents: 945



ON-SCENE INCIDENT COUNTS – JUNE 2023

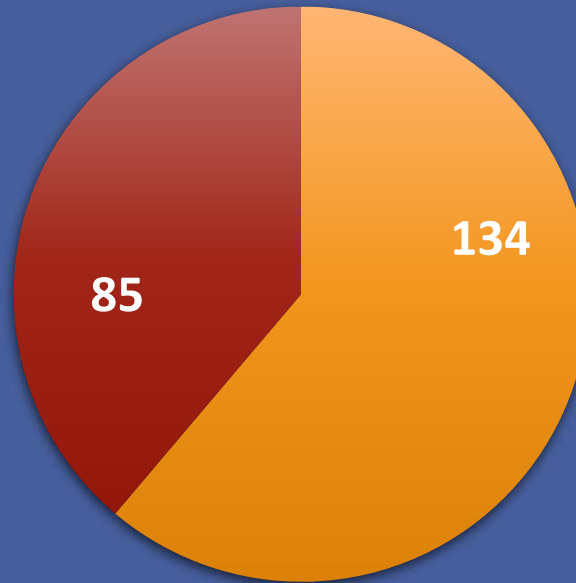
Total On-Scene Counts: 1,068



INCIDENT STATISTICS – JUNE 2023

Response
Times
5:37

Overlapping
Calls
78.27%



Auto Aid Given Auto Aid Received

21:03
Operations
Average
On-Scene
Time

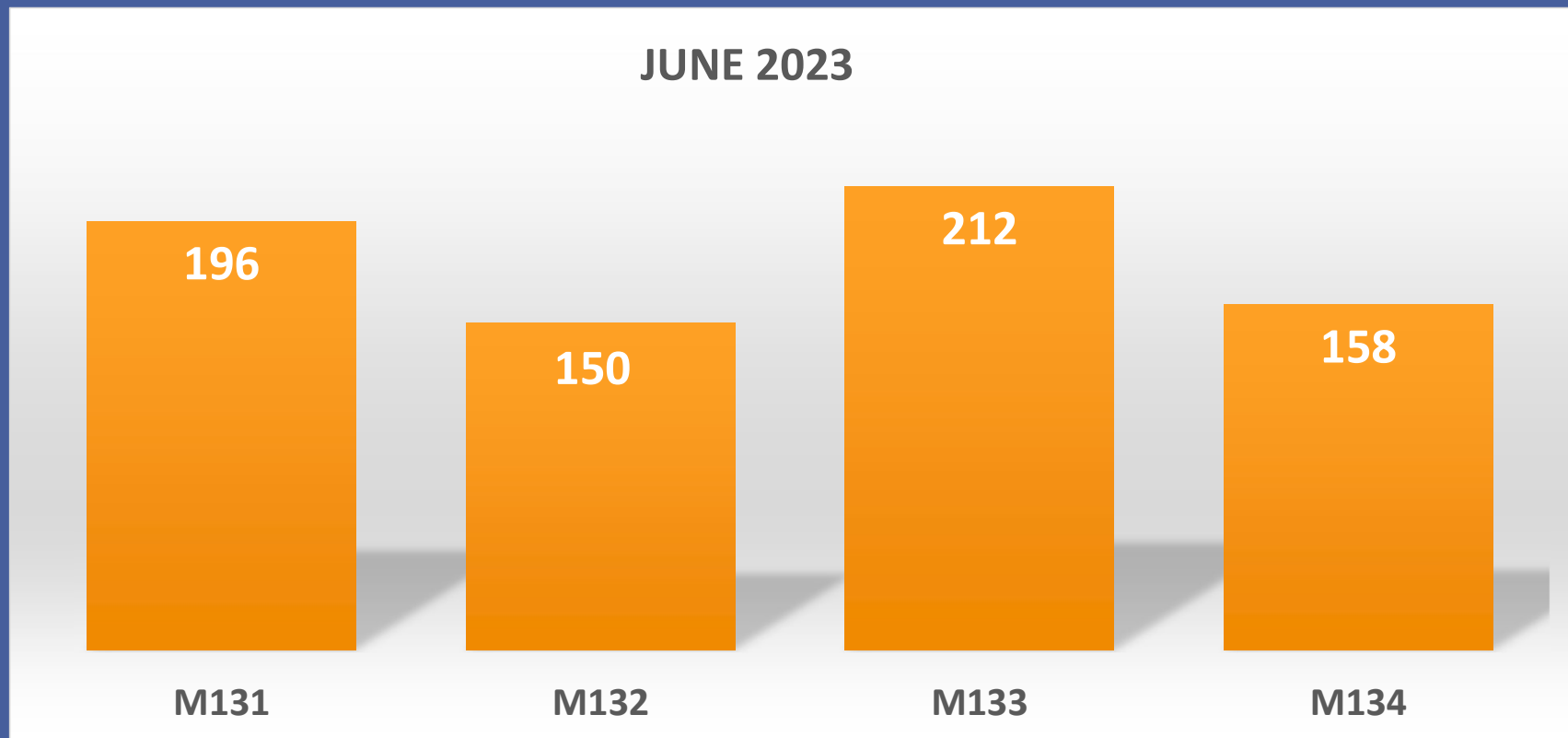
III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS

Total Ambulance On-Scene Counts: 716



AMBULANCE ALS TRANSPORTS

JUNE 2023

M131 – 154 Transports
M132 – 116 Transports
M133 – 178 Transports
M134 – 121 Transports
TOTAL - 569 Transports



Receiving Hospital

537	Boswell
14	Thunderbird
7	St. Joes West
3	Arrowhead
4	Del Webb
2	Honor DV
1	Estrella
1	County

EMS/Ambulance Operations

1. Airway training for paramedics now completed.
2. Three ambulances had Department of Health Services (DHS) inspections. All ambulances passed inspection.
3. New DHS Rules and Regulations for Certificate of Necessity (CON) changes were discussed at the AEMS meetings.
4. New hire testing for EMS.
5. EMS supply rooms were reconfigured.
6. CQI reviewed 48 patient care reports (PCRs).

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

1. L131 has had oil leaks and A/C compressor repaired and is back in the District. Fire Mechanic Ramos is addressing a transmission filter issue and the truck is on track to be re-outfitted and back in service near the end of July.
2. We've been in communication with our sales team and Sutphen regarding the new pumper. The cab chassis is now complete and is at Sutphen's pumper division for final assembly. We're anticipating traveling to Ohio in the early part of August for final inspection, with delivery near the end of August.
4. Chief Schmitz and Mechanic Ramos have been collaborating on the purchase of a new fleet support truck.

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT



Sutphen pumper cab-chassis

RESOURCE MANAGEMENT - FACILITIES

- 1. Chief Schmitz and Chief Van Roekel have been collaborating on a new facility maintenance position.**
- 2. Chief Schmitz and Chief Van Roekel are working with our roofing vendor regarding warranty work for roof repair at FS133.**

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

Third Quarter Training July - September

Target Solutions	MCS (Minimum Company Standards)	Westside Training	BC/DC Training	Battalion Training
Workplace Diversity	Alarm Room Tours – July	Tactical Training		Extreme Ownership
Hazard Communications	Throwing for Time			RIC Bag
1500 HAZWOPER	PPE Inspections			Fireground Survival
SCBA Cleaning and operational check	Fit Testing (Fire & EMS)			Captains Mtg 7/13
	Physical Fitness Training (PTF) starting in August T/S/SU			

III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update. (Chief Rob Schmitz, Presenter)

III. COMMITTEE REPORTS

FIRE PREVENTION:



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

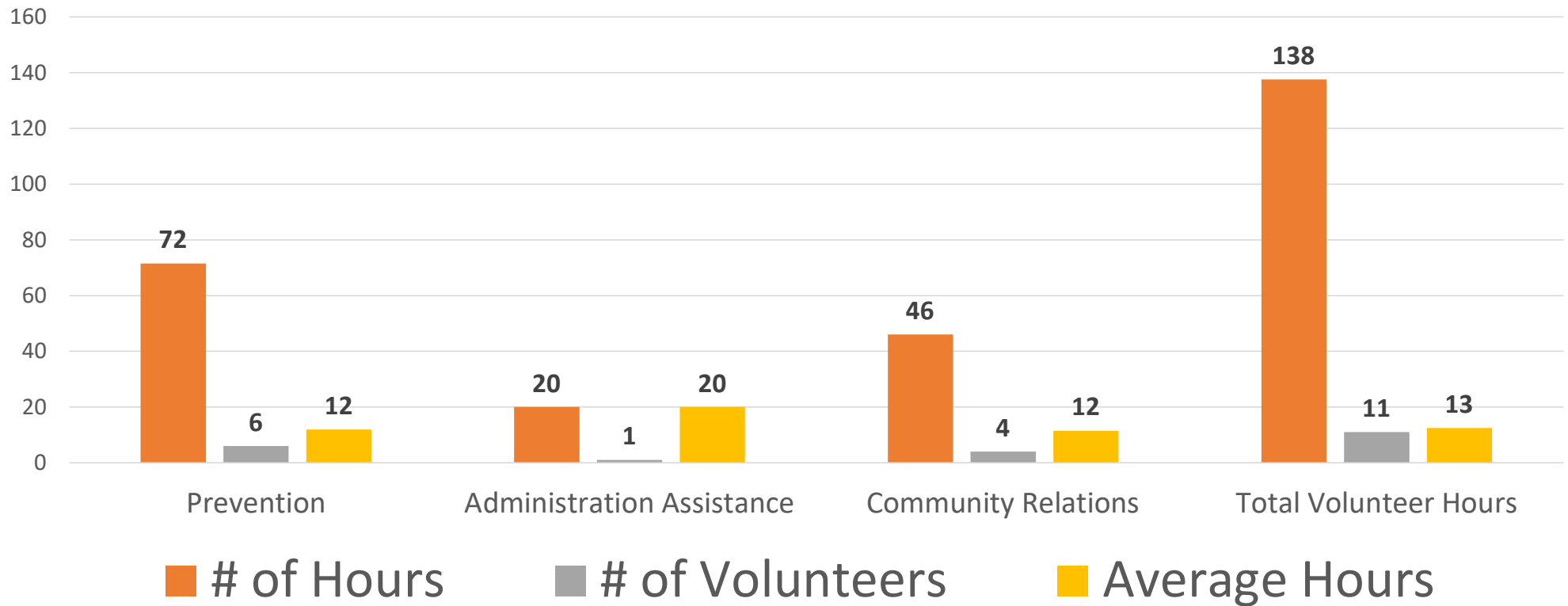
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

June 2023



COMMUNITY OUTREACH PROGRAM REPORT

Over 78 citizens served in the month of June by the Fire Prevention Team!

- 30 Home Safety Surveys
- 23 Lockbox Installations
- 18 Lockbox Key Changes
- 07 Smoke Detector Installations



Lockbox
Appointments
Booked through
End of July

FIRE PREVENTION INSPECTION SUMMARY

Prevention *Annual* Inspection Summary - June 2023

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	6	0	6	1
Business	71	2	73	8
Educational	0	0	0	0
Institutional	2	1	3	1
Mercantile	10	2	12	3
Special Property & Other	6	3	9	3
Total Inspections	95	8	103	16

III. COMMITTEE REPORTS

I. Fire Prevention

1. Construction Insp. Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention *Construction* Inspection Summary - June 2023

Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			5	
Fire Sprinkler Final			9	
Fire Alarm			2	
Flow Test			0	
Construction			10	
Hood and Duct			1	
Other Inspection			6	
Total Inspections			33	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	16
<u>Permit/Plan Review Fees:</u>	\$ 17,157.41
<u>Lockbox Revenue:</u>	\$ 2,450.00
<u>2023 Operational Permit Fees:</u>	\$ 5,570.00
	98%
<u>Brycer Compliance Engine:</u>	\$ 2,373.60



FIRE INVESTIGATION REPORTS

No Formal Investigations in June

We were dispatched to an exhaust fan fire in Agua Fria Ranch. This prompted our PSA in the newspaper.



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under TCO
- Sun Shadow Fire Sprinkler in Suites (99th/Bell) – Under Construction
- Master Taco – 99th and Thunderbird – Plan Review
- Oak Street Health – 107th and Peoria

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F009483

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT



**CANYON
ELEC**



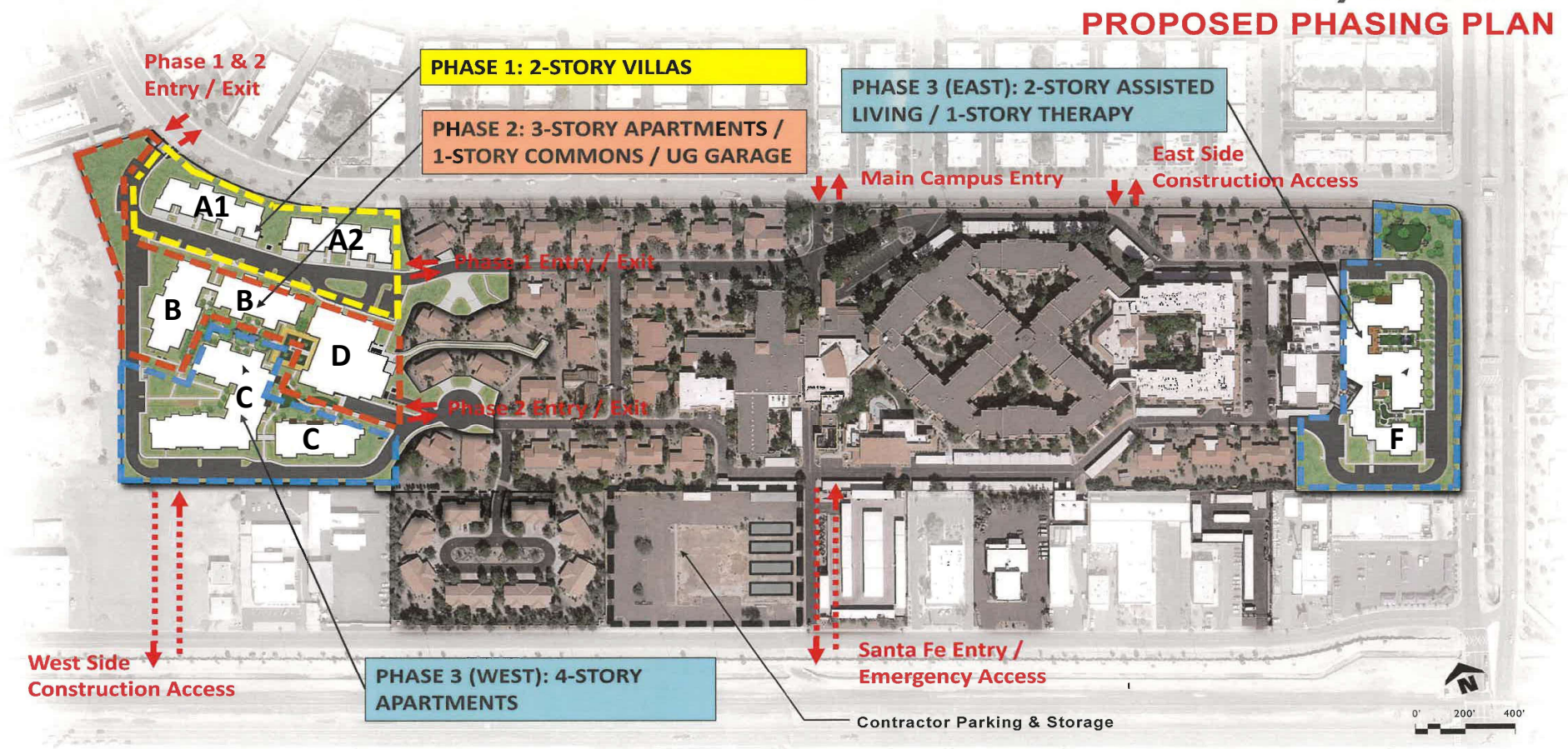
SUNDT
Skill. Grit. Purpose.

SAFETY STARTS HERE



Royal Oaks

PROPOSED PHASING PLAN

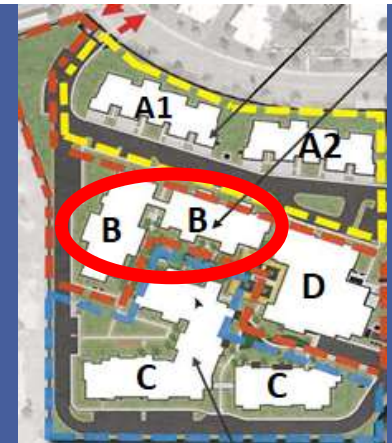




Royal Oaks:
Bldgs. A1, A2

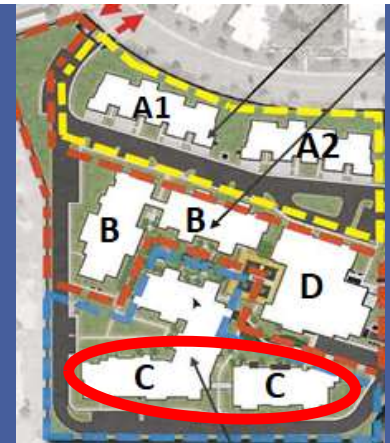
2 story Condos
16 Units

Completed,
Occupied



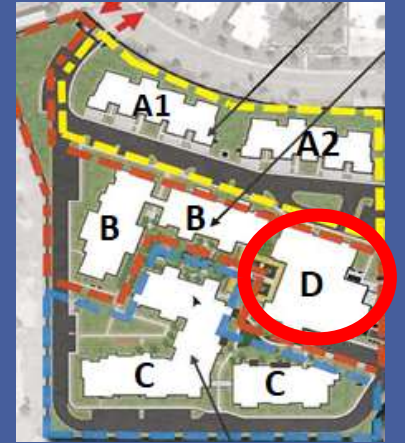
**Royal Oaks:
Building B1 / B2
3 Story**

**TCO for Occupancy
has been issued**



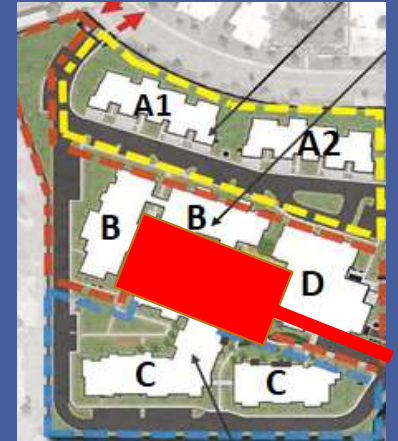
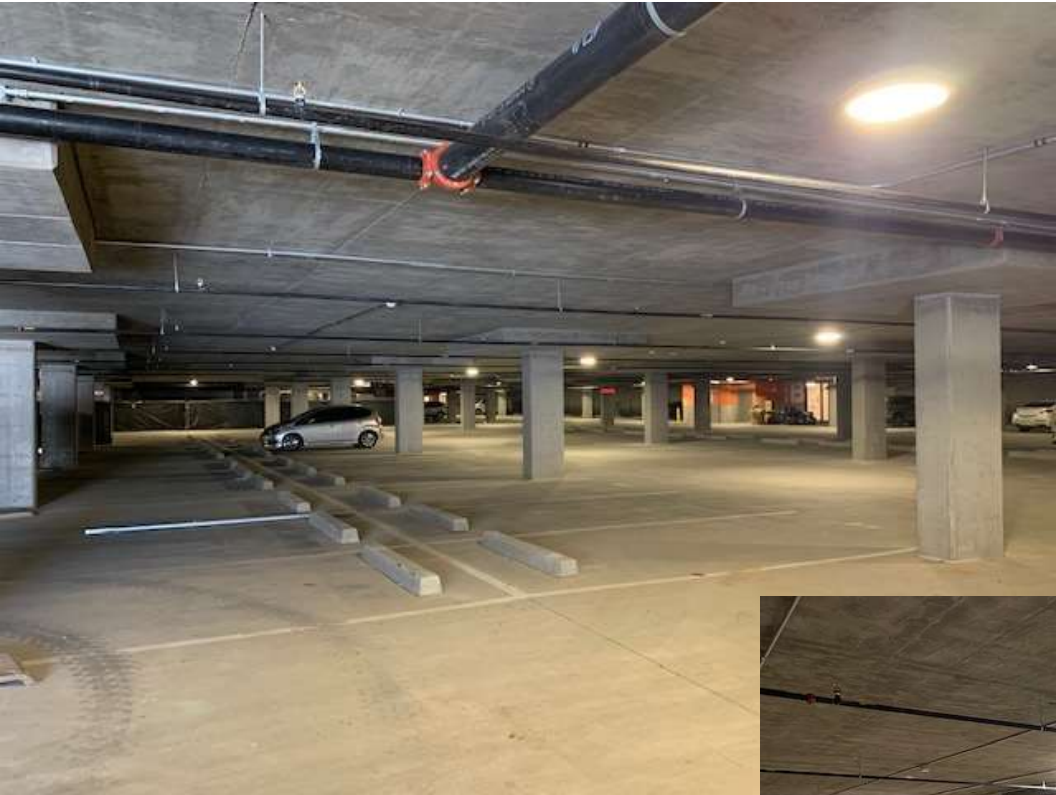
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Interior work**



**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

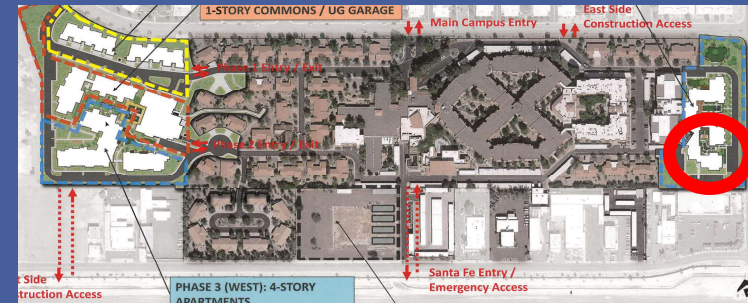
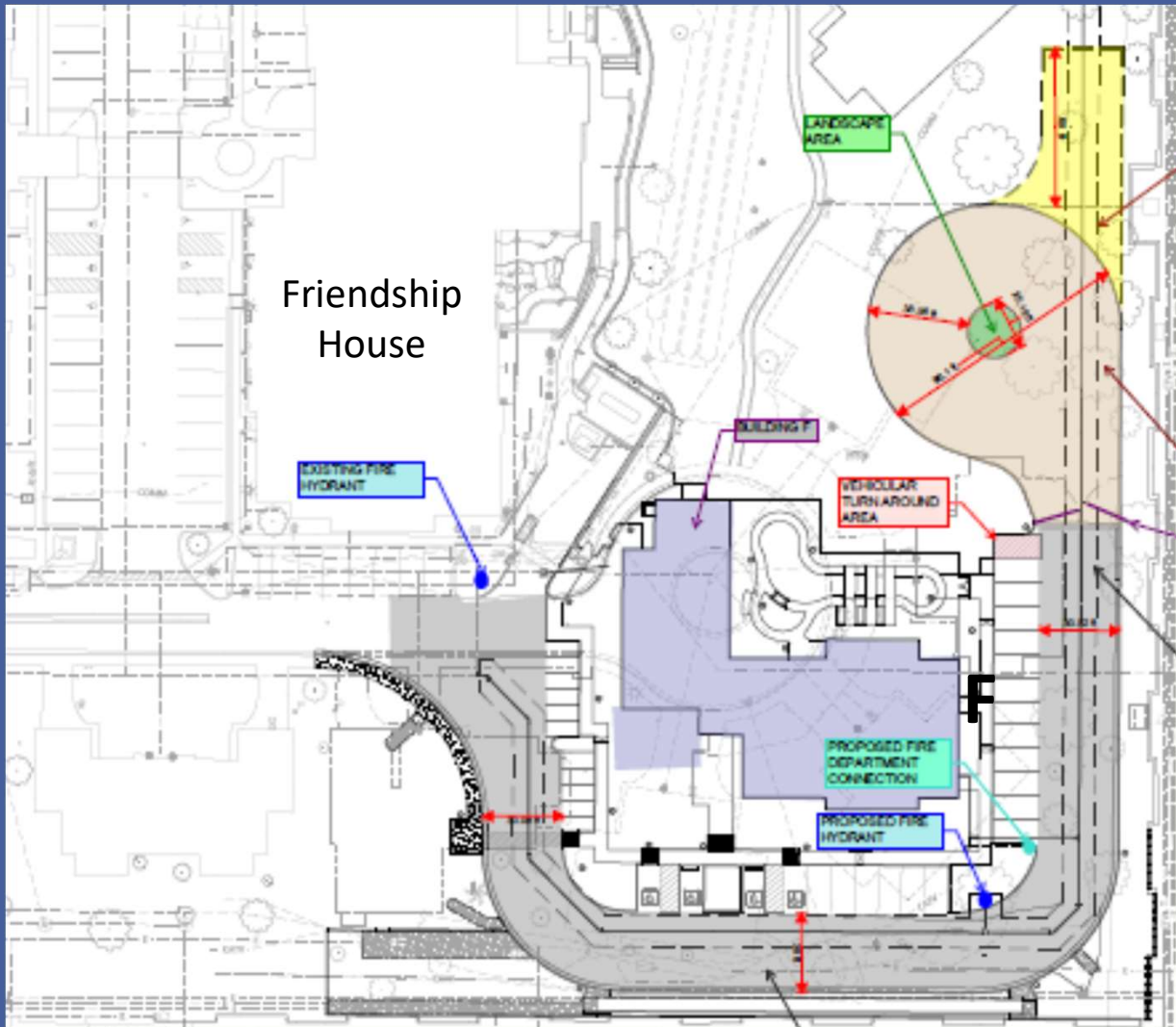
TCO Issued



Royal Oaks: Parking Garage

Interior at "B" Bldg.

- ✓ ERRC
- ✓ Fire Alarm
- ✓ CO Detection Comm.
- ✓ Ventilation Stages
- ✓ Egress
- ✓ Special Systems



Royal Oaks: Vida (PH IV)

(Southeast Corner of Property)

TCO Issued

LARGE DISTRICT PROJECTS – YOUNGTOWN

- Ridgeview Residential Subdivision (125 lots) - Under Construction
66 FS Permits Issued (53%), 42 FS Pressure Tests Performed, 33 FS Final Insp.
- Enclave Off Olive Residential Subdivision (31 Lots) – Ready for Constr.
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction – Framing of New Bldgs.
- El Sol Battery Storage Facility – New Submittals in Plan Review Process (Met with West Valley Fire Marshals Group on new submittals) Installing Site Firelines/Hydrants.

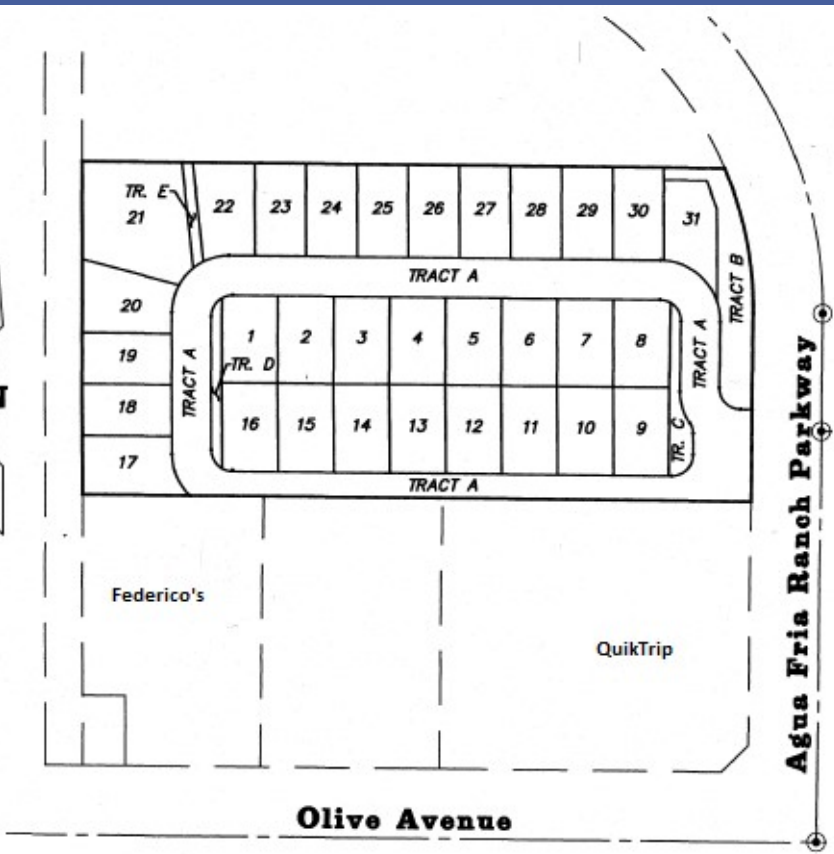
RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots



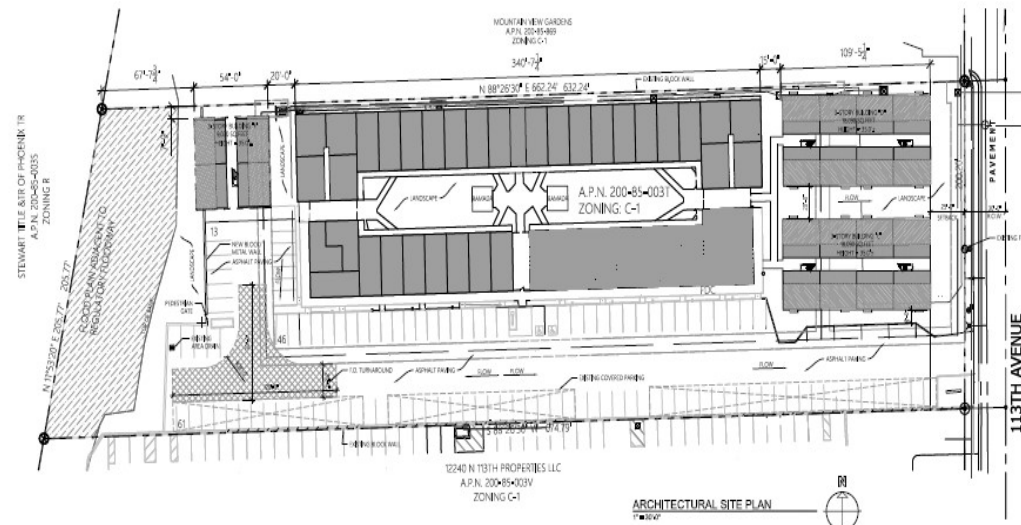
ENCLAVE ON OLIVE SUBDIVISION

Enclave Project 31 SFR Lots



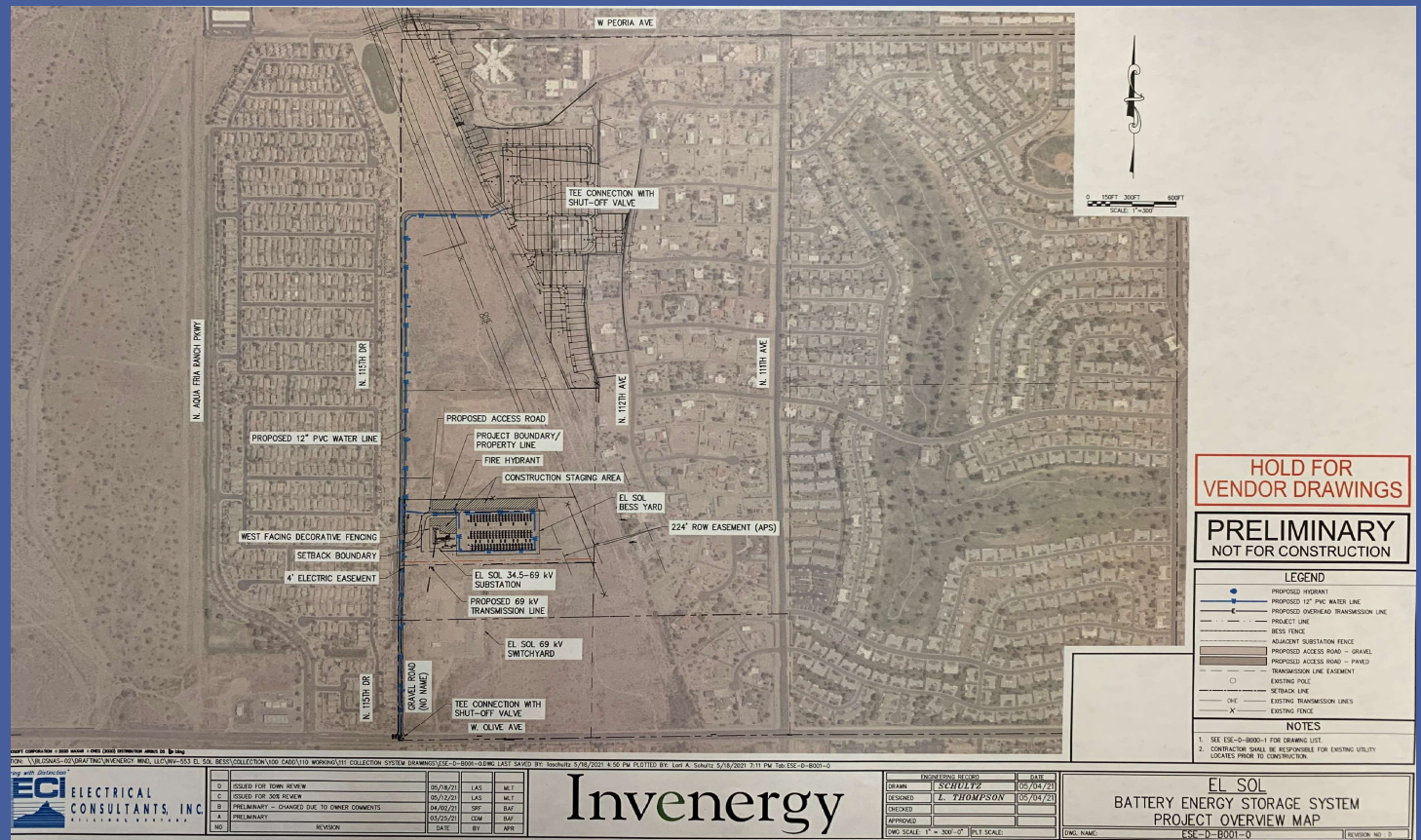
YOUNGTOWN FLATS PROJECT

113th Ave. Apartments (104 Units)



EL SOL BESS PROJECT - YT

Proposed Overall Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS



V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, August 22, 2023 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, August 22, 2023 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: July 20, 2023 at 5:00 pm by Lisa Neubert**